

Regular Board Meeting

Board of Trustees

7:00 p.m.

Present: Mayor Mary Lou Wilson; Trustees - Lloyd Green, James DePoint, Attorney L. J. Poyzer, and Brian Dean from the Newark Developmental Center, Newark, New York (Trustee Abbott arrived at 7:30 p.m.).

Moment of Silence: Mayor Wilson opened the meeting with a moment of silent prayer.

Approval of 6/16/80 Minutes: Trustee DePoint made the motion, seconded by Trustee McGrath, to accept the Minutes of 6/16/80, after instructing the Clerk to add the names of Attorney L. J. Poyzer; Jack Ryan, Building Inspector; and Wm. Abbott, Police Justice, to the list of those in attendance at the Mayors' Conference in 6/80. Motion carried.

Committee Reports: Trustee McGrath reported to the Board that Mr. Robert Sherman anticipates having an evaluation of costs for renovating the Village Hall this month. Mr. Sherman will be asked to attend the next Board meeting.

Trustee McGrath also reported that progress at the new Community Center is at a standstill since the contractor is waiting for plumbing supplies to be delivered before any more work can be done. It is not known when the delivery will be made.

Prospect Drive: Trustee Green gave a report compiled by Chief Donald Henry on the number of accidents over the past few years and it was determined that of thirteen accidents in that area, most of them occurred in the months of January and February. A survey made by Harnish & Lookup Engineers to lower the grade of Prospect Drive eight feet would cost approximately \$98,000.00 plus engineering fees, bringing the total cost around \$140,000.00. Trustee Green felt that the Board should consider Prospect Drive a one-way street from the Garlock driveway west to Fayette Street. On a motion made by Trustee Green, seconded by Trustee McGrath, a decision was made to hold a Public Hearing to determine the feelings of the citizens in making part of Prospect Drive a one-way street. Attorney Poyzer will draw up the necessary papers for the proposed local law.

Water Acct. Machine Bid Open.: Mayor Wilson read the Legal Notice for bids for an electronic accounting machine in connection with the water billing.

Burroughs - \$9,250.00 with delivery in 60 days.

There being no other bids, on a motion by Trustee DePoint, seconded by Trustee McGrath, the voting was unanimous to accept the above bid and order the Burroughs Electronic Accounting Machine.

Public Hearing for Prospect Dr.: Discussion on Prospect Drive led to Trustee Green making a motion for the Board to hold a Public Hearing on 8/4/80 relative to a proposed Local Law for the purpose of making Prospect Drive a one-way street west from the Garlock driveway to Fayette Street. Trustee DePoint seconded the motion, all voted "aye," motion carried.

Bid Open. Street Sweeper: Motion by Trustee Green, seconded by Trustee Abbott, to set a bid date of 8/4/80 to accept bids on a street sweeper - at 7:30 p.m. All voted "aye," motion carried.

Catch Basin - Tremont St.: Attorney Poyzer informed the Board that the area on the south side of Robert Austin's property apparently belongs to the Village and that Mr. Austin will grant an easement for installing the storm basin. The Board instructed Ms. Poyzer to prepare the necessary papers for the easement so that the Village crews can proceed with the work before the Winter season.

Bid - Compressor: The Legal was read advertising for bids for a portable air compressor:

Walter Roberts, Victor, N.Y. - Bid price \$6,924.00 - one week delivery

ANBE Equip., Rochester, East, N.Y. - Bid price \$7,349.60 - one week delivery.

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Bid: Motion by Trustee Green, seconded by Trustee DePoint to refer the bids to Committee. Motion carried.

Compressor
Cont'd:

Street
Paving:

Trustee Green announced that plans were being made to pave the following streets: Vienna - approximate cost of \$48,000.00; Johnson Street - approximate cost of \$25,000.00; and Tremont - approximate cost of less than \$5,000.00. Specifications will be prepared for a bid opening on 8/4/80.

It was noted by Trustee Green that new sidewalks had been installed on West Jackson Street, Cuyler and Vienna.

POLICY
MANUAL:

Trustee Green stated that he had received the final report for the POLICY MANUAL. He noted that thirty-seven changes had been made in the final draft, which he reviewed for Board approval.

Resignation
S. Parsons:

Trustee Abbott read a letter of resignation from Patrolman Scott J. Parsons, effective 7/6/80. Patrolman Parsons has accepted a full-time position with the Wayne County Sheriff's Department and requested the Board to maintain him as a part-time employee, if needed.

Trustee Abbott has received three applicants, taken from the Civil Service list and a meeting will be planned with the applicants, Trustee Abbott and Mayor Wilson, in the near future for interviews.

Two-hour
Pkg.
Ordinance:

In reply to the Chamber of Commerce request of three weeks hence, Trustee Abbott made the motion that the Board would enforce the two-hour parking limit in the downtown area and would instruct the Police Department to take the necessary steps to enforce this ordinance. Trustee McGrath seconded the motion. Trustee DePoint voted "nay" on the motion; motion carried by majority.

Fire Dept.
Applicants:

Trustee Abbott presented the names of Wm. Zaborowski and L. Campbell as prospective members of the Fire Department. The Board, however, found it necessary to refuse acceptance of the Applications since they were incorrectly completed.

Sewer System
& Treat. Pl.
Surveys -
O. Sniedze:

Mr. Olgert Sniedze appeared before the Board to discuss sewer system and treatment plant energy surveys. His engineering company conducts surveys to help municipalities cut high costs of energy. He would like to review the sewer treatment facility and suggest to the Board various means of conserving electricity and fuel energy. The cost for this study would cost approximately \$2,500.00 to \$3,000.00. A copy of his proposal was presented to Trustee DePoint for review. His company is also prepared to perform water rate and sewer rate studies.

Communica-
tion from
Hunt Under-
water Sp.:

Attorney Poyzer received a letter from the office of the General Counsel, Mr. John F. Bastian, Esq., advising the Village that Mr. Hunt, who performed unauthorized work upon the Village's water pipes and equipment at Canandaigua Lake, does not have any bond or insurance which provides coverage for the Board to employ a qualified person to inspect the water lines and equipment. It was the Board's decision to hire Mr. Jacob Benne to inspect the pipes and take no further action until the inspection has been made.

Waterline
Assess.
Hopewell &
Gorham:

Attorney Poyzer reported that the Village had received notices from the Boards of Assessment Review of the Towns of Hopewell and Gorham, Ontario County, that they had reviewed our filing of complaints and that they had allowed the tentative assessed value of \$152,000.00 and \$42,900.00, respectively, to remain without change. It is the Board's feeling that they should appeal these decisions. Attorney Poyzer will pursue the matter.

Water
Line -
Lozier:

Trustee DePoint talked with Wayne Ackart of Lozier Engineers and Mr. Ackart feels that the water line, because of its age, is a problem because of the many water leaks sustained in the past few years. He would like to propose to the Village that a study be made of the line, at a cost of \$2,000.00. He proposes that a plastic sleeve be put on the line which would cost approximately \$2,000,000.00. Trustee DePoint will study Lozier's survey which they proposed to the Village three years ago - and determine what steps to take.

Bid - Compressor: Discussion led to Trustee DePoint motioning that the Village accept the bid for the air compressor submitted by ANBE Co., of East Rochester, New York, at the price of \$7,349.60. Trustee McGrath seconded the motion, all voted "aye," motion carried.

Site Selection by Newark Develop. Center: Mayor Wilson reminded the Board of the Public Hearing which was held on 6/24/80, in the matter of the establishment of a residential facility at 255 Cuyler Street by the State of New York Office of Mental Retardation and Development Disabilities. The 40-day time period on the specific site selection would expire on 7/15/80, having commenced on 6/5/80. At said Hearing, everyone was given the opportunity to be heard and the Mayor felt that it was time for the Board to render its decision. A letter from Mr. and Mrs. Robert Bradish of 104 E. Charlotte Avenue was read by the Mayor, supporting the establishment of the facility - and another letter was read by the Mayor from eight other citizens supporting the residence as a facility for the mentally disabled. Two other neighbors had called the Mayor opposing the facility.

Trustee DePoint spoke in favor of the facility. Trustee McGrath had received phone calls of concerned relative to what recourse the Village has if the State decided to use the home for drug addicts, murderers as a "way station" in the future?

Mayor Wilson called for a roll call vote to allow the establishment of the facility.

Trustee DePoint - Aye Trustee Green - Aye
Trustee Abbott - Aye Trustee McGrath - Aye
Mayor Wilson - Aye

N.D.C. Representative, Mr. Brian Dean, asked the Board if he might speak for a moment. He said he wanted to thank the Board for their support of this facility and appreciated the professionalism and thought given to making their decision.

Dept. of Soc. Serv. Letter: Mayor Wilson received a letter from the Department of Social Services asking if the Village had any need for employing welfare recipients on a part-time basis. It was felt at this time that there were no vacancies for hiring at this time.

Christmas Decora.: A letter was received from Mrs. Betty Alderman, President of the Palmyra Chamber of Commerce, requesting matching funds for lanterns and lights to be used for Christmas decorations. The cost of the project would be approximately \$400.00 and upon a motion made by Trustee Abbott, seconded by Trustee McGrath, the Board voted to pay one-half of the cost up to approximately \$200.00. All voted "aye," motion carried.

Canaltown Days: Mayor Wilson read a letter from Mr. David Williamson, Parade Chairman of Palmyra Canaltown Days, stating that the celebration would be held from 9/12/80-9/14/80, and that the Parade would occur on 9/13/80 at 4:45 p.m. All Board members were invited to participate in the Parade.

JayNcees' Request: The local JayNcees requested of the Board to be allowed to place yellow ribbons on the light poles in the business section of the Village honoring the Iranian hostages. The Board un-animously granted permission.

Resolution re: Mayors' Conf. Bill Payment: The following resolution was proposed by Trustee Abbott, seconded by Trustee McGrath:

WHEREAS, in preparing the 1980-81 Budget, inadvertently, no appropriation was budgeted in the Mayor's Account #A1210.4 and the Board of Trustees Account #A1010.4 for attendance at the Annual Conference of Mayors, and
WHEREAS, that future expenditures are anticipated in these accounts,

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Resolution
re: Mayors'
Conf.:

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be instructed to transfer from the Contingency Account #A1990.4 the sum of \$1,000.00 each to be placed in Account #A1010.4 and #A1210.4. The foregoing resolution was unanimously adopted.

Resolution
Mrs. Otte's
Ret.Wages:

The following resolution was proposed by Trustee DePoint, seconded by Trustee Abbott:

WHEREAS, the former Clerk/Treasurer, Mrs. Theresa P. Otte, has advised that when she figured her final wages, she inadvertently overlooked having included three days, which represented the change in closing payroll days from Friday back to Tuesday, and,

WHEREAS, the newly appointed Treasurer, Phyllis G. Dickinson, brought this to Mrs. Otte's attention, and,

WHEREAS, it is not proper procedure to include a retroactive amount for wages, after the State Retirement System has been informed of the final wages as reported on the official payroll sheets to the State,

BE IT HEREBY RESOLVED, that the Village of Palmyra shall honor a voucher in the amount of \$153.21, representing the three unpaid days due the former Clerk/Treasurer, Theresa P. Otte.

The Board unanimously approved the above resolution for adoption.

Resolution
Cap. Fund
Transfer to
General:

The following resolution was proposed by Trustee Green, seconded by Trustee Abbott:

WHEREAS, the retiring Treasurer, Mrs. Theresa P. Otte, has indicated to the appointed Treasurer, Phyllis G. Dickinson, that there remains in the Capital Fund Checking Account #584-01062-1, the amount of \$374.03, which was originally appropriated for new trees in the preceding fiscal year, and is unspent, and,

WHEREAS, inasmuch as the Village of Palmyra has conformed to the "Double Entry System" as prescribed by the State of New York, the above account is superfluous for transferring funds for specific purposes,

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer, Phyllis G. Dickinson, shall be instructed to withdraw the amount of \$374.03, to be transferred to the General Fund of the Village of Palmyra, thereby closing out the Capital Fund Account #584-01062-1.

The Board unanimously approved the above resolution for adoption.

Resolution
re: Court
Attendant:

The following resolution was proposed by Trustee Abbott, seconded by Trustee McGrath:

WHEREAS, Elmer J. Kniest has voluntarily been the Court Attendant for Village Court with Justice William Abbott for quite some time, and,

WHEREAS, in consideration of his time and service, the Board of Trustees has agreed to reimburse Mr. Kniest \$10.00 per week when Village Court is in session.

The Board unanimously approved the above resolution for adoption.

Safer
Streets
Program:

Mayor Wilson advised that a letter had been received from the New York State Department of Transportation, Albany, New York, advising that funds are available for construction and repair of roads in our area. Application forms should be submitted as soon as possible to the County Highway Superintendent before 10/1/80. The Board felt that the Village might obtain a Grant to re-surface Johnson or Vienna Streets. The County will assist the Village in completing the application.

Vouchers: On motion by Trustee Abbott, seconded by Trustee McGrath, Vouchers in the amount of \$14,967.04, were presented and approved for payment with a "Nay" vote from Trustee DePoint. Motion carried by majority.

Adjourn: On motion made by Trustee Green, seconded by Trustee Abbott, the meeting was adjourned by Mayor Wilson at 10:10 p.m.

Phyllis G. Dickinson, Acting Clerk

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Board of Trustees

Regular Board Meeting July 21, 1980 7:30 p.m.

Present: Mayor Mary Lou Wilson; Trustees, Lloyd Green, Mary Kay McGrath, and James DePoint; and Village Attorney, Laura Jane Poyzer.
Absent: George Abbott.

Moment of Silence: Mayor Wilson opened the meeting with a moment of silent prayer.

Minutes: On a motion made by Trustee Green, seconded by Trustee McGrath, the Minutes of 7/8/80 were approved as presented. All voted "aye," motion carried.

Courier Reporter: Robert Bullard of Prospect Drive will be representing the Courier-Journal at the Village Board Meetings for the purpose of submitting news release for publication.

Scout Observer: Peter Duffy of Cuyler Street was present to view the proceedings as he is working on his Citizenship Badge in Boy Scouts.

Chief Henry: Police Chief Donald Henry recommended that the Board consider Nicholas Alvaro for the position as Patrolman for the Village of Palmyra. Mr. Alvaro has worked for both the municipalities of Marion and Clyde and he has had his Police Schooling. Chief Henry also recommended Charles Walker for a part-time patrolman's position. Mr. Walker has been working for the Monroe County Sheriff's Office part-time and also works at Colt Industries full-time.

On a motion made by Trustee McGrath, seconded by Trustee Green, the appointment of Charles Walker as part-time was approved.

Committee Reports: Trustee McGrath advised that she has received approximately 25 calls for the janitorial position and has already interviewed several applicants.

Trustee McGrath informed the Board that the Community Center is getting together a proposal of joint directorship with the Town for financing the completion of the Center. They are requesting up to \$100,000.00.

POLICY MANUAL: Trustee Green advised that the POLICY MANUAL is up-to-date and the other copies should be returned to Value Management Consultants to be updated.

Streets: A discussion relative to repaving of streets in the Village, namely, Vienna, Johnson and Tremont Streets, was held. On a motion made by Trustee Green, seconded by Trustee DePoint and carried, it was determined that bid specifications for the above mentioned streets to be repaved be scheduled for 8/1/80 at 12:00 Noon in the Trustees' Room, Village Hall.

Cost Figures-Water Pl.: Trustee DePoint advised that he had requested figures from the Clerk's Office for the operation of the Water Plant as he is working on upcoming water contracts with the Town of Palmyra. He advised that the Town would like to have a feasibility study of the water line.

Trustee DePoint stated that the Village of Shortsville may request water in August as they will be cleaning out wells at that time.

July 21, 1980

- Abandoned Cars: Trustee DePoint also advised that abandoned cars in the Village are being ticketed by the Police Department.
- Village Hall Renovation: Mr. Robert Sherman discussed the renovation of the Village Hall. He suggested changing the doors from truck bays to conform with the outside of the building. Police Department could be located in the back garage. Estimate of costs for general construction between \$110,000.00 - \$112,000.00, of which \$47,000.00 would be for heating and cooling. Cost to the Town of Palmyra would be approximately \$30,000.00. The Town would occupy 1,050 sq. ft. of space in the Village Hall. The Trustees felt that the Town should share the cost of toilets and the Main Hall. Mr. Sherman also advised that the gutters will have to be replaced as they have rotted away.
- Local Law #3: The proposed Local Law #3 relative to making Prospect Drive one-way was discussed. A public hearing will be held in the Trustees' Room, 144 E. Main Street on 8/4/80, at 8:00 p.m.
- Tremont Street: Village Attorney Poyzer informed the Board that an Easement has been sent to Mr. Robert Austin, West Main Street, for his signature. Ms. Poyzer also stated that she had talked to David L. Powers, 135 Tremont Street, who says he owns property on the west side of Tremont. He has no objection to the storm drain being installed.
- Palmyra Econ. Devel. Corp.: A letter from the Palmyra Economic Development Corporation advised that Form No. 424 had to be filled out in order to be eligible for funds, by the Village of Palmyra. Motion was made by Trustee DePoint, seconded by Trustee Green to fill out forms and have Mayor Mary Lou Wilson sign for the Village of Palmyra. Motion carried.
- Water Line Assessment: Wayne Ackart feels the cost of appeal is too high and need an expert to testify. Village Board wants to wait for tax rates to be published on 8/1/80.
- Urban Renewal Funds: Village Attorney Poyzer advised that she had received a reply from Paul T. Rubery, Esq., with regard to Urban Renewal Funds. Ms. Poyzer advised she has also discussed this with the New York State Urban Renewal Agency, but no final decision in the matter has been reached.
- Zoning Officer Ryan: Zoning Officer, Jack Ryan, informed the Board that he will be issuing a ticket to the owner of the Smith property on Spring Street as the building has caved in. He also stated that no "Certificates of Occupancy" have been requested on multiple dwellings and he feels the Village should establish a policy of issuing "C of O's". Zoning Officer Ryan proposed that we use the Board of Fire Underwriters as Deputy Building & Zoning Inspector. He advised he will contact Jim Wegman of the Board of Fire Underwriters and have him appear at a Village Board meeting.
- Abandoned Cars: Zoning Officer Ryan also informed the Board that 42 notices have been issued on abandoned vehicles within the Village and all cars still in violation will be towed at 8:00 a.m. on Saturday, July 26, 1980.
- Census: Mayor Wilson advised the Board that the results of the 1980 Census shows a four percent loss in population for the Village of Palmyra and a six percent gain in population in the Town of Palmyra. Mayor Wilson advised that the Assessor, Judson Roney, is checking on these figures.
- Vouchers: On motion by Trustee Green, seconded by Trustee McGrath and carried, Vouchers in the amount of \$15,669.36 were approved for payment.
- Adjournment: On motion by Trustee Green, seconded by Trustee McGrath and carried, Mayor Wilson adjourned the meeting at 9:50 p.m.

Phyllis G. Dickinson, Acting Clerk

Regular Board Meeting

August 4, 1980

7:00 p.m.

Present:

Mayor Mary Lou Wilson; Trustees Mary Kay McGrath, Lloyd Green; Trustee Abbott arrived at 8:00 p.m. Absent: Trustee James DePoint.

7/21/80Minutes:

Minutes of the Board meeting of 7/21/80, were approved with the following correction: The cost estimate of renovating the Village Hall would be \$110,000.-\$112,000. plus \$47,000. for heating and cooling.

N.D.C. Communications:

Mayor Wilson read letters from Mr. Charles Soper and Charles Craig, along with Mr. Brian Dean, of the Newark Developmental Center thanking the Board for their assistance and support in establishing a community residence on Cuyler Street. It is hoped that the residence will be opened in September for occupancy.

Village Hall Renovation:

Trustee McGrath has received updated estimates from Mr. Robert Sherman for renovating the Village Hall at a cost of \$93,441.00 with the Town's share being approximately \$48,000., excluding the cooling costs.

Street Sweeper Bid Opening:

Mayor Wilson read the Legal Notice for receiving bids for a street sweeper. The following bids were received and opened:

- (1) Walter M. Roberts - Victor, N.Y. -
1 - 1980 Vacall E 10 A D with Ford chassis
Net \$65,997.00 - delivery 120 days.
- (2) Stewart Equipment Co., Syracuse, N.Y. -
1 - Tymco Model 600 with Ford chassis V636 diesel engine
\$60,164.00 - with trade-in \$58,986.00 - delivery 150 days.
1 - Tymco 600 with Ford 256 diesel engine - \$54,948.00
with trade-in \$53,969.00 - delivery 60 days.
1 - Tymco Model 600 with Ford gasoline engine - \$47,913.00
with trade-in \$46,947.00 - immediate delivery.
- (3) D. W. Clark Road Equipment, Syracuse, N. Y. -
1 - 1980 Sun-Vac Model 1730 with Ford diesel 2712 -
\$59,691.00 - Offer of \$2,000.00 for used Austin-Western
Sweeper - delivery 90 days
- (4) Cyncon Equipment, Inc., W. Henrietta, N.Y. -
1 Ecolotec Mark 400 with Ford diesel - Model 7000 -
\$63,887.00 - delivery 30 to 45 days.
- (5) P-D Service, Inc., Pavilion, N. Y.
1 Elgin Whirlwind - \$69,446.00 - with trade-in \$67,946.00 -
delivery - 18-20 weeks - Warranty - one year from delivery
date.

Mayor Wilson referred the bids to committee and requested that Highway Foreman Ray Smith consult with Trustee Green on each bid and requested Attorney Poyzer to look over the bids also.

Prop. Loc. Law #3 Making Prosp. Dr. One-Way:

Mayor Wilson opened the hearing at 8:00 p.m. reading the Legal proposing the establishment of Local Law #3 to consider amending Chapter 25 of the Vehicle and Traffic Code designating Prospect Drive, west from the intersection of a driveway owned by Garlock, Inc., to the intersection of Prospect Drive and Fayette Street.

Mayor Wilson explained to those present that a request had been made of the Board to alleviate the problem existing on Prospect Drive. Many accidents have occurred in that area and it would be too costly to lower the street.

Several members of the Palmyra Ambulance Service expressed their objections to the proposal and felt that the street should be made one-way going east. One citizen suggested a 15-mile speed limit be placed along that street.

After hearing from those present who wished to express their opinion relative to the one-way street proposal, Mayor Wilson closed the discussion at 8:25 p.m.

August 4, 1980

Board
Discuss. re
Hearing:

Trustee Green made the suggestion that the Board consider widening Prospect Drive since there were so many objections to the one-way street idea. Trustee Green will contact Harnish & Lookup to look into the feasibility and costs of widening Prospect in the area of Paul Rubery's residence. Mayor Wilson offered the suggestion that better street lighting in the area would improve the situation. Clerk to contact NYSG&E's William Wilson for a survey of lighting on Prospect.

Motion by Trustee Green, seconded by Trustee McGrath to adjourn the hearing for further consideration on the Proposed Local Law #3. Motion carried.

Police
Commissioner
Rpt.:

Trustee Abbott reported his having a meeting with the Police Department and the Department will write tickets to enforce the two-hour parking law in the downtown area. Also, abandoned cars parked in public parking lots will be towed by the Department - and that other abandoned cars will be issued appearance tickets and have to go before a Judge.

Trustee Abbott submitted two applications for membership in the Fire Department. Messrs. William Zaborowski and Leonard Campbell were approved by Trustee Abbott, seconded by Trustee Green to accept these two new applicants. Carried.

In the absence of Trustee DePoint, Mayor Wilson read a request from him recommending increased police patrols at Salzburg Village due to increased vandalism in that area.

Appt. to Bd.
of Appeals:

Trustee DePoint had also recommended that Mr. Robert Culver be appointed to the Zoning Board of Appeals for a three-year (3) period. Mayor Wilson then made this appointment.

Trustee DePoint is also forming a five (5) man committee for a zoning review. He plans to announce the names of this committee at the next Board meeting.

Inspection
Water Line
at Inlet:

Trustee DePoint feels that the Village should go ahead and have the Canandaigua inlet area checked and recommends Roger Benne be contacted by the Clerk for prices on this inspection.

P.E.D.C. -
Appear. by
Pres.:

Mr. Charles Richardson, President of the Palmyra Economic Development Corporation, and Member Richard Fontaine, appeared before the Board to ask for their cooperation in pulling together toward a joint effort in encouraging new businesses to locate in the area. Many funds are available if the Corporation can get a commitment from the Town and Village. There are two properties in the Village that the Corporation would like to purchase but these properties have numerous tax liens on them. Attorney Poyzer has talked with the State Board of Equalization and Assessment who advises her that the Village Board has no right to excuse unpaid taxes on properties. Mayor Wilson feels that a meeting with the Town Board, Village Planning Board and Zoning Board should be held before a commitment can be made to the P.E.D.C.

Vouchers:

Motion made by Trustee Green, seconded by Trustee McGrath to pay Vouchers in the amount of \$14,170.96. Carried.

Comm. Ctr.

Joint Applic.: The following resolution was proposed by Trustee Green, seconded by Trustee Abbott:

"WHEREAS the Town of Palmyra and the Village of Palmyra have cooperated in a joint project to provide Community Center activities to the residents, especially the children, of the Town and Village, and,

WHEREAS, the Village of Palmyra has been designated and the paying agency for the project with the Town of Palmyra reimbursing the Village of Palmyra for its share, and,

Comm.Ctr.
Jt.Applic.
Resol.:

WHEREAS, the Village of Palmyra applies to the State of New York for State Aid in the amount of \$1,741.20,

BE IT RESOLVED THAT, the Village of Palmyra shall participate in the Joint Aid for Youth, Community Center Activities, as the paying agent with reimbursement from the Town of Palmyra, and,

BE IT FURTHER RESOLVED THAT, the Mayor, Mary Lou Wilson, and the Treasurer, Phyllis G. Dickinson, be authorized to sign the application for State Aid in behalf of the Village of Palmyra.

Unanimously approved.
Resolution adopted.

Urb.Ren.
Funds:

Attorney Poyzer has received a copy of a letter from NYS Division of Housing and Community Renewal written to Paul Rubery in regards to a closeout audit of Urban Renewal funds. The letter states that Mr. Rubery has fill out certain documents or resolve them in a satisfactory manner before the closeout can be completed and approved by HUD. It was the concensus of the Board to allow two weeks for Mr. Rubery to answer this letter of compliance and if it was not done by him, the Board pursue the matter further themselves in order to obtain the remaining funds in the project expenditures account.

NYSE&G
Request:

Clerk read a letter from the New York State Electric & Gas Corp. requesting to break the street at the corner of Hyde Parkway and West Main for the purpose of installing a new gas service.
Motion by Green, 2nd by McGrath to grant permission.
Carried.

Debt
Exclusion:

Attorney Poyzer reported that the application for debt exclusion had been prepared and ready to file with Department of Audit & Control.

Ann.Treas.
Report:

Treasurer reported that the annual treasurer's report had been completed and sent to Dept. of Audit and Control, and a copy is on file in the Clerk's office for viewing.

Assess.
Wat.Line:

Attorney Poyzer announced that she had set up a meeting in the Clerk's office with Trustee DePoint, Wayne Ackart of Lozier Engineers at 2:00 P.M., August 14th, to discuss the recent increase of assessments imposed on the village's water line in the Towns of Canandaigua, Gorham and Hopewell. The Village has to decide if they wish to appeal the assessment increase.

Vill.Hall
Renov.:

Plans have been submitted by Robert Sherman and a motion by Trustee McGrath and seconded by Trustee Abbott to proceed with the plans and make the necessary specifications for the renovation.
Carried.

1980 Census
Count:

Mayor Wilson has spoken with Assessor Roney in relation to the federal Census figure for the village and Mr. Roney feels that the figure is correct and no further action can be taken for an appeal.

Exec.
Session:

At 10:05 P.M., Mayor Wilson called for the Board to go into Executive Session to discuss personnel matters.

Regular
Meeting:

Mayor Wilson called the regular board meeting to order with Trustees Green, McGrath, and Abbott present.
Absent, Trustee DePoint.

Adjourn:

Motion by Trustee Green, second by Abbott, the regular meeting was adjourned at 10:25 P.M.

Phyllis G. Dickinson, Acting Clerk

* * * * *

August 18, 1980

Regular Meeting

Board of Trustees

7:30 P.M.

Present: Mayor Mary Lou Wilson, Trustees, Lloyd Green, James DePoint,

Absent: Trustees Mary Kay McGrath, George "Bud" Abbott.

Mom. of

Silence: Mayor Wilson opened the meeting with a moment of silence.

Committee

Reports:

DePoint:

Trustee James DePoint advised a letter had been received from J. Benne advising that the inspection cost would be \$1191.00 plus \$30.00/each photograph. Trustee DePoint supports authorization of inspection.

On motion by Trustee DePoint, 2nd by Trustee Green, to ask J. Benne to complete inspection of the water line in Canandaigua Lake.

Trustee DePoint advised that he is still looking for a committee to review the existing zoning laws. The committee will consist of five people from the Zoning Board of Appeals, the Zoning Officer, the Village Board, and several citizens from the community.

Trustee DePoint advised that Webaco Oil has asked to continue with its preparation of a car wash and gas station. The Village Board cannot give permission since final decision is with the Zoning Board.

L.Green

Street

Sweeper:

On motion by Trustee Green, 2nd by Trustee DePoint to award bid to Walter M. Roberts for the Street Sweeper.

Motion withdrawn because Cyncon said he met specs and was the lowest bidder.

Board to take no further action until Trustee Green meets with Highway Superintendent, Raymond Smith.

Parade:

The Board was advised that the Fair Parade will be held on Saturday, Aug. 23, 1980 at 6:15 P.M. and members of the Board are invited to ride in the parade.

Willow

Street

Ded.:

A request was received from Gregory Hopkins and Patrick McPike that Willow Street be a dedicated street since they are interested in obtaining water. They asked if the Village could install water lines for four residents (472 feet). The deed from Garlock to the Village states that the Village can only run 177 feet of line.

Prohibit

Parking

on Street

during

events:

On recommendation from Patrolman Fred Trowbridge regarding the ban on parking in the area of the Fairgrounds.

Patrolman Trowbridge suggested that during the fair week that parking be allowed on the south side of West Jackson Street from Canandaigua Street to Stafford Street ONLY.

Parking should be allowed on the WEST side of Birdsall Pk. and Gates Street. On Saturday morning, Gates Street should be posted for NO PARKING on either side of the street so as to avoid congestion during the parade.

RESOL.:

Parking

Ban

Spec.

Events:

Upon adoption of Local Law #2, 1980 in relation to Banning Parking for Special Events, the following resolution was Adopted:

WHEREAS, Pursuant to Article II, Parking, of Chapter 25, Vehicle and Traffic of the Code of the Village of Palmyra and amended by the addition of Section 25-26.1, and, WHEREAS, it is necessary for the Village Board of Trustees, pursuant to this section shall designate the area, street or portion thereof within which the stopping, standing or parking of vehicles is prohibited, and the period of time of such prohibition, NOW, THEREFORE, BE IT RESOLVED, that parking shall be allowed on the SOUTH SIDE of West Jackson from Canandaigua Street to Stafford Street ONLY. Parking shall be allowed on the WEST SIDE of Birdsall Parkway and Gates Street, and, IT IS FURTHER RESOLVED, that there will be NO PARKING on either side of Gates Street on Saturday, August 23, 1980, to avoid congestion during the Firemen's Parade held on that date, and,

August 18, 1980

RESOL.
(Cont'd) :

IT IS FURTHER RESOLVED, that the above resolution shall be enforced from August 19, 1980, until August 23, 1980, and,

IT IS FURTHER RESOLVED, that temporary signs or marking in the area affected in accordance with the applicable provisions of the Vehicle and Traffic Law of the State of New York, and,

IT IS FURTHER RESOLVED, that any person who violates a resolution adopted by the Board of Trustees pursuant to Section 25-26.1 shall be subject to the penalties provided in Section 25-30 of this Article.

The above resolution was adopted by Trustee Green, seconded by Trustee DePoint.

Resolution unanimously adopted.

Johnson
St.
Bids:

Motion by Trustee DePoint that Trustee Green be allowed to open the Johnson Street Bid Specifications on Friday, August 22, 1980 at 12 Noon in the Village Clerk's Office.

Motion approved.

Vill.
Barn
Roof:

The roof at the Village Barn is in need of repair. The cost of which will amount to \$1,000.00. Mr. Smith's highway crew will do the repairs.

Safe
Roads
Resol.:

The resolution for the Safer Roads Program was introduced by Trustee DePoint, 2nd by Trustee Green, and approved.

At the regular Board meeting of the Board of Trustees of the Village of Palmyra held on August 18, 1980, the following resolution was adopted: Proposed by Trustee James DePoint, seconded by Trustee Lloyd Green:

Dated August 18, 1980, the Village of Palmyra approving participation by the municipality in a Safer Local Roads and Streets Program, and authorizing the construction of the Program by municipal forces or by a competitively let contract, with oversight of the Program by the County of Wayne as provided for in the Program Guidelines and the State-County Agreement, with municipal participation in the costs of the Program, and municipal maintenance of the completed improvements.

WHEREAS, pursuant to Chapter 369 of the Laws of 1979, the Energy Conservation through Improved Transportation Bond Act, and Chapter 5B of the Laws of 1980 the New York State Legislature authorized and appropriated funds for a statewide Safer Local Roads and Streets Program, and, WHEREAS, pursuant to these statutes, the New York State Department of Transportation has apportioned program funds to the municipality as follows:

State Bond Funds in the amount of \$15,633.00
plus \$5211.00 (Local match) for a total of
\$20,844.00.

NOW, THEREFORE, BE IT RESOLVED, that the municipality shall participate in the Safer Local Roads and Streets Program, pursuant to the terms of the Bond Act, the Program Guidelines and the State-County Agreement, and, IT IS FURTHER RESOLVED, that construction of the Program shall be by municipal forces or by, competitive bid letting, with oversight by the County Superintendent, and, IT IS FURTHER RESOLVED, that the municipality shall participate in the costs of the Program, with 75% reimbursement by State bond funds; and, IT IS FURTHER RESOLVED, that upon completion of the Program, the Village of Palmyra shall at its own expense properly maintain the completed project, IT IS FURTHER RESOLVED, that the Mayor be and she hereby is authorized to sign all project applications (TE215). Resolution adopted unanimously.

I certify that the above resolution is a true copy of the resolution adopted at the Board meeting of August 18, 1980.

August 18, 1980

I certify that the above resolution is a true copy of the resolution adopted at the Board meeting of August 18, 1980.

Phyllis G. Dickinson

Acting Clerk of the
Village of Palmyra, NY

Lawsuits
Salzburg
& Swiss
Chalet
Assess.:

Mayor Wilson advised that the court has ordered a referee to consider proof regarding the lawsuits of Salzburg Village and the Swiss Chalet apartments - two (2) years of lawsuits against the Village of Palmyra.
The taxes have been paid under protest.

NYSE&G:

A request from the New York State Electric & Gas Corporation asking permission to break the surface of the street at the corner of Foster and Fayette Street for the purpose of performing maintenance on gas facilities.
On motion by Trustee DePoint, 2nd by Trustee Green, the New York State Electric & Gas Corporation were granted permission to break the surface at corner of Foster and Fayette Streets for maintenance to gas facilities. They are to restore the surface to a satisfactory condition.

D.O.T.
Survey:

The Department of Transportation has advised they will be doing a survey of the traffic situation at the corner of Canal and Main Street sometime in September.

Vouchers:

On motion by Trustee Green, 2nd by Trustee DePoint, and carried, the Treasurer was instructed to pay vouchers in the amount of \$15,681.37.

Exec.
Session:

On motion by Trustee DePoint, 2nd by Trustee Green, the board convened in Executive Session to discuss personnel matters at 9:07 P.M.

Re-convene:

The Board reconvened in regular session at 9:42 P.M.

Present:
Absent:

Mary Lou Wilson, Mayor; Trustees Lloyd Green and James DePoint.
Trustees Mary Kay McGrath, George "Bud" Abbott.

Village
Clerk:

Mayor Wilson announced that she was appointing Ethelmae B. Johnson as Village Clerk to fill the vacancy created by the retirement of former Village Clerk, Theresa P. Otte.

Adjourn:

Mayor Wilson adjourned the meeting at 10:57 P.M.

Phyllis G. Dickinson,
Acting Clerk

Regular Board Meeting

September 2, 1980
Board of Trustees

7:30 P.M.

Present:

Mayor Mary Lou Wilson, and Trustees Lloyd A. Green, Mary Kay McGrath, James DePoint, Bud Abbott, and Village Attorney, Laura Jane Poyzer.

Two Min.
Silence:

Mayor Wilson opened the meeting with a moment of silence.

Executive
Session:

Regarding legal matters to be discussed, Trustee DePoint moved that Executive Session be exercised. Trustee Abbott seconded the move.

Reg.Bd.Mtg.
Reconvenes:

A motion was made by Trustee Green and seconded by Trustee Abbott at 7:54 P.M. that the Regular Board Meeting re-convene. All voted aye, motion carried.

- Present: Mayor Mary Lou Wilson, and Trustees Lloyd A. Green, Mary Kay McGrath, James DePoint, Bud Abbott, and Village Attorney, Laura Jane Poyzer.
- Approval of Mins: Minutes of the Regular Board meeting on 8/18/80 were approved, upon a motion made by Trustee Green, seconded by Trustee Abbott. All voted aye, motion carried.
- Renov. Vill. Hall: Mayor Wilson called upon Trustee McGrath for an up-to-date report on the renovation of the Village Hall which shall include the Town of Palmyra offices. Trustee McGrath reported that Bob Sherman, Architect, anticipates that specs shall be ready for bidding in approximately three weeks. She also stated that it is necessary for the Town to conduct a Public Hearing because of the use of Government funds. Discussion was held on whether or not the Village and Town should bid jointly.
- Comm. Ctr.: Trustee McGrath stated that joint meetings regarding the Community Center have been tabled until all members can convene "at the end of September."
- Vill. Barns: Trustee McGrath said that she had been quoted a price of \$4,255.00 for 2800 sq. ft. of roofing for the Village Barns. The question was raised as to whether or not the Village should spend that amount of money since the possibility of sharing the Town Barns on Kent Street is being pursued. Trustee Green felt that expending that amount of money unnecessary - perhaps an unheated pole barn could be constructed adjacent to the Town Barns. Maintenance work could be performed, perhaps, in the heated Town Barns.
- Village Cemetery: Mr. Kaveny has suggested to Trustee McGrath that a block wall be constructed near the northern driveway, at a cost of \$1,700.00, which would provide several additional gravesites. Trustee Green made the motion that the wall be built, seconded by Trustee Abbott. All voted aye, motion carried.
- Police Dept.: Trustee Abbott reported that three cars had to be towed from Village property - other cars have been ticketed. Mayor Wilson asked if the Police Department is enforcing two-hour parking on Main Street and was told by Trustee Abbott that 40 tickets had been issued.
- Fire Ins. for Fire Dept.: Trustee Abbott stated that he will meet with Fire Chief Spanganberg and Chapman Insurance Company of Macedon in the near future to discuss drawing up specs for fire insurance.
- Dog Control: Trustee Abbott spoke of having met with Mr. Fisher, Dog Warden, and the existence of problems with dogs. Trustee DePoint quoted from the existing Code wherein it is stated that dogs need to be under voice command; there is no leash law as such.
- Awarding of Street Sweeper Bid: Trustee Green read the bid list and it was determined that the firm of Walter M. Roberts Enterprises, Inc., P.O. Box G, 7642 Main St. (Fishers) Victor, New York 14564, whose bid was \$65,997.00, met the specifications and requirements for a new Village street sweeper. The representative was asked very specifically if delivery could be made in 120 days and he assured the Board that it would be done. The representative asked for a letter of intent from the Board and the Treasurer, Phyllis Dickinson, was instructed by the Board to issue a Purchase Order.
- Trustee DePoint moved that the bid be awarded to Walter M. Roberts Enterprises, Inc., seconded by Trustee Abbott. All voted aye, motion carried.
- Street Bids: Trustee Green stated that the low bidder on Johnson Street was American Roadways in the amount of \$16,184.00. The contractor has been instructed to notify Trustee Green and Superintendent Smith one week before beginning the necessary work. Trustee Green moved that the bid be awarded, Trustee DePoint seconded. Trustee McGrath abstained. Motion carried by majority,

September 2, 1980

Existing Zoning Code Review:

Trustee DePoint pointed out several areas in the existing Zoning Code which need revision. He requested the Mayor to send a letter to the Planning Board asking for their review of the Village Zoning Code - and make recommendations for revision. Trustee DePoint indicated that he would be willing to work with the Planning Board on this project.

Water Feasibility Study:

It was disclosed that the Village has received three proposals from engineering firms on the feasibility study of water supply.

Prospect Drive Lights:

Mayor Wilson read a letter from the New York State Electric & Gas Corporation wherein they suggest that an additional 7000 lumen light be installed, at an annual cost of \$50.00. The Board took no action on this matter.

Mtgs. With Econ.Dev.Corp:

It was stated that at 7:00 p.m. on Wednesday, September 10, 1980, the Village and Town Boards, as well as the Zoning and Planning Boards shall meet in conjunction with the Palmyra Economic Development Corporation Board members.

Approval for Use of Fairgrounds by Rotarians:

The Board unanimously approved a request, by letter, from Mr. Raymond LeRoy, President of the Wayne County Fair, for the Rotarians' use of the Floral Hall on September 27, 1980, to conduct their Annual Auction.

RESOLUTION Banning Parking - Spec.Events:

Upon adoption of Local Law #2, 1980, in relation to Banning Parking for Special Events, the following resolution was adopted:

WHEREAS, it is necessary for the Village Board of Trustees, pursuant to this section shall designate the area, street or portion thereof within which the stopping, standing or parking of vehicles is prohibited, and the period of time of such prohibition,

NOW, THEREFORE, BE IT RESOLVED, that there shall be NO PARKING on the north side of West Main Street between Church and Liberty Streets during the day, Saturday and Sunday, September 13 and 14, 1980, and, it is further

RESOLVED, that there shall be NO PARKING on the north side of West Main Street between Church and Liberty Streets from 4:45 p.m. until 6:15 p.m. to avoid congestion during the Canaltown Days Parade scheduled during the aforementioned hours, and it is further

RESOLVED, that temporary signs or markings shall be posted in the area affected in accordance with the applicable provisions of the Vehicle and Traffic Law of the State of New York, and it is further

RESOLVED, that any person who violates a resolution adopted by the Board of Trustees pursuant to Section 25-26.1 shall be subject to the penalties provided in Section 25-30 of this Article.

The above resolution was moved for passage by Trustee Green, seconded by Trustee DePoint. Resolution unanimously adopted.

RESOLUTION Vill.Treas. to Attend Conference:

Trustee McGrath made the motion for the approval of Treasurer, Phyllis Dickinson's attendance, at Village expense, at the New York State Municipal Clerks' Conference to be held at Grossinger's for the period of September 30, through October 3, 1980. Trustee DePoint seconded the motion. All voted aye, motion carried.

RESOLUTION Second Party to Sign Cks:

Following the Treasurer's statement that the need existed for an additional person besides she to sign checks, Trustee DePoint moved that newly appointed Clerk, Ethel B. Johnson, be assigned this task. Trustee Abbott seconded. All voted aye, motion carried.

RESOLUTION Second Party Open Security Dep. Box:

Treasurer Dickinson stated that it is customary in villages such as Palmyra, for two persons to be present when opening the Village Safety Deposit Box for the clipping of coupons. Trustee McGrath moved that the Village Clerk accompany the Treasurer and assist in this task. Trustee Abbott seconded. All voted aye, motion carried.

SEPTEMBER 2, 1980

RESOLUTION
Willow St.
Dedication:

The following resolution was proposed by Trustee DePoint, seconded by Trustee Abbott:

"WHEREAS, four residents of Willow Street, which is an area north of Canal Street bordered by properties belonging to Garlock, Inc. (Colt Industries) on the west and the former Urban Renewal Parcel on the east on which Towpath II is situated, and a small transformer station owned by the New York State Electric & Gas Corporation, have petitioned the Village of Palmyra for dedication of the aforementioned street, and,
WHEREAS, the Village Board of the Village of Palmyra has conducted extensive studies regarding the possibilities of such dedication and found same to be feasible,
BE IT RESOLVED, that the Village Board of the Village of Palmyra, New York, hereby dedicates Willow Street, and,
BE IT FURTHER RESOLVED, that the Village Highway Department shall maintain said street during the four seasons, effective September 2, 1980."

Resolution unanimously adopted.

Mayor Wilson
Welcomes New
Vill. Clerk:

Mayor Wilson welcomed Ethel B. Johnson, Village Clerk, as a new Village employee, having been appointed on August 18, 1980.

Voucher
Approval:

On a motion made by Trustee Green, seconded by Trustee Abbott, vouchers in the amount of \$7,976.26 were presented and approved for payment.

Adjourn:

The Board adjourned at 9:20 p.m. upon a motion made by Trustee DePoint, seconded by Trustee Abbott. All voted aye, motion carried.

Phyllis Dickinson, Treasurer

* * * * *

September 15, 1980

Regular Board Meeting

Board of Trustees

6:30 P.M.

Present:

Mayor Mary Lou Wilson; Trustees: Lloyd Green, James DePoint, Mary Kay McGrath, George Abbott and Village Attorney, Laura Jane Poyzer.

The following Department Heads were present for the review of the proposed POLICY MANUAL: Donald B. Henry, Police Chief; Wm. Kaveny, Cemetery; and Harold Kruger, Water Superintendent. Absent: Ray Smith, Highway (on vacation).

Two Min.
Silence:

Mayor Wilson requested that a moment of silence be observed.

Value Mgmt.
Rep:

Mayor Wilson introduced Dr. Charles J. Ganim, President of Value Management Consultants, Inc., 1386 Parker Blvd., Buffalo, New York 14223, and stated that Dr. Ganim had been invited to attend the meeting to review the POLICY MANUAL prepared by his firm - a Manual which had been in the process of preparation for two years. It was also stated that Trustee Green and Mr. James Spitz had collaborated in going over the Manual.

Explanation
of MANUAL:

Dr. Ganim's comments were that the MANUAL was a tool by which the Board expresses its desires and attitudes; a guide for department heads to follow regarding personnel matters. Manual will change - terms and conditions of employment change constantly. If there are no changes, then MANUAL has not been utilized. He emphasized that the Manual should be discussed with the Union before adoption. He defined "Policy Manual and Procedures Manual" - Policies mean that one will always hire in equal manner; Procedure - "here is the form one should be using."

The five sections - Days Off; Unpaid Leave of Absence; Discipline; Grievances; and Union Contract - were gone over separately with extensive discussions held on some portions.

SEPTMBER 15, 1980

Policy Manual:

Trustee DePoint wanted to know if it conformed to Civil Service and was told that it did. Dr. Ganim stated that the Village Clerk should familiarize herself with the Manual and maintain the records of employees - and to work closely with the department heads regarding changes, etc. Pre-employment and annual physical examination requirements were discussed by the Board, and whether or not the Village would be responsible for payment. Trustee McGrath felt that if the Village demanded a physical examination, the Village would have to pay for it. The age of employees and discrimination were brought to light and Trustee McGrath said that if one employee had to have a physical that all should. Trustee Green thought it could be negotiable in the next Contract - may want to give them a physical instead of something else, a point upon which Trustee DePoint agreed. It was felt that probationary periods for new employees should be exercised and it was pointed out that when a patrolman had resigned recently he had used up all of his sick time. Major and minor infractions were talked about and Trustee DePoint thought "looser" language should be used in some instances - don't want to be limited to the ones listed. The Board felt that some other type of discipline would be in order instead of a "Counseling Memo" - perhaps, "at the discretions of the immediate supervisor or department head." Dr. Ganim said that it is important to show that the employee had been given an opportunity. Grievances have to be in accordance with Labor Contract. Mr. Kaveny asked about the obligations of the Village upon dismissing an employee and was told by Dr. Ganim that it would be dependent upon his status, whether competitive or non-competitive. Non-competitive could be dismissed immediately, except for veteran or fire fighter. Hearing would have to be held in this case. Dr. Ganim added that a penalty might be imposed on dismissal of non-competitive employee. Trustee DePoint asked if the minor corrections to the POLICY MANUAL could be made in two weeks and Dr. Ganim indicated that they could. Attorney Poyzer asked that the Minutes show the MANUAL had been accepted by the Board, with minor changes requested by the Board and with approval of C.S.E.A. Trustee Abbott made the motion that the Board adopt the MANUAL with the above stipulations, seconded by Trustee Green. All voted aye, motion carried.

Citizens' Complaints

Citizens Paul and Isabel Braun and Dave McEwen approached the Board. The Braun's, who reside at 113 E. Jackson Street, took exception to a ticket their son received the previous week for having parked between the sidewalk and street - property belonging to the Village. Mrs. Braun spoke of touring areas early one morning and having seen several cars in violation, only a few of which were ticketed. The Braun's felt it only fair that everyone receive tickets. She also spoke of having seen a car, unticketed, parked in front of a fire hydrant and especially of tires screeching on their street all hours of the night. Trustee DePoint spoke of "high crime time" and not enough existing staff to enforce all traffic infractions. Trustee Green commented that Village taxes would rise if more policemen were hired.

Mr. McEwen, 235 Birdsall Parkway, spoke of a seeming abandoned vehicle having been on one-half of his property and one-half on village property for some time. The Board unanimously agreed that the vehicle had been there too long a time and Trustee Abbott pledged that the matter would be resolved in twenty-four hours.

Citizens' Obj. to Construction on Fairgrounds:

Mr. and Mrs. James Jeffery, 410 Clairmount Park, along with several area neighbors, approached the Board regarding the construction of a toilet facility on the Fairgrounds near their property line. For the record, Mr. Jeffery submitted a four-page letter and a petition with thirty-four signatures in which the proposed toilet facility was classified as a health hazard. Mr. Jeffery stated that upon the investigation of the construction, there was no Building Permit posted. He spoke of the sequence of events leading to the citizens' presence at the Board meeting, i.e. the apparent inconsistencies in the process the officials of the Palmyra Union Agricultural Society exercised in obtaining a Building Permit. He stated that, obtaining a copy of the Building Permit, he discovered a change in square footage, the absence of a plot plan, cross-outs, etc. He also stated that the construction was 34'7" from his property line and in checking with Mr. Jack Ryan, Zoning Officer, construction should have begun 55' from the property line.

Citizens' re: Fairgrounds Construction: Citizens, in turn, spoke of their general dissatisfaction with "goings-on" at the Fairgrounds all year round as well as special events. Attorney Thomas Gilmore spoke on behalf of the Fairgrounds' Association and presented a rough draft map of the proposed construction. It was stated that the Fairgrounds' Association would be holding a meeting Wednesday night, 9/17/80, and the situation would be discussed and a decision made. Mr. Jeffery asked if the citizens would have the opportunity of protesting; would they have to fill out a new application since a plot plan was not submitted; and if an approved application is not acted upon for the 60 days, does not this require the filing of a new application. Directing her statement to Mr. Raymond LeRoy, Mayor Wilson said that they probably would be required to submit a new application.

Trustee McGrath asked the citizens if they had any suggestions - that the Fairgrounds need more toileting facilities. Trustee Green suggested that the citizens attend the meeting of the Fairgrounds' officials on Wednesday night - perhaps they could reach an agreement.

Trustee DePoint spoke of having talked with Mr. Jeffery following his initial complaint and just prior to this evening's meeting. He stated that it was hoped Mr. LeRoy would go back to his Committee with the concerns of the citizens and the Board - and that the Board would try to resolve the situation even if the Board had to call a Special Board Meeting. Mr. Jeffery wanted to know what notification they would receive and although Mr. DePoint mentioned the newspaper, he felt that Mr. Jeffery would be notified as the representative of the citizens' group.

The citizens' group and Fairgrounds representatives departed at 10:00 p.m.

Vill.Hall Renovation:

Mr. Bernard P. Donegan, who provides investment services for the Village of Palmyra, stated that he was attending the meeting to advise the Board resources for the Village Hall renovation - rest is up to Board. Trustee McGrath spoke of approximate costs of the renovation and Mr. Donegan felt the figure of \$110,000. a fairly good one. He emphasized that the Board should be explicit in its various resolutions, i.e. not to exceed dollar amount. Attorney Poyzer mentioned having to pay contractor and Mr. Donegan explained "Reconstruction versus Construction" - "Change Orders" are more frequent with reconstruction. In putting budget together, add contingency of 15% - 20%. Contractor should have specific cut-off date each month to submit his vouchers to engineers. Could work up to 30 days to the cut-off date to go through process of payment.

Attorney Poyzer spoke of a resolution - originally established without "Permissive Referendum" to transfer funds from "Capital Reserve Fund" to "Capital Fund." Mayor Wilson said there was a possibility of receiving \$30,000. from Urban Renewal.

New heating and cooling facilities for the renovated Village Hall were discussed - the estimate for individual units having been \$40,000. The water reserve of \$747,000. was discussed and Mr. Donegan stated that a portion of the water reserve could be budgeted as a legal cost, i.e. maintenance of water records, etc. If \$50,000. or below, it cannot be used - purpose for which originally established was for water lines and plant.

Revenue Sharing Funds were discussed and it was stated that the last share for 1980 would be paid in October - it is unknown if more Revenue Sharing will be forthcoming. Mr. Donegan stated the possibility of same after election. If Revenue Sharing is continued, and any current indebtedness - Revenue Sharing might pay it.

General discussion: Continue use of "General Fund" to help finance \$45,000. with five years or less to pay back the \$45,000. Period not to exceed five years from date of borrowing. It was re-emphasized that if the Board passes an "amount" resolution, it is not subject to "Permissive Referendum." Trustee McGrath asked about using monies out of various departments--each one has a Contingency Fund. She asked about earmarking for present Revenue Sharing monies and was told that amount included Village street sweeper and \$28,000. for Village Hall renovation; \$365,000. tax revenue this year; "General Fund" balance as of 5/31/80 was \$342,000.; of that amount, \$105,000. needed to balance this year's budget, leaving approximately \$200,000. of excess or "unappropriated surplus." It was mentioned that the Sewer would be paid off in 1990.

Mr. Donegan spoke of difference when encumbered and when paid. He said that it must be stated in resolution the source of revenue for renovation, i.e. \$21,000. transfer; \$50,000. Checking and Certificates; \$28,500. Revenue Sharing; \$10,000. Contingency; \$15,000. "anticipated surplus." Board resolution must state total estimated cost of project. Serial Bonds were discussed and if for \$30,000. - \$50,000. could not exceed five years. Statutory Installment Bonds touched upon and remainder amount of interest and paper work. Mr. Donegan stated that much depends on money market at the time of borrowing - 8% first year - \$2,400. principal interest - debt service cost - \$8,400.

Mr. Donegan said on "Revenue" side, dollars allocated from various sources - \$55,000. - could start Serial Bond Financing. Trustee DePoint asked about "Contingency" and was told by the Treasurer it was for two years. Mr. Donegan mentioned three resources:

- 1) "General Fund" surplus monies
- 2) Use of "Contingent Funds" and
- 3) Any other Federal Revenue Sharing Funds

"Permissive Referendum" and publishing amount of money to be spent were discussed. Attorney Poyzer said transfer could be made to "Building" without publishing. When money expended through "Capital Construction Account," "General Referendum" held.

No decision made by the Board of Trustees on the foregoing discussion.

Misc.
Village
Business:

Trustee McGrath said no changes had occurred regarding the Community Center and renovation of the Village Hall, but that she would be contacting Architect Bob Sherman during the next week as well as visiting Lyons. Mayor Wilson spoke of Towns and Villages having to incorporate facilities for the handicapped - and that this should be investigated for Village Hall renovation. Trustee McGrath said her understanding was that renovation plans call for bathrooms being set up for handicapped. Discussion was held on the entrance and the best method, i.e. rails, larger doors, ramps front and back vs. a lift. Trustee McGrath shall give the Board's suggestions to Mr. Sherman.

Handi-
capped:

Trustee DePoint asked if the two-hour parking enforcement was being handled uniformly and Trustee Abbott answered in the affirmative. The Board unanimously agreed that enforcement of the two-hour parking limit be continued and Trustee DePoint read from a letter directed to Chief Henry regarding the enforcement of the two-hour, downtown parking. Trustee Abbott read Patrolman Putnam's resignation letter, dated 9/5/80 and effective immediately. Trustee Green suggested that a letter be sent to Civil Service regarding Patrolman Putnam and it was pointed out that although still on probation, he had used up all six of his allotted sick days. Mayor Wilson asked that the above be noted in his file and suggested that no recommendations be given Patrolman Putnam if requested. Discussion also held on the wagon illegally parked on Birdsall for some time, which Trustee Abbott had said previously would be resolved. The parking of the police car out front of Village Hall was discussed and it was suggested that it park in front of former fire truck door. Trustee Abbott said he had met with Dog Warden Fisher on a "couple of matters."

Parking,
Police &
Dog
Matters:

SEPTEMBER 15, 1980

- Police Report: Trustee Abbott read from the Police Report for the period of 8/1/80 through 8/31/80. It was noted that the Chief should investigate the need for a four-way STOP Sign at the corners of Foster and Stafford Street.
- Rotary Club Request: A verbal request had been made by the Rotary Club for banning parking on Jackson Street for the 9/27/80 Rotary Auction. The Board felt that the need did not exist for this since there was ample parking within the Fairgrounds proper.
- Salary Increase Police Chief: A letter to the Board from Police Chief Henry was read and acted upon, i.e. his request for a salary increase under Section 207-m of the New York State General Municipal Law. The Clerk was directed to write a letter to Chief Henry requesting in what manner he would like the money paid. Trustee Green made the motion that payment be made, seconded by Trustee Abbott. All voted "aye," motion carried.
- Police Chief: Also read was a proposed letter to the Chief stipulating that he should begin rotating shifts and working weekends every third week, in order to boost morale from within the Police Department. It was determined that the entire Board would sign the letter.
- Application Emer. Squad: Trustee Abbott submitted to the Board an Application filed by Ms. Elaine Hartnagel to become a member of the Emergency Squad of the Palmyra Fire Department. He made the motion that Ms. Hartnagel's application be accepted, seconded by Trustee McGrath. All voted "aye," motion carried.
- Commendations re: Canaltown Days: Trustee Green stated that the Village Highway Department, specifically Pete Smith, had done an excellent job of cleaning up the Park prior to and following Canaltown Days. Mayor Wilson also said that the Police Department should be commended. Mayor Wilson and Trustee McGrath spoke of inadequate toilet facilities for the large crowd. Mayor Wilson said a letter had been written in behalf of the Board thanking the Watsons and the Canaltown Days Committee for their efforts.
- Pal-Mac Student Council Request: Trustee Green read a letter from the Palmyra-Macedon Student Council requesting permission for passage of the "Homecoming Parade" at 12:30 p.m. on 10/11/80 through certain areas of the Village, including Main Street (Route #31). The Clerk was directed to write to Mr. Jon Edinger of the New York State Department of Transportation requesting the above.
- Re-paving Johnson St.: Trustee Green was asked when blacktopping would occur on Johnson Street and he stated that American Roadways had been notified of having received the bid - that they have 30 days.
- Water Contracts: Trustee DePoint spoke of having written about the various water contracts, i.e. Town of Macedon, Village of Manchester, Church of Latter Day Saints - and was awaiting word from them. He added that the Service Agreement with the Town of Palmyra does not expire until 1981. He also said that Mr. Benne had been instructed to conduct water intake inspection on Canandaigua Street. He spoke of going over water expenditures and revenues with Treasurer Dickinson and Water Superintendent Kruger and a determination having been made that an increase was not warranted on individuals, however, Village should look into other Contracts, i.e. non-residents. Should re-negotiate upward in relation to cost Village expects when March tax rates go up.
- Plng. Bd. Appoint: Trustee DePoint and Mayor Wilson met with Mr. Robert Kirchhoff prior to his appointment as Chairman of the Village Planning Board, and a letter written thanking him for accepting the appointment. Mr. DePoint noted again the need for the existing Zoning Regulations to be revised. Trustee McGrath mentioned the need for terminology to be in layman's language.

SEPTMBER 15, 1980

Bldg. Permit
Change:

Mention was made of a request from Mr. Jack Ryan, Zoning Officer, to adopt the use of a Building Permit Application used by the Town of Palmyra. Mr. Ryan had pointed out that it is an improvement over the Village's present form and that permission had been received from the Assistant Town Supervisor. Trustee Green made the motion that the Town of Palmyra Building Permit be adopted by the Village of Palmyra, Trustee Abbott seconded. All voted "aye," motion carried. The Clerk was instructed to order a supply of forms.

Park & Club
Rooms:

It was brought to light that the upstairs Park & Club Rooms adjacent to the Village Park had been left in a state of disarray by the Jaycees during Canaltown Days. The Clerk was instructed to write a letter admonishing the Jaycees and request that the rooms be cleaned up.

RESOLUTION
re: Monies
Transfer:

Trustee DePoint spoke of having written to Attorney Poyzer asking her to prepare a resolution for the Village Board authorizing discontinuance of the present "Dump Reserve Account" and transfer monies currently in it to the "Capital Reserve Building Fund." It was Attorney Poyzer's opinion that a municipality may transfer from one such fund to another without a "Permissive Referendum." Trustee DePoint made the motion that subject to further research by the Attorney, that said funds be transferred. Trustee McGrath seconded - all voted "aye," motion carried. This resolution shall take effect immediately.

Fire
Contracts:

Mayor Wilson spoke of Fire Contracts having to be in writing - \$21,500. from the Town and \$1,000. from Manchester. She stated that all of the money from the "Capital Reserve Fund" was earmarked for equipment. Upon entering into a new contract, at least \$2,000. - \$3,000. should be retained for repairs on Fire Department Building, i.e. new roof, etc. Trustee Green felt the new roof was guaranteed for extensive period of time. Attorney Poyzer said that there had never been any other allocation. In 1948, first year's Contract amount placed in "Capital Reserve Fund," after which there was no specific reason for showing same. It was done at budget time - does not need to continue. Next budget could allocate funds somewhere else - resolution every year, anyway, for adoption of budget. The Treasurer stated that the \$1,000. from Manchester had always been placed into the above fund, also.

It was stated that the Town of Palmyra would like Village to decrease Fire Contract. Following discussion, it was determined that the Contract would remain "as is," but an increase would be in order later on.

Palmyra
Econ.Dev.
Corp.:

Mayor Wilson brought the Board up-to-date on the Palmyra Economic Development Corporation and the joint meeting on 9/10/80 re: incoming industries and proposed brochures. Mayor Wilson stated that U.D.A.G. papers had been properly filed with respective agencies.

Zoning Board
Hearings:

Mayor Wilson stated that Zoning Board Hearings would be held on 9/17/80 for properties at 223 W. Main St. (Margery-Jo Riggs); 513 E. Main St. (Webaco Oil); and 518 E. Main St. (John Maletta). She stated that Board (Village) members welcome to attend.

Donegan
Investment
Service
Contracts:

Two Contracts with Bernard P. Donegan, Inc. were discussed. The Board voted unanimously upon a motion made by Trustee Green and seconded by Trustee Abbott, to execute the "Contract for Investment Services for the 1980-81 Fiscal Year" with Donegan Associates. The latter Contract on "Budget Preparation" in the amount of \$3,100. was not acted upon. Trustee DePoint wanted to review the terms of the Contract before the Board's approval.

SEPTEMBER 15, 1980

Log & Leaf Pick-up: Log pick-up on Prospect Hill was discussed and it was stated that previously the \$4.00 charged per load went to the Community Center. Trustee Green was asked about Fall "clean-up" and he said there would be no "set" days - leaves would be picked up as they fall. It was stated that Bruce Wideman had said previously that he would mark some trees that could be taken down, in relation to Prospect Hill.

Vouchers: Trustee Green made the motion to pay vouchers in the amount of \$23,969.69, seconded by Trustee Abbott. Trustee DePoint abstained. Motion carried by majority.

Exec. Session: The Board elected to exercise Executive Session at 10:55 p.m. to discuss personnel and legal matters.

Regular Meeting: Mayor Wilson asked that the Regular Board meeting resume. Trustees Lloyd Green, James DePoint, Mary Kay McGrath, George Abbott and Village Attorney Laura Jane Poyzer were in attendance upon the Mayor's call at 11:25 p.m.

Adjourn: Upon a motion made by Trustee DePoint and seconded by Trustee Green, the Regular Board meeting of the Village Board of Trustees was adjourned at 11:30 p.m.

Ethel B. Johnson
Village Clerk

* * * * *

OCTOBER 6, 1980

Regular Board Meeting Board of Trustees 7:00 P.M.

Present: Mayor Mary Lou Wilson; Trustees: Mary Kay McGrath, James DePoint, Lloyd Green and George Abbott. Absent: Laura Jane Poyzer, Village Attorney.

Mom. of Silence: Mayor Wilson requested that a moment of silent prayer be observed.

Req. for Approval of Firehouse Addition: Mr. Harry White, a Fire Commissioner representing the Fire Department, approached the Board stating that their Department desperately needs additional storage space for equipment, i.e. lawnmowers, etc. Having discussed this at several Fire Department meetings, the Fire Department voted to do a large portion of the work and withstand expenses - \$10,000.-\$11,000. - of having a 20' x 60' lean-to type extension built on the north end of the Firehouse. Mr. White stated that the building would be no burden to the Village except for heating and lighting. Mr. DePoint asked for an approximate amount and was told "about \$200." Mr. White asked if this could not come out of Fire Department budget since they buy their own cleaning supplies, etc. which were originally to have come out of the budget. Mayor Wilson emphasized that there would be no increase in the Town Budget for the coming year - \$21,000. a firm figure. Mr. White answered several Board member questions among which was the texture on the outside of the addition. He stated that it would "blend in" with present structure. Mr. White said that a meeting was being held tonight at the Firehouse where they would await the Board's decision.

The Board stated that the above would be discussed and an answer given by telephone.

Fire Chief Extends Invitation: Fire Chief Spanganberg extended the Board an invitation to attend Annual Inspection of the Fire Department on Sunday, October 12, 1980, at 9:00 a.m. The Fire Department will then attend the Baptist Church as a body with Open House to occur from 2:00-5:00 p.m. at the Firehouse in observance of National Fire Prevention Week.

Fire Truck Storage: The Fire Chief spoke of the "apron" at the Firehouse having been replaced by NYSE&G. He said that they have a temporary storage problem in that no buyer had been found for Truck E-22 and Truck M-50 has to be parked outside the Firehouse. Mayor Wilson stated that it could not be stored in the bays at the Village Hall due to the proposed renovation. It was suggested that the Fairgrounds would be a possibility for storage.

OCTOBER 6, 1980

Fairgrounds officials should be contacted.

Voting
Machine
Storage:

Fire Chief Spanganberg requested that the voting machine be stored in another area if possible. The Clerk was instructed to write to the Town Office to see if this problem could be resolved after the General Election.

Town
Hearing on
Fire
Contract:

Mayor Wilson requested Trustee Abbott to attend the Town of Palmyra Public Hearing re: Fire Contract at 7:35 p.m. October 16, 1980. The \$21,000. Contract shall run for a two-year period.

Discussion
Firehouse
Addition:

The Board expressed surprise that this was their first knowledge of an addition to the new \$423,000. Firehouse. It was stated that the Fire Department should submit plans "the same as everyone else," and that a telephone call would be made to the Fire Department indicating same. The Board agreed that a decision would be reserved until the 10/20/80 Board meeting and they were specific that the outside texture of the addition would be the same as the Firehouse proper.

Water
Intake
Study
Presenta-
tion:

Mr. Harold Kruger, Water Superintendent, and Messrs. Jacob and Roger Benne, underwater specialists, informed the Board that problems existed with the water intake from Canandaigua that no one had been aware of, following which Mr. J. Benne narrated a slide presentation. Comparisons show one clean screen, which was cleaned inadvertently, to others with an accumulation of algae growth. Mr. Benne stated that the latter had not been touched since he cleaned them in 1948. Also shown was the condition of the cribs. The screens were shown and described as "ice cream cone" shaped with a $\frac{1}{4}$ " thickness and perforation $\frac{1}{2}$ " in diameter, $\frac{1}{2}$ " apart. He stated that Palmyra's screens are in close proximity to Newark's which are barrel-shaped and of steel consistency while Palmyra's are cast iron. The slides showed that 170 tons of fieldstone are used to ballast Palmyra's cribs; cribs are structurally sound and have not deteriorated due to galvanized steel bolts. When asked how the screens affect water flow, Mr. Benne stated that Village of Palmyra is receiving only 60% of what could be available in water volume.

The Board discussed at length what course to take. Mr. Benne stated that color photographs could be provided at \$30.00 per copy; screens could be cleaned underwater at \$450. per screen; screens could be removed from water for cleaning at \$750. per screen. Trustee DePoint recommended that the work be commenced as quickly as possible. Trustee McGrath inquired about the pipes and was told that they are connected with dresser harnesses designed to take stress; they seem to be taking stress they are designed for. Mr. Benne said that he had recommended in 1948 that the screens be cleaned every five years. Trustee Green suggested that "before and after" photographs be taken - and Mr. Benne said that he would devise some method so that no mistake could be made in future, i.e. fasten identification mark on each screen.

Trustee DePoint made the motion that the six screens be cleaned underwater at a cost of \$450. each; that the 15 cribs be repaired at a cost of \$250. each; and that "before and after" photographs be taken at a cost of \$30.00 each for screens. Trustee McGrath seconded the motion, all voted "aye" Motion carried.

The Board considered this work to be of an "emergency" nature and that funding could come from two different accounts.

Palmyra
E.D.C.: Mr. Charles Richardson, President of the Palmyra Economic Development Corporation, along with Board of Directors' member, Mr. Richard Fontaine, approached the Board at 8:10 p.m. Mr. Richardson spoke of the letter to the Village from HUD on 10/3/80 in which they state that the Village of Palmyra is eligible for an Urban Development Action Grant (U.D.A.G.) It was also stated in HUD's letter that an application for funds must occur during November, 1980, or wait for another four-month period.

A lengthy discussion ensued re: the "Weykman" property vs. "Urban Renewal" land; putting property back on the tax rolls; perhaps forgiving the taxes on the "Weykman" property; the architecture of the proposed buildings as well as Zoning; working with Agrionics or gasohol companies as interested parties; water and sewer problems vs. using Canal Water, etc.

Mr. Richardson requested a letter from the Board to Agrionics showing their good faith that the above mentioned application would be processed. Trustee McGrath stated that the Board had written the P.E.D.C. that they would be supportive, however, Trustee DePoint felt that since Attorney Poyzer was ill and unable to attend the meeting, that Board should not make a commitment. Messrs. Richardson and Fontaine stated that their feelings were that the Board had already made a commitment. Trustees DePoint and Green suggested that perhaps a Village Board member should be appointed to sit in on P.E.D.C. meetings. Mr. Richardson stated that their books are open - Board of Directors meeting twice a month, or a meeting could be called in 24 hours. Trustees Green, Abbott and McGrath approved of a letter being written to P.E.D.C. stating that contact be made with Agrionics; Trustee DePoint opposed such approval until Attorney Poyzer could investigate legal implications.

Firemen
re:Bldg.
Appl.for
Firehse
Addition: Several firemen, who had been waiting, approached the Board about obtaining a building permit. They were given an application for same and it was pointed out that the Fire Department should have approached their representative, Trustee Abbott at a prior date. Trustee Abbott stated that he did not foresee any problems with approval. The Board agreed, unanimously, that plans should be submitted and they would arrive at a decision at 10/20/80 Board meeting.

P.E.D.C.: It was reiterated that a Village Board member should sit in on Palmyra Economic Development Corporation meetings. More discussion was held on the legal and binding aspects of making a commitment re: Agrionics. Discussion held on whether or not to rescind prior approval of a letter being sent from the Board. No action taken.

Zoning
Officer
Report: Mr. Jack Ryan, Zoning Enforcement Officer, spoke of Zoning Board Hearings on 9/17/80, recessing and reconvening on 9/24/80, regarding applications for building permits re: two gasoline stations on East Main Street. Regarding the station on the north, he stated that variances were given for rear setback and waiving 100' frontage - and the required 10' of landscaping on each site except for driveways. Mr. Ryan talked of the survey to determine square footage for Webaco's station - and the cooperative efforts of their officials.

Discussion was held on Village streets in this area and Mr. Ryan pointed out that there are no existing surveys of said streets. Trustee DePoint suggested having a survey map completed and Attorney Poyzer examining same.

Mr. Ryan stated that he had given a "conditional" building permit for Webaco to conduct work on the building and islands. Regarding Mr. Maletta's proposed gasoline station, Mr. Ryan stated that they are not presently conforming to Zoning Board's decision concerning the "green area" requirement of 10' of landscaped area. He emphasized to the owner that he was working with a Zoning Board decision regarding issuance of Certificate of Occupancy, i.e. gasoline could not be sold until all requirements had been met. Otherwise, a "Stop Work Order" would be necessary.

Fairgrounds Developments:

Mayor Wilson asked about recent Fairgrounds' developments and was told by Mr. Ryan that he had been informed that only the shell of the toilet facility was being constructed - propose to finish and hook up in the summer of 1981 at which time a new building permit would be necessary. Discussion centered around submitting a plan to Water Superintendent, bringing water into the foundation, sewer vs. holding tank, etc.

Zoning Bd. Approval:

Mayor Wilson stated that the Margery-Jo Riggs' application for art restoration to be conducted in her home had been approved by the Zoning Board. It was stated that her tasteful sign has been placed too near the curb which will necessitate moving it back somewhat.

Executive Session:

At 9:30 p.m. Trustee Green made the motion that the Board exercise Executive Session to discuss a legal matter. Trustee Abbott seconded, all voted "aye," motion carried.

At 9:35 p.m. Trustee Green made the motion that the Regular Board Meeting be resumed, Trustee Abbott seconded. All voted "aye," motion carried.

Present:

Mary Lou Wilson, Mayor; Trustees: James DePoint, George Abbott, Mary Kay McGrath and Lloyd Green.

Driveway Problem Liberty/Hansen Streets:

Mayor Wilson spoke of having been called to the home of M/M Roger Wilbur on Liberty/Hansen Sts. where a driveway problem exists. Blacktopping has built up and the necessity of making a U-Turn into Liberty creates a problem. Blacktopping the other side, moving posts and the Wilburs' blacktopping their driveway to bring it to top level were mentioned as possible remedies. Discussion held on surveying the street. No action taken on this matter.

Water Contracts:

Trustee DePoint spoke of letter having been sent to the Town regarding three-year contract with Town regarding Water Superintendent's salary, i.e. First year - \$1,200. payment; second year - \$1,800; third year - \$2,400. Contract is now into second year.

Trustee DePoint reported on the status of Water Contracts with Village of Manchester, Town of Macedon and Church of the Latter Day Saints, and the necessity of increased rates before renegotiation and prior approval of Garlock, Inc. He spoke of recent correspondence with the above with no responses having been received. Trustee DePoint said that letters and copies of Contracts would be sent to the Village Attorney for preparation of new Contracts. Mayor Wilson added that many towns are working currently on budgets - some priority should be made in this regard.

It was suggested that the Town of Macedon Contract be renegotiated at five-year intervals as opposed to previous twenty-year Contract.

Resident's Penalty:

It was stated that a resident had stated he did not receive a water bill, therefore, he refused to pay penalty. Discussion held and determination made that penalty should be paid - the Clerk was instructed to write to the resident stating that Village Ordinance mandates the penalty must be paid.

Willow St. Easements:

Mayor Wilson stated that letter quoting prices for materials had been given to Water Superintendent. Grading work and easements were discussed briefly. No action taken.