

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING**

July 20, 1998 6:30 p.m.

PRESENT: Mayor Wilson, Trustees Gunkler, Salomon, Celentano and DeVogelaere.

CALL TO ORDER: Mayor Wilson called the meeting to order at 6:33 p.m.

PLEDGE OF ALLEGIANCE

ST. ANNE'S DAY CAMP/PRESENTATION: Kim Gunkler, head counselor with St. Anne's Day Camp explained that this year each age group at the day camp were given a history project to complete. They were to choose a landmark in the Village and report on it.

Counselor Katie Wheeler introduced the K-2 group. They toured the Grandin Building and made drawings. Counselor Meagan Taylor came forward with the 2nd and 3rd graders. This group chose the four churches. This group toured the Western Presbyterian Church. They made a stained glass window as they felt it would represent all the churches. Counselor Jason Dentel worked with the 4th and 5th graders. They made a model of the steel flagpole. All projects will go on display at Village Hall. The Mayor personally greeted each of the campers and complimented them for their hard work.

ABSTRACT: Motion by Trustee Celentano, second by Trustee Gunkler to approve Abstract #2 for vouchers #96- #99 of 7-17-98 for \$8168.67 and vouchers #100- #183 of 7-20-98 for \$132,061.85 (Minus voucher #137). Vote, 5 ayes. CARRIED.

MINUTES: Motion by Trustee DeVogelaere, second by Trustee Gunkler to approve the minutes from May 18, 1998. Vote, 5 ayes. CARRIED.

Motion by Trustee DeVogelaere, second by Trustee Gunkler to approve the minutes from June 1, 1998. Vote, 45 ayes, 1 abstain (Trustee Celentano). CARRIED.

Motion by Trustee Celentano, second by Trustee DeVogelaere to approve the minutes from June 15, 1998. Vote, 3 ayes, 2 abstain (Trustees Gunkler and Salomon). CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS: The following correspondence has been received and is on file at Village Hall:

1. Grant award notification from State Department of Education for \$8595.00. Thank you to Becky Remington for her hard work in preparing the grant application. This grant will hopefully finish the minutes indexing.
2. Announcement: The Palmyra Community Center will be publishing a newsletter that will be inserted in the Timesaver the last week in August.
3. Mayor Wilson read a letter of commendation to Officer Schrieb from Chief Dalton. The Village board offered their congratulations and thanks as well.

TRUSTEE ANNOUNCEMENTS:

1. The party that was interested in the old highway department office is no longer so. Mayor Wilson moved to put it up for bid again (it has already been declared surplus) so that it can be moved or destroyed. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.
2. Mayor Wilson announced that the required SHPO dig should be completed at the Marina site sometime in August.
3. The August 17th Village Board meeting will be held at the Fire Hall for the purpose of allowing public input into the Wetlands design.
4. The Wetland Management review report is on file for public inspection at Village Hall.

TRUSTEE REPORTS:

PERMISSIVE REFERENDUM: Trustee Gunkler offered the following permissive referendum:

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on July 20, 1998, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed FOUR THOUSAND FIVE HUNDRED DOLLARS (\$4,500) shall be expended from the Capital Reserve Fire Hall Renovation and Equipment HR5 for the remodeling of the Fire Hall to accommodate the new Fire Truck..

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

Second by Trustee Celentano. Vote, 5 ayes. CARRIED. There is \$38,000 in that fund now.

Trustee Celentano reported that work is progressing on Jackson Street. Trustee Salomon reported that all the galvanized water services along Jackson have been replaced with copper. The work on the water line will begin shortly.

Trustee DeVogelaere reported that he has not heard back from Wayne County Social Services about the work program. There has also been some vandalism in the cemetery with an estimated cost of \$1,000 - \$4,000 which should be covered under the homeowner's policies of those concerned. He has talked with Roger and they have decided to start cracking down by enforcing the rules and regulations of the cemetery. There is too much left on the graves which requires much more time to move in order to mow. The flag pole in the park toppled over. It will cost about \$600 to replace which is not in the budget this year.

NEW/OLD BUSINESS:

AMENDATORY BOND RESOLUTION: Mayor Wilson moved the adoption of the following resolution:

A RESOLUTION AMENDING A TYPOGRAPHICAL ERROR APPEARING IN THE BOND RESOLUTION DULY ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF PALMYRA, WAYNE COUNTY, NEW YORK, ON MAY 18, 1998 AUTHORIZING THE PURCHASE OF MACHINERY AND APPARATUS FOR PARK AND CEMETERY CONSTRUCITON AND MAINTENANCE IN AND FOR SAID VILLAGE, AT A MAXIMUM ESTIMATED COST NOT EXCEEDING \$90,000, AND AUTHORIZING THE ISSUANCE OF \$75,000 SERIAL BONDS OF SAID VILLAGE TO PAY PART OF THE COST THEREOF.

BE IT RESOLVED, by the Board of Trustees of the Village of Palmyra, Wayne County, New York, as follows:

Section 1. The bond resolution referred to in the title hereof is hereby amended so that wherever it purports to authorize not exceeding \$90,000 serial bonds, such \$90,000 shall be deemed to read \$75,000 serial bonds.

Section 2. This resolution shall take effect immediately,.

The motion was seconded by Trustee Gunkler. Vote, 5 ayes. CARRIED.

STU BROWN: Stu Brown presented the findings regarding the review of project proposals for the Canal Street revitalization. A total of 8 proposals were received in response to Palmyra's RFP/RFQ for architectural/urban design/engineering services for the proposed Canal Street Area Revitalization project. A committee was formed to review and assess the proposals. The Advisory Committee consisted of:

Art Ainsworth	Andy Asproulis	John Blazey	Joyce Dutton
Tricia Lynn	Dan Wooden	Jim Columbe	Stu Brown

The committee's evaluation was based on many factors, including:

- Successful performance on similar projects
- Experience in the design /restoration/adaptation of streetscapes/infrastructure in historic areas
- Experience of project management and technical personnel to be assigned to the project
- Technical resources proposed to be made available to the Village
- Familiarity with Federal requirements
- Familiarity with the Village of Palmyra
- The quality and sufficiency of the scope of work
- The approach proposed to carry out the scope and the timetable

Each proposal was evaluated without knowledge of the proposed cost. Based on the technical merits and qualifications of each proposal the committee recommended that Erdman Anthony, LaBella Associates and The Cavendish Partnership be invited to present their credentials and their approach at a personal interview with the Village Board and the advisory committee.

As the Village Board will make the final selection, the Board has the opportunity to accept the Committee's recommendations or to select additional firms, as it deems appropriate. The Board is not obligated to select the lowest bidder. Trustee Gunkler expressed his wish to go with the committee's recommendations, which was the general consensus. Trustee Salomon suggested that we schedule the interviews on some other night than a regular Board meeting.

On a final note, Stu reported that the proposals for the trail design are in and he will be reporting back to us on them soon.

BICENTENNIAL MONIES: Louise Laarson reported that there is about \$250.00 left in the bicentennial fund. At the committee's last meeting (about 15 years ago), they voted to purchase a plaque for the park fence signifying that there was a time capsule buried there. They decided to wait on purchasing it because at that time there was quite a bit of vandalism in the park. Resident Ann Guest suggested that they re-convene the committee to see if there isn't something else to spend the money on. Trustee Salomon felt that would be difficult because of the length of time to re-convene this committee and no one else has come forward with any suggestions. Motion by Trustee Gunkler, second by Mayor Wilson to accept Mrs. Laarson's suggestion for the purchase of a plaque for the park fence with the Bicentennial money. Vote, 5 ayes. CARRIED.

STREET SIGN DESIGN: Louise reported on the costs for the proposed new street signage. Rochester Bronze & Aluminum Foundry quoted \$2700 for the pattern to make castings and \$135.00 each for the aluminum sign with mounting bracket. Bronze, of course, would cost more. The signs would have to be printed and highlighted to make the lettering stand out. This cost is not figured into the price. There was a discussion on budgeting for the signs which included tapping into the HUD funds for part of it as well as perhaps approaching area service organizations ie. Rotary. Steve Cleason explained that it would mean less maintenance if we went with bronze, but he did not get a price on that yet. Mr. LaForce with Rochester Bronze suggested mounting the signs to the light poles especially if we update those to the "antique ones". Steve says that he has talked to one other company but has not heard back from them yet. Another option to keep in mind would be a fund raiser to help defray costs of new posts. Miniature replicas of the street signs could be converted into house number signs and sold at a small markup. Steve agreed to get a "hard proposal" for this project.

SEQR REQUEST: The village has received a request from the Town of Palmyra to be the lead agent for the proposed Stafford Road sanitary sewer improvement project. Trustee Celentano moved, Trustee Gunkler seconded, and all members present unanimously approved the following resolution:

RESOLVED, that the Town of Palmyra initiate the environmental review process under the State Environmental Quality Review Act (SEQRA) for the Stafford Road sanitary sewer improvement project by requesting Lead Agency status, and that the Supervisor of the Town of Palmyra be, and he hereby is

authorized to execute the Lead Agency request, that shall include the Full Environmental Assessment Form(EAF), request letter, and a response from; and the Supervisor of the Town of Palmyra shall cause such documents to be circulated to the Involved Agencies as identified, and that the Supervisor be, and he hereby is, further authorized to take such action as will facilitate the SEQRA process.

Vote, 5 ayes. CARRIED.

FAIR PARKING AGREEMENT: We have received a Fair Parking Agreement from Village Attorney Nesbitt which basically states that car owners get no more protection by parking their car in the Fairgrounds as they would by parking on a Village street. This agreement is to offer another parking option for homeowners during the Jackson Street reconstruction. Motion by Mayor Wilson, second by Trustee Gunkler to sign the contract as submitted. Vote, 5 ayes. CARRIED.

THANK YOU: Mayor Wilson thanked the Canal Street Advisory Committee for all their efforts.

ADJOURNMENT: Motion to adjourn by Trustee Celentano, second by Trustee DeVogelaere at 7:50 pm. Vote, 5 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Village Clerk