

**VILLAGE OF PALMYRA BOARD OF TRUSTEES**  
**Regular Meeting      January 6, 1997      7:00 p.m.**

**PRESENT:** Mayor Wilson, Trustees Gunkler, Salomon, and Celentano,

**CALL TO ORDER:** Mayor Wilson called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ABSTRACT #15:** Trustee Celentano moved to accept Abstract 15 for vouchers 885-887 for \$611.55 of 12-19-96 and vouchers 888-936 for a total of \$14, 526.47 Second by Trustee Gunkler. Vote, 4 ayes.

**CORRESPONDENCE:** The following correspondence has been received or is on file in the Village clerk's office:

1. The Village of Palmyra annual report.
2. Letter of request for use of Park and Club Rms on January 18th, 1997 for a birthday party from Shelly Smith. Mayor Wilson motioned to approve this request pending notification of EthelMae Johnson. Second by Trustee Gunkler. Vote, 4 ayes. CARRIED.

**MINUTES OF DECEMBER 16, 1996:** Mayor Wilson moved to accept the minutes of December 16, 1996. Second by Trustee Celentano. Vote, 4 ayes. CARRIED.

**TRUSTEE REPORTS:** Trustee Gunkler announced that the Town/Village Building and Zoning Department has moved into their new quarters (in Darlene Matteson's old office) and is up and operating. Trustee Gunkler moved to accept the offer from Resident Kathleen Wooden to serve as alternate on the Planning Board. He has checked with council regarding conflict of interest as her husband Dan works in the new Building department. Second by Trustee Celentano. Vote, 4 ayes. CARRIED.

Trustee Gunkler had the Clerk read the following resolution:

The Village of Palmyra  
On behalf of the citizens of the Village of Palmyra, we, the undersigned  
Mayor and Members of the Village Board of Trustees adopted the  
following resolution on Monday, January 6th, 1997:  
"A Resolution of Appreciation"  
The Village of Palmyra would like to express our  
deepest appreciation and thanks to  
Warren Frederick  
for serving our village citizens and guests as a fire fighter from June 1985 through  
December 1996 during this time serving as Assistant Chief for five and one half years,  
a line officer for two years, President of the Fire Company for four years,  
Fireman of the Year in 1992, and completing 17 personal training courses.  
Thank you, Warren.

Second by Mayor Wilson. Vote, 4 ayes. CARRIED.

Trustee Salomon reported that the Eastside Booster Station is on line and the pressures have been set. Tomorrow, Ed Bastian with Wayne County Water Authority will activate the South Town Line Road zone. The Water Tower is complete and we are finalizing payment for that project. Over the holiday, we had one water break on Gates Street which was repaired by the Village Highway crew. MHPC will now be known as ST Environmental. The soil survey has been done on Curran Road, the report should be in by next board meeting. We are also looking into funding for replacing some sections of the line from Canandaigua Lake.

Trustee Celentano reported that the BobCat plow for the sidewalks is ready to go. Training began today. The Franklin Street catch basin has been completed. The Town Barns were scheduled for an OSHA inspection, however, Nelson Cook discovered that the Village crew are in need of some Confined Space Entry training first.

**NEW/OLD BUSINESS**

**WAYNE COUNTY PLANNING BD. PROPOSAL:** Mayor Wilson reported that we received a fax from Wayne County Planning Board requesting that each municipality contribute \$3,000.00 to share in the expense of the application process to obtain funding for the Canal Initiative through the Brown Associates. He motioned to transfer \$3,000.00 from contingency into the grant account. Second by Trustee Salomon. Vote, 4 ayes. CARRIED.

**VILLAGE LIABILITY COVERAGE:** Mayor Wilson and Trustee Salomon reported on a meeting with VanParys Associates about obtaining an umbrella policy. At the present time, we only have \$1,000,000 in primary coverage. They recommended that we should get an umbrella policy. A minimum of \$1,000,000 of coverage would cost \$4,222 per year. A \$2,000,000 policy would cost \$5,911 per year. This would be split 50/25/25 between the general, water, sewer funds respectively. They feel the \$2,000,000 policy would be best. Mayor Wilson further recommended and motioned that coverage should start as soon as possible for the final quarter of the year at 25% of the yearly premium (Feb. 1, 1997- May 1, 1997) and purchase the \$2,000,000 policy. Second by Trustee Salomon. Vote, 4 ayes. CARRIED.

**ROUTE 21:** Mayor Wilson reported that we have not been able to determine why the Village of Palmyra retained "ownership" of Route 21 south through the village. As it has become so expensive to maintain, he feels it is time to try to give it back to the state. The only way in which to do this is to petition our assemblyman and state senator (Oaks and Nozzolio). Resident Dan Gilmore commented that before we do this, more research should be done to determine why it is still "ours". Mayor Wilson agreed to attempt researching further but to draft the letters to our representatives concurrently in order to expedite the process.

**PHASE II MASTER PLAN:** Mayor Wilson motioned to accept APD's proposal and that he be authorized to sign said contract for Phase II of the Master Plan formerly with Sear Brown. Second by Trustee Celentano. Vote, 4 ayes. CARRIED.

Trustee Guest arrived at 7:30 pm.

**PIPELINE ASSESSMENTS:** Mayor Wilson announced that this issue involves pending litigation and therefore will be done in executive session.

**ECONOMIC DEVELOPMENT COMMITTEE:** Trustee Guest moved to create an Economic Development Committee with John Hudak as chair if he is still interested and allocate \$500 out of contingency for this committee's expenses. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

Trustee Guest's report- She has asked Paul Batterby to submit a quote for boarding up the west side windows of Village Hall.

**CANAL INITIATIVE COMMITTEE:** Co-chairs, Lynne Green and Trisha Lynn made a public presentation to inform the Board and the public of the objectives of the HUD Canal Corridor Initiative. The HUD Canal Corridor Initiative is to promote economic growth in the towns and villages that border the canal. There is a total of \$120 million that has been earmarked for this initiative. \$60 million of that in the way of grants and \$60 million for Section 108 loans. They have divided this corridor into 9 regions. HUD wants these regions to apply as cohesive units versus individually. This means our application will be done in conjunction with other towns in our region not in competition with them. Our region includes Macedon, Palmyra, Clyde, Lyons and Newark. There will be about \$5-11 million available for our area.

We will have available to us a total of approximately \$3 million for grants and loans. At the present time, we are looking at applying for about \$900,000 in grants. Palmyra is in a good position because of the Marina project independent of the HUD monies. The current Palmyra proposal will probably include some funding for the Marina (excluding the grant money already received), trail development, some street renovations to link the Marina to the village and historic sites and Canal Street Renovation (to be funded by other Small Cities grants). In fact, it was announced today that we have been awarded an EPF matching grant of \$50,000 for the Marina

and have already received one for \$100,000.

The Canal Initiative Committee would like to see Palmyra's plan include the restoration of the old Erie Canal bed between Maple Ave. and Division Street as described in the Master Plan outline. Street improvements will cost roughly \$450 - \$500,000 for a four-block area. Other projects that might be included in our plan will be the restoration of the Phelps and Market Street Museum as well as restoration of the Aldrich change bridge. Proposals that combine public/private partnerships will be looked at most favorably.

Trisha and Lynne took questions and comments from the public. They submitted a written report to the Village Board that outlined what will be required from each community for the county-wide proposal. Stu Brown, who submitted our EPF grant, will be submitting a quote for writing this application.

Mayor Wilson thanked Trisha and Lynne for their efforts and introduced Steve Cleason and Stu Brown to give some background on other HUD block and economic grants.

**STEVE CLEASON:** Steve Cleason explained that his company APD is now in charge of working on our Master Plan. He said that we are looking at improving the following streets: Market, Clinton, Canal Street between Division and Main (by S&P Dinner). Sewer & water lines, curbing, asphalt and landscaping will be improved. Full design is quite a long way off. The Master Plan Committee has been working for about 4 years developing a plan in conjunction with the Town. When funding became available, it was felt that we needed to go after some of this money and could not afford to wait until the Master Plan was completed. The Village put together a Downtown Study to aid in this. Resident Andy Asproulis said if Gates Street was any indication of what was going to be done, he was all for it. The Master Plan should be in draft form by March-April 1997.

**STU BROWN:** Stu Brown gave some of his background and qualifications in order to explain his role in this process. Brown Associates are grant consultants and have been in business for 21 years. They have completed over 100 successful small cities grant applications.

He explained that the Canal Corridor Initiative is not "new" money. It is a portion of monies that has been syphoned off from the small cities program. But we now have an opportunity to apply for a Small cities grant and sort of "double dip" into this fund. It has not been announced yet exactly how much money will be available, should be around \$47 million (the 1996 amount).

When the NOFA is issued (March or April), municipalities have a 60-day window in which to apply. Areas that are eligible for HUD money must have a resident majority with a low to moderate level of income. (Wayne County moderate income level = \$25,500.00 per year per single person and a household of 4 can earn \$36,000.00 per year). Someone that has an eligibility factor of 55% does not have an advantage over someone with 52%. Stu showed the census map that indicates the only area in the village that qualifies for HUD money is the area we are considering plus a good portion of Main Street.

It is very competitive, last year about 100 grants were awarded out of 300 requests. It is important to be ready before the NOFA is issued as 60 days is not much of time in which to get a proposal prepared and submitted. Business owners need to be notified as soon as possible to determine if there is interest in new business start ups or business expansions. Property owners need to be questioned to find out if anyone would be interested in borrowing low interest money to improve their property.

Mayor Wilson stated that we should beef up our grant seeking account in order to apply for these small cities monies. We have a quote from Stu for \$7500.00 and from Steve for \$1100.00. Trustee Celentano moved to transfer \$8600.00 from general contingency into the grant seeking account.. Second by Trustee Gunkler. Vote, 5 ayes.

Mayor Wilson moved to recess for 10 minutes at 9:00 pm. Second by Trustee Celentano. Vote, 5 ayes. Meeting was reconvened at 9:10pm.

**COMPUTER QUOTES:** We received Dick Conant revised quote too late in the day to have the Trustees review and we have not received a final quote yet from TCS. Trustee Celentano asked again about the lease option. Mayor Wilson did say that Child Computing does not offer this option. Mayor Wilson suggested tabling until the next meeting.

On a final note, during break, John Hudak accepted the position as chair of the Economic Development Committee.

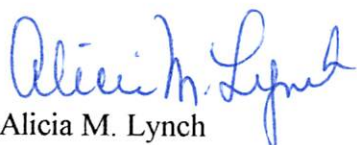
**EXECUTIVE SESSION:** Motion made by Trustee Guest to move into executive session for discussion of matters pending litigation. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

**RECONVENE:** Motion to go back into public session was made by Mayor Wilson. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

**PIPELINE ASSESSMENTS:** Mayor Wilson moved to hire Midland Appraisal to submit an appraisal on our Canandaigua pipeline. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

**ADJOURNMENT:** Motion to adjourn at 10:20 pm by Trustee Guest. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

Respectfully submitted,



Alicia M. Lynch  
Village Clerk