

VILLAGE OF PALMYRA BOARD OF TRUSTEES
Regular Meeting December 21, 1996 8:00 p.m.

PRESENT: Mayor Wilson, Trustees Gunkler, Salomon, Guest and Celentano,

CALL TO ORDER: Mayor Wilson called the meeting to order at 8:15a.m.

PLEDGE OF ALLEGIANCE

NEW/OLD BUSINESS: Mayor Wilson and Steve Cleason met with Bob Shearer and Art Kirsch with the DEC on Friday, Dec. 20. The conference was about meeting the requirements for completing our application for the Marina project.

CANAL INITIATIVE COMMITTEE: Mayor Wilson has spoken with Tricia Lynn about forming a special committee to keep the Board updated about any issues involving the Canal Corridor. It will be almost impossible for the Village Board to attend the many meetings that will be taking place. Trustee Guest moved to name Tricia Lynn and Lynne Green as co-chairs of the new Canal Initiative Committee and to allocate \$500.00 through the end of March 1997 for their expenses. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

PERMISSIVE REFERENDUM: Motion was made to adopt the following resolution by Trustee Gunkler:

LEGAL NOTICE OF ADOPTION OF RESOLUTION

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on December 21, 1996, subject to a Permissive Referendum as follows:

BE IT RESOLVED that a sum up to and not to exceed **FIVE THOUSAND DOLLARS (\$5,000)** shall be expended from the Capital Reserve Village Hall (HR1) for an emergency replacement of the boiler system and **ONE THOUSAND FIVE HUNDRED (\$1,500)** shall also be expended from the Capital Reserve Village Hall (HR1) for the purpose of winterizing the west side of the Village Hall.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village Law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD

Palmyra, New York
Alicia M. Lynch
Village Clerk

Dated: Jan 3, 1996

Completion: Feb. 3, 1996

Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

WATER CONTRACTS: Trustee Salomon addressed the board and the public regarding the two proposals for contracting water and sewer services. The two companies involved, bid the project using two completely different methods.

MHPC's proposal called for handling of all billing associated with the water/sewer operation. This will provide some relief in the Treasurer's office as Darlene will not have to process all the invoices related to the water/sewer departments. In return they would bill us on a monthly basis at a cost of \$21,250.00 Total cost of this contract would be \$381,137 per year which also includes Village expenses ie: Village Board, Village Clerk/Treas., Legal Expenses, Village Highway, Equipment/supplies, Insurance, and Taxes.

The WCWA proposal called for the "total running of the Water/sewer departments" which would

include the repair of any water breaks. This work is now done by our own Highway Department. The total cost of this contract is \$419,083 per year. WCWA took the number of Water meters and charged us a flat rate for each one. This proposal is approximately \$40,000 more, would take care of more repair work but would not alleviate any paper work in the treasurer's office. This is a very fair proposal; just not what we need or or looking for at this time.

MHPC had expanded their responsibilities and services over and above their last contract. Some interesting new features of the new proposal are as follows:

1. They will enter our whole water-sewer systems on a CAD system. This will provide us with an up-to-date grid system of our infrastructure. If and when the new contract expires this new system and hardware will become the property of the Village.

2. They will create a preventive maintenance program and parts inventory. At the expiration of the contract, they will buy back any "unused equipment".

3. They will initiate a flushing schedule of the sewer lines as well as pay for the first 1,000 linear feet of televising (ie: SKANEX).

4. Within the first six months of the contract, they will complete a valve survey.

5. They will pay for the first \$1500.00 for ST Environmental services for long-term financial planning for water improvements.

6. They will be more responsible for any back-up problems that occur as well as emergency relief and repairs. This will not include any work that would normally be done by our Highway crews.

7. They will administer a \$30,000 yearly Capital Reserve fund for Water/sewer repairs out of their contract price.

Their contract does contain a CPI clause but will not take effect until 1998.

Motion made by Trustee Guest, second by Trustee Gunker at accept MHPC's contract as to concept. Vote, 5 ayes. CARRIED.

Motion made by Trustee Guest, second by Trustee Celentano to authorize the Mayor to sign the contract with MHPC pending final approval from Village attorney by January 1, 1997. Vote, 5 ayes. CARRIED.

Mayor Wilson moved to recess at 9:30 am for 10 minutes. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

Mayor Wilson called the meeting back to order at 9:40 am.

COMPUTER NETWORK: Dick Contant attended the meeting to submit his proposal for the computer network. He is a local businessman. His machines are built for him in Rochester with a one-year warranty. Mr. Contant had the benefit of quoting some additional up-to-date "wants, ie: two 17" monitors and at least one dot matrix printer for printing the water-sewer bills. His proposal offered several different options. One option suggested purchasing AST Bravos which have a three-year warranty and have a reputation of being almost "bulletproof". His proposal also offered an option for training at his storefront.

Because comparing the four proposals was comparing apples to oranges, Mayor Wilson recommended redefining our requirements and have the bidders come back to us with their amended quotes. Tomaselli's proposal was not considered as it recommended buying off of state bid. Mayor Wilson felt we didn't have the expertise or the time to do this.

Trustee Celentano asked if it would be possible if we could get a price on leasing the equipment. This was discussed further. Mr. Conant and Mr. Bruening felt this was not a viable option because after three years the equipment will be worth virtually nothing. They will look into though.

Trustees Guest, Gunkler, Celentano and Salomon excused themselves early.

Further discussion took place regarding specifications for the next round of proposals. A summary of our requirements is as follows:

Workstations: P100 processors with 1.2 GB Hard drives, 16 MB RAM.

File server: P166 processor with 2 GB Hard drive, 2.1 GB Tape back up, 2 GB Hard drive, 32 MB RAM, 8X CD.

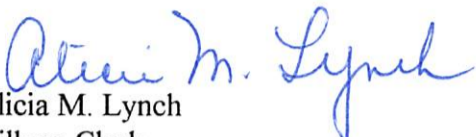
2 - 17" color monitors Fax Modem on the server

3 - 15" color monitors 1 - Dot matrix wide carriage pin-feed printer

Shared Laser Printer Personal Laser (Court)
Network - Novell 3.1, Software: Windows '95, Microsoft OfficePro
Maintenance contract options: yearly and T&M
Possible software, network training.
Gemini upgrade and conversion.
Lease options.
Wiring: Twisted Pair and/or Coax Hub if needed.

ADJOURNMENT: Motion to adjourn at 10:30 pm by Mayor Wilson but at this point there was no quorum present.

Respectfully submitted,


Alicia M. Lynch
Village Clerk