

Min., 1/16/90--7

Griev.

Day:

The Mayor sd. that State Law requires municipalities to conduct Grievance Day on the third (3rd) Tuesday each Feb., the date for which is 2/20/90. Since the Central Office closed for Presidents' Day on 2/19/90, the VB mtg. scheduled for 2/20 also. Two (2) Trustees' schedules wld. not permit them to be present on 2/20. Discussion only on changing the date of the VB mtgs., however, the Mayor moved that the VB establish the following hrs. re Griev. Day: 4:00 - 6:00 p.m. and 7:00 - 9:00 p.m. in conjunction wth. the Assessor. Trustee Frontuto seconded. Voting "aye" were Mayor Elliott & Trustees Frontuto, Gilmore, Wooden & Pope. Carried. Whether or not VB mtg. sched. for 2/20/90 to be changed to be determined @ 2/5/90 mtg.

Credit

Cards:

Trustee Wooden questioned VOP's use of credit cards - it wld. seem, he sd., that there wld. be no control of same. Atty. Nesbitt stated that by law, uses for credit cards limited - may be used in 'some' instances. No action taken by the VB.

Employee

Vacations:

Trustee Wooden asked about department hds. and their respective vacations - a matter which came up in recent past. The Mayor has the power to request clearance by State law, according to Mayor Elliott. It came about, he sd., when dpt. hds. took vacation time and the Office/he were not informed. Since a "Personnel" matter, Trustee Wooden, @ 9:05 p.m., moved that the VB exercise Exec. Sess. upon the suggestion of Trustee Pope who seconded - full VB to be present along with Atty. Nesbitt. Voting "aye" were Trustees Wooden, Pope & Gilmore. Voting "nay" were Mayor Elliott & Trustee Frontuto. Carried by majority.

Reconvene:

At 9:40 p.m. Trustee Gilmore moved that the VB emerge frm. Exec. Sess.; Trustee Frontuto seconded. Voting was unanimous/carried.

Adjourn-

ment:

Trustee Gilmore moved adjournment @ 9:42 p.m.; Trustee Pope seconded. Voting was unanimous/carried.

Ethel B. Johnson, Clerk

BOARD OF TRUSTEES

Regular Meeting

2/5/90

7:00 p.m.

Present:

James G. Elliott, Mayor; Trustees Penelope K. Frontuto, C. D. Gilmore, Daniel S. Pope III & Daniel E. Wooden & Village Atty., John B. Nesbitt.

Call to

Order:

Mayor Elliott called the meeting to order @ 7:05 p.m., following which he welcomed Mrs. Elaine Hartnagel as the newly assigned reporter from the Courier-Journal.

Minutes

12/18/90:

Trustee Frontuto moved acceptance as written of the 12/18/90 VB Mtg. Minutes; Trustee Pope seconded. Voting "aye" were Trustees Frontuto & Pope & Mayor Elliott. Carried (Trustees Gilmore & Wooden had not arrived to be included in the voting).

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Min., 2/5/90--2

Minutes

1/16/90:

Trustee Pope moved acceptance as written of the 1/16/90 VB Mtg. Minutes; Trustee Frontuto seconded. Voting "aye" were Trustees Pope & Frontuto & Mayor Elliott. Carried (Trustees Gilmore & Wooden had not arrived to be included in the voting).

Trustee Gilmore arrived @ approx. 7:10 p.m.

Cemetery
& Parks:

Trustee Frontuto reported a minor accident wth. Cemetery truck caused by another party; reported to insurance co./repairable by VOP employees.

Request for use of P&C Rms./Park by 4-H for "Mini-Winter Day" on 1/19/90; Trustee Frontuto so moved & Trustee Pope seconded. Voting "aye" were Trustees Frontuto, Pope & Gilmore & Mayor Elliott. Carried.

Communication frm. G. Scouts re a requested schedule change - frm. Tues. to Thurs. afternoons weekly frm. 3-4 p.m. beginning 2/1/90.

Zoning &
Planning:

Trustee Pope stated that Mr. Jud Roney employed, effective 1/26/90, as VOP Code Enforcement Officer (in addition to his role as VOP Assessor).

Budget:

Trustee Pope sd. that budget sheet requests distributed & return requested by 2/15/90; shift to be mde. in compliance date - contact to be mde. wth. consultants - 21st seemed agreeable to VB.

Problem discovered after fiscal year began re P&C Rm. budget, according to Trustee Pope, as monies placed elsewhere. Will require moving \$\$\$'s frm. Contingency to balance the budget - \$10,000. to be removed frm. the TE2 Acct. - revenue side. All 'moves' to be mde. @ one time (including salaries). Mayor Elliott sd. that in Memo to dpt. hds., three-yr. projection for projects omitted....Trustee Pope to accomplish.

Village

Hall Wk.:

Trustee Gilmore sd. that new quote rec'd frm. Adams Construction Co. re east side gutters & downspouts (better grade) on Vill. Hall... Mr. Adams felt necessary to utilize heat tape - cost, \$2350. Mr. Gilmore moved that Mayor Elliott be authorized to sign acceptance agreement on behalf of the VOP; Trustee Pope seconded. Voting "aye" were Trustees Gilmore, Pope & Frontuto & Mayor Elliott. Carried. Mr. Gilmore stated that east side roof problem to be resolved, hopefully, within year's time; would not affect above work (cld. be removed). Trustee Pope questioned underwriters re safety of heat tape and no problem exists if "UL listed," per Mr. R. Lester (who was to approach VB later in mtg. re electrical inspections).

P. D. lights discussed & approved in amt. of approx. \$129.

Few dog & cat problems exist, per Mr. Gilmore. Chief Dalton sd. that Animal Control Officer to place ad in paper and fines to dog-owners who violate Law.

W&WW &

P.D.:

Nothing to report in sd. areas, per Mayor. Chief Dalton spke. of six (6) officers' schooling attendance and having passed course.

Mayor Elliott sd. that VOP request for changing speed limit, 21S, denied @ present by State - volume of

Min., 2/5/90--3

traffic and enforcement wld. be too difficult...if requested portion annexed to VOP then portion which lies within the VOP cld. be changed. Trustee Pope asked cld. it not be changed to Dar-Lind & told by the Mayor it cld. Wld. need Local Law amendment, per Mayor. Mayor Elliott spke. of getting measurements re proper change and bring to VOP limits @ any time. Perhaps Atty. Nesbitt cld. have for nxt. VB Mtg. Trustee Gilmore spke. of more congestion - Dar-Lind Lane will have increase in traffic. Trustee Wooden arrived @ 7:25 p.m.

Elec.Inspect.:

Upon the recommendation frm. political parties, Mayor Elliott moved appointment of the following Election Inspectors: Democratic - Mesdames S. Smith & Mary E. Stanziano & Jane Bender, Alternate/Clerk; Republicans - Mesdames Gladys Batterby & Rachel Hunt & E. McKean, Alternate/Clerk. Mrs. Mary E. Stanziano was appointed Election Inspector Chairperson. Trustee Pope seconded. Voting "aye" were Mayor Elliott & Trustees Pope, Frontuto, Gilmore & Wooden. Carried.

VBAudit:

The Mayor said that the VB reviewed the Treasurer's budget report, annual report and accounting records and found them to be substantially correct; he moved acceptance of same. Trustee Pope seconded, which was not to say that some mistakes made in budget, he sd. Voting "aye" were Mayor Elliott & Trustees Pope, Gilmore, Frontuto & Wooden. Carried.

Bd. of Underwrtrs.:

Mr. Robert Lester, Br. Mgr. of NY Fire Underwriters in Roch., & Mr. George Miller, WC Field Inspector, approached the VB. His firm a not-for-profit corp., per Mr. Lester...deputized by over 800 municipalities throughout NYS to be their official electrical inspection agency. Contractors pay - no charge to municipalities. He went on to relate their role/purpose, one of five major offices throughout State, he sd. - he distributed literature, showed forms utilized & outlined procedures. As part of his presentation, Mr. Lester also submitted sample copy of local law. Mr. Lester explained that if homeowner requests them to look @ existing bldg., charge of \$65. wld. be imposed - probably sme. amt. to VOP...wld. hope no charge to villages. VB asked for interpretation frm. Vill. Atty.

Prior efforts mde. by VB (prior VB, also) per Mayor Elliott and his attempt for passage of law re electrical inspections. Trustee Wooden thought law adopted by the VB when he was Building Inspector. Trustee Wooden sd. must be a way to perform without excluding anyone - one to be official VOP agent & can't exclude other organizations frm. doing inspections in the VOP.... can not the VOP just call in one? Difference between accepting their inspections & CEO calling in one - do not want to exclude anyone frm. doing inspections in general/VOP only wants to call on one. More dialogue cont'd wth. Vill. Atty. Cld. write into Code, per Mayor, that they have to provide proper paperwork @ no charge to the VOP if they do inspection. Mr. Wooden sd. the paperwork provided previously re inspections was excellent - VOP able to follow up.

Trustee Pope moved that the VOP request the Vill. Atty. to review sample local law together wth. Chapter 12 - perhaps amend Chapter 12 - or adopt

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whole new local law. Atty. to review prior VOP's proposed local law paperwk. Trustee Frontuto seconded Trustee Pope's motion; voting "aye" were Trustees Pope, Frontuto, Wooden & Gilmore & Mayor Elliott. The VB thanked Messrs. Lester & Miller for appearing before the VB.

Highway:

Trustee Wooden reported that local resident assigned by WC Social Services had been busy past week shoveling snow; Mr. Wooden spoke of two (2) pieces of property in VOP - (1) person willing to 'give' to VOP for additional parking on south side of Main St. & (2) driveway access by Builder J. VanScott (Canal St.).

Gas Tanks:

Mayor Elliott sd. he had talked wth. Town Hwy. Supt., Nelson Cook, who asked if the VOP wld. be interested in utilizing the Town's gas tanks (on Kent Street) - buying gas @ State bid - tanks wld./cld. supply others, even the school. Trustee Wooden stated that Town has to put new tanks in anyway @ a cost of \$80,000. Cld. put in larger tanks if more used them for small, additional amt. of money. Mayor Elliott sd. that school district had answered in the affirmative - wld. be a credit card type payment, per Mr. Wooden. Mr. Cook wld. not expect VOP to pay for tanks, only gas used. Further discussion & VB agreed to pursue - budget, per Mr. Pope, if to be a capital expense. It was pointed out past discussions re relocating the VOP Hwy. Dept. to the Kent St. property. Trustee Wooden sd. Mr. Cook had not given any indication re payment frm. VOP. Cld. perhaps maintain small tank in rear of Vill. Hall for P.D., per Mayor.

VB & Chief Dalton discussed proposed replacement of Rt. 21 Bridge. Bridge going to west of existing bridge - will be railroad bridge, not Canal Bridge, per Chief Dalton - driveway to Town Barns will be open. Mayor Elliott spoke of original mtg. @ Firehall and State DOT bridge plans....detour wld. be Maple Ave./detour for trucks wld. be Rt. 441 to 350 & bk. to Palmyra...long detour....leave bridge in place & build along either side - upon completion, then demolish existing bridge. Decision? Looks as if to the west, per Mayor, in latest discussions.

Brief discussion on person or persons helping themselves to salt/sand @ Village Barns as witnessed by Trustee Pope. Trustee Wooden unaware of practice; will speak wth. Hwy. Supt., perhaps place a sign - is an open area. VOP generous in past - placed in trouble spots & on corners in some other places.

NYCOM

Mtg.:

Authorization previously given for any VB members who desire to attend NYCOM Winter Legislative Mtg. in Albany, 2/25-2/27/90.

Proclamation:

Mayor Elliott read a Proclamation re American History Month as requested by the Daughters of the American Revolution, attached hereto. Sd. Proclamation provided the VOP official newspaper for publication.

Village

Election:

Mayor Elliott moved that Inspectors meet @ 9:00 a.m., Tues., 3/6/90, in the Trustees' Rm. of the Village Hall to prepare Register for VOP General Election on 3/20/90; Registration shall be held 12 Noon - 9:00

Min., 2/5/90--5

Main St.; General Village Election Noon - 9:00 p.m., Tues., 3/20/90. Trustee Pope seconded. Voting "aye" were Mayor Elliott & Trustees Pope, Gilmore, Wooden & Frontuto. Carried.

Abstract

#16:

Trustee Pope moved that the Treas. be authorized to pay **Voucher #807** (frm. 1/16/90 VB Mtg.) & **Voucher Nos. 814 - 886** in amt. of **\$35,444.88**, on which appear initials of at least three (3) VB members. Trustees Gilmore & Frontuto seconded. Voting "aye" were Trustees Pope, Gilmore, Frontuto & Wooden. Carried. Mayor Elliott abstained as he had not reviewed same.

T.V.:

Mayor Elliott sd. that Notice to Renew Franchise rec'd frm. Cablevision on 2/5/90 - asked Trustees to please review packet distributed some time ago; VOP must re-neogotiate contract.

Handicpd.

Ramp:

Trustee Gilmore sd. he had held discussion wth. Mr. Tim VanHorne of Vande Associates re handicapped ramp. Ramp to be expensive which was basic reason for ramp not being built to date. Mr. Gilmore to contact person in Newark re ramp - will search his budget for funds while attempting to keep cost down.

Annex.B.Hill

& Rolfe:

Mayor Elliott sd. call rec'd frm. concerned resident frm. subject area - Mayor/Vill. Atty. still in process of discussing/researching sme.

Griev.

Day:

Grievance Day hours, 2/20/90, 4-6:00 p.m. & 7-9:00 p.m. - Trustee Frontuto to be away & Trustee Gilmore unsure of his schedule - Mayor Elliott & Trustee Wooden to observe hrs. frm. 4-6 p.m.; Trustee Pope will be present for the 7-9 p.m. shift wth. perhaps Trustee Wooden or Mayor Elliott, along wth. Assessor J. Roney. Due to the holiday (Presidents' Day) on the third Monday, the VB Mtg. will be held, also, on 2/20/90 in conjunction wth. Grievance Day.

VOP

Vehicle:

VB discussion re sale of 'Village vehicle.' Mayor sd. discussed with Messrs. S. Hall & D. VanHoute re taking to auction wth. \$900. 'hold-back.' It was pointed out that the VOP had offer of \$500. for sme. Car to be transported to auction soon if VB 'holds' to the \$900. amt. Vehicle cld. also be placed in Town Auction in May, per Trustee Gilmore.

Energy

Seminar:

Trustees Gilmore & Wooden gave a brief report on their attendance on 1/24/90 @ an "Energy Grant Seminar" in Syracuse re grant application procedures Trustee Gilmore sd. they felt it wld. cost as much to get a grant then VOP wld. obtain frm. the grant. Did receive sme. good ideas, however. In order to obtain grants, per Trustee Wooden, studies have to be done. Unsure if NYSE&G wld. be accepted to conduct energy audit - if not, VOP wld. have to hire engineer to conduct study of bldg.(s).....money to be let in July...bids/deadline in July....in Sept. accepting apps. for technical assistance....1990 last yr. money wld. be available anyway. VB discussion - Clerk requested to contact NYSE&G re energy audit (on Vill. Hall)....both Trustees sd. a complicated procedure.

Misc.:

VOP cannot accommodate the **Library's** request for additional monies until further budget work, according to Mayor Elliott; re dedication of **Laurentian Dr.**, Engineer J. Kem submitted another proposal for inspection on 2/5/90...need interpretation frm. Vill. Atty. Also, VOP did not receive proposal frm. Engineer Paul Russell, however, upon

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contact by Mayor Elliott, proposal forthcoming...may reflect an adjustment in price...asked who wld. be contracting & paying. Mayor sd. he felt the VOP wld. be the contractor/Mr. Martin (Salzburg) responsible for the bill. Trustee Wooden sd. that Mr. David Matthews had informed him that they possess original drawings.

No action taken to date re easements/Triou Estates. May Auction - Town Barns....Mayor sd. that VOP had not rec'd any lists frm. dept. hds. @ present time. Survey frm. Genesee Transportation properly distributed, per the Mayor.

Mayor Elliott asked if public had any questions regarding matters of Village government - Mrs. E. Hartnagel offered some information re electrical inspections. Brief discussion by the VB re sd. inspections. Trustee Wooden spke. of procedure during his tenure as VOP/CEO.

Exec.
Sess.:

At 8:30 p.m. Mayor Elliott moved that the VB exercise Exec. Sess. for personnel/salary reasons - attended by full VB & Chief D. Dalton to be present for early portion of session. Trustee Frontuto seconded. Voting "aye" were Mayor Elliott & Trustees Frontuto, Gilmore, Wooden & Pope. Carried.

Reconvene:

P.D. Chief D. Dalton departed @ 8:51 p.m. At 8:58 p.m. Trustee Frontuto moved that the VB emerge frm. Exec. Sess.; Trustee Pope seconded. Voting "aye" were Trustees Frontuto, Pope, Gilmore & Wooden & Mayor Elliott. Carried.

Machine
Custod.:

Trustee Pope moved that the VB appoint Messrs. E. Bedette & F. Trowbridge as Voting Machine Custodians for the Village General Election on 3/20/90. Trustee Gilmore seconded. Voting "aye" were Trustees Pope, Gilmore, Wooden & Frontuto & Mayor Elliott. Carried.

Adjourn-
ment:

Trustee Pope moved adjournment @ 9:00 p.m. - Trustee Wooden seconded. Voting was unanimous/carried.

Ethel B. Johnson, Clerk

BOARD OF TRUSTEES

Regular Meeting

2/20/90

7:00 p.m.

Present:

Mayor James G. Elliott; Trustees C. D. Gilmore, Daniel E. Wooden & Daniel S. Pope III; Village Attorney, John B. Nesbitt. Absent: Trustee Penelope K. Frontuto.

Minutes
2/5/90:

Corrections to the 2/5/90 VB Minutes included the following: Pg. 1 - P&C Rm. 4-H activity scheduled for "2/19/90" rather than "1/19/90"; 3rd line, 1st. paragraph, shld. be "to" not "from"; Pg. 4 - last line, use the term "communities" rather than "places." On the basis of the foregoing corrections, Trustee Pope moved acceptance; Trustee Wooden seconded. Voting "aye" were Trustees Pope, Wooden & Gilmore & Mayor Elliott. Carried.