

VILLAGE OF PALMYRA BOARD OF TRUSTEES

REGULAR BOARD MEETING

4-5-93

7:00 p.m.

PRESENT: Mayor James G. Elliott, Deputy Mayor Thomas N. Lynch, Trustees C. D. Gilmore, Daniel E. Wooden, and Kathleen C. Drews, Treasurer Darlene E. Matteson, and Bernard Donegan Representative, Roy McMaster.

CALL TO ORDER: Mayor Elliott called the meeting to order at 7:05 with a thanks to all Village of Palmyra Employees who all worked extremely hard during the recent water and weather conditions.

PUBLIC HEARING OPENED AT 7:06 p.m. for the 1993/1994 BUDGET: Mayor Elliott directed the Village Clerk to read the Legal Notice as follows:

The Village of Palmyra will hold a public hearing (in conjunction with the regular Board Meeting) on Monday, April 5, 1993, at 7:00 p.m. The hearing will be held in the Trustees' Room of the Village Hall, 144 East Main Street, Palmyra, Wayne County, New York.

The hearing is for the purpose of allowing the Village residents to provide the Board of Trustees written or oral comments or ask questions on the tentative 1993/1994 budgets of the Village funds.

Compensation proposed to be paid to each member of the Village Board of Trustees is \$4,000; and to the Mayor \$5,000. A copy of the "Tentative 1993-94 Budget" will be on file and available for public inspection in the Office of the Village Clerk during normal office hours.

Village of Palmyra
Bonnie J. Hays
Village Clerk
Dated: March 14, 1993

Roy McMaster covered the following items during the public hearing as follows: Summary of general, water, and sewer funds. History of assessed values and property values, explaining that the tax rates will drop in 1/2 from 16.88 to 8.22/M stating that the property taxes due on individual properties will be approximately the same as last year unless the house or property was undervalued.

Summary of revenues, General fund history and tax rate analysis. Water and Sewer fund expenses and appropriations, Capital reserves giving each item requested for the coming year with the amounts in the respective funds. A brief discussion on self insurance. A question of tax rate was raised by G. Ruliffson which was reviewed by R. McMaster. Being no more questions, hearing closed at 7:50 p.m.

MINUTES: Trustee Wooden moved to table the minutes of 3-15-93 making them available to the public seconded by Deputy Mayor Lynch, vote, 5 ayes, **CARRIED.**

A motion was made by Dpty Mayor Lynch to approve the minutes of 3-11-93 and 3-22-93 as written seconded by Trustee Wooden, vote, 5 ayes, **CARRIED.**

MAYOR ELLIOTT REPORTS:

BUDGET: A motion was made by Mayor Elliott to adopt the proposed budget as currently presented for the Village of Palmyra fiscal year of 1993-1994, seconded by Dpty. Mayor Lynch, vote, 4 ayes, 1 nay by Trustee Wooden, **CARRIED 4-1.**

CROP WALK: A motion to approve the route of the Crop Walk was made by Trustee Wooden and seconded by Dpty. Mayor Lynch, vote, 5 ayes, **CARRIED.**

ABSTRACT #20 AND ABSTRACT #21: Mayor Elliott moved to authorize the Treasurer to add the following vouchers 977 through 980 totalling \$456.07 to abstract #20 and authorize the Treasurer to pay vouchers #981 through 1056 less #986 and #1050 totalling \$33,530.50 on abstract #21 on which appear the initials of three (3) or more Village Board members, seconded by Trustee Gilmore, vote, 5 ayes, **CARRIED.**

WATER EXPANSION MEETING WITH TOWN OF PALMYRA: A meeting was set up by the Village Board to meet with the Town Board on Tuesday, April 6, at 8:00 p.m. at the Town Offices to discuss the proposed sewer on Division Street and Maple Avenue and water to North Creek Road area all located in the Town of Palmyra.

OFFICER C. CUMMINGS: An announcement was made concerning the injury that Officer Cummings received after being assaulted on Friday night, April 2, at the corner of Throop and Main when called out on an intoxicated person in the middle of the road. The person in question was arrested and is in jail on \$15,000 cash bond.

ISO REPORT: A meeting was held on March 29 with the Village Clerk, Mayor Elliott, Dpty Mayor Lynch, Fire Dept. 1st Assist. Chief, J. Brueing, Water Super., Harold Kruger, J. Lester of E. Pal. and John Harrington, Rep. of ISO. The report and results were explained thoroughly and with some minor changes and documentation the Class 5 rating for the VOP can remain.

DAVE BECKER AWARD: Mayor Elliott announced that the Palmyra Mason were giving local businessman Dave Becker an Outstanding Service Award which will be given in the Trustees' Room on Saturday, April 10, 1993.

REPORT ON FINGER-LAKES WATER MEETING: Mayor Elliott relayed information he had received at the water meeting on Zebra Mussells and the different methods of removing the problem. Mayor Elliott noted that because of the water temp. of below 54 degrees F. the VOP lines were not in danger of Zebra mussells.

PUBLIC HEARING ON PROPOSED LOCAL LAW #4, 1993, RESTRICTION ON FIRST FLOOR RESIDENTS IN C-1 DISTRICT; Public hearing opened at 8:02 p.m. by Mayor Elliott and legal notice was read by Village Clerk as follows: The Village of Palmyra will hold a public hearing in (conjunction with the regular Board Meeting) on Monday, April 5, 1993, at 8:00 p.m. on Local Law No. 4, 1993, Amendment to Chapter 29-16 Central Commercial (C-1) Districts that residential dwelling units are prohibited on the first floor of any building. The hearing will be held in the Trustees' Room of the Village Hall, 144 E. Main Street, Palmyra, Wayne County, New York.

The hearing is for the purpose of allowing the Village residents to provide the Board of Trustees written or oral comments or ask questions on the proposed Local Law No. 4, 1993. By order of the Village Board, VILLAGE OF PALMYRA, Bonnie J. Hays, Village Clerk, Dated March 24, 1993.

Mayor Elliott explained the proposed LL and explained the boundaries of the C-1 district. J. Merrick noted that the commercial district was not good now and the burden is on the property owner. Mr. Merrick suggested a survey be taken to see how long businesses stay in the VOP. Mayor Elliott noted that this LL did not originate in Historic Pal. Mrs. Larsson, stated once start turning into apts. the Comm. District would be destroyed. Businesses should advertise. J. Merrick said his property on Main St. has decreased in value since he bought it 6-8 years ago. G. Morell noted that he did not want to see residents on first floor but did not want another regulation. Mr. Morall noted the beautification project which costs the property owners more saying that at first offered foot patrol police but not anymore, bldgs. have broken windows need more police, part-time police maybe. Park & Ride takes half of the

parking places up in back of the bldgs. Main St. owners are afraid and no evening appts. are made because of that. More PD are getting hurt. Damage to G. Morell car in back lot a number of times. Mr. Morell noted that if the VB was so interested they would put on more PD and keep Main St. safe. Owners need to put in 5/8" glass in windows, heavier doors, and security systems-- great expense to owners. G. Morell noted that the assessments are going up the value is going down. Mayor Elliott noted that the beautification project had ended and it was paid on about 20 years.

G. Morell noted that the community and the owners have a difference of opinion on what Main St. property is worth. Mrs. Larsson suggested the Chamber and Historic Pal. work together to improve. Don Seconi, D. Nussbaumer, and G. Morell were all concerned about more govt. control, more crime and radical elements on Main Street as well less income and less profit with property values down. All agreed that they would rather see business in first floors not residents but VOP and TOP need to help. Why didn't property owners in C-1 receive letters on the Public Hearing and why aren't owners involved. G. Morell, if Main St. keeps getting rougher you can't save the buildings. Trustee Wooden asked how apt. in store fronts would help the climate on Main St.? G. Morell responded that this LL would be taking away an alternative on real/estate giving owners one less alternative. Main St. is not catching on, more PD are needed, the Village residents should help it's our VOP possibly all pay an extra tax, suggested G. Morell. Trustee Wooden said that more store fronts are rented now than when he came on the VB. Trustee Wooden asked how first floor appts. would change the economics of downtown? J. Merrick and G. Morell the property owners need encouragement to bring business back to VOP.

R. Leopard noted some other locations which improved the downtown areas by using and staying original such as Corning and Canandaigua as well as Clifton Springs. These areas are on an upswing and filling store fronts. Other examples of original buildings which are successful are Lima Hotel, Avon Hotel, East Bloomfield Inn. People are willing to drive to these places noted Mr. Leopard who also stated that once a viable commercial district is gone it is gone.

R. Reinwald said he doesn't want to convert bldgs. and noted that it costs money to convert. The VB cannot legislate economics. Which would be better asked R. Reinwald, an empty store or a nicely done apt? There has been no economic activity for 6 months and a tatoo parlor wanted to come in. Mr. Reinwald emphasized that the VB can't legislate economics or good taste, many signs look ugly. An apt. can be made to look as good as anything although commercial rental is preferred. E. Hartnagel noted that if there are first floor appts. in C-1 no one would come to VOP. D. Seconi said he cannot rent office space and gave rental prices of local malls compared to those in VOP saying that business are willing to pay more to have the mall exposure. R. Smith stated that this LL would be another obstacle for individuals to do something with their property. The VOP doesn't need more laws the owners need to turn a profit and make ends meet. R. Smith asked the VB not to pass LL#4, 1993.

S. Vinci noted the decline in the cliental that wonders on Main St. after certain hours. If LL#4, 1993, is not passed and owners can convert the first floors to appts. what type of cliental or renter would the owners rent to. What would that do to the other businesses--force them out? L. Larsson asked if LL has to be passed tonight or can be tabled? Continuing L. Larsson asked if a task force committee could offer a plan to revitalize the VOP. All businessmen work together see if we can make a safer downtown. G. Morell noted that the constructive way to do something is more PD power noting that the owners have spent a lot of money to improve the Main Street and we don't want vigilantes in our community. A foot patrol presence may help. The PD has too much demand on their time now said Mr. Morell.

However, just the presence would be helpful. D. McCarthy, homeowner, noted the attractive beauty of the buildings and charm of Main St. He stated that he admired what the owners have done, but agrees with the law since apts on the first floor would only move the problem now on the second floor to the first floor.

K. Masker noted a security problem and put more responsibility on tenants. D. Seconi said it was not just tenants that hung out on Main St. and that there are 10 to 15 kids all the time some with open containers and not charged. J. Blazey said need to promote business, noted the empty lots east of the Village, and that the land owners pay taxes. Mayor Elliott mentioned the group of business people started by the TOP and VOP which died for lack of interest. Mayor Elliott also noted that the VB was trying and that the residents needed to support ideas. D. Macomber mentioned the bad attitude in the room and stated that all should work together, the bldg. owners, merchants, and VB. There is alot of scum on the Main St. said D. Macomber who then inquired about the loitering law and referenced too much noise on Main St. D. Macomber finished by saying that Palmyra has nice character and something needs to be done the same thing is happening to Webster also. Reference was made to the poor condition of Abbott's bldg and Crane's debris on the side of his bldg. D. Banks said girls will not park out back we are all victims, stating that there are too many undesireables on Main St., asking why does VOP have so many? Why can't a foot patrol be used to address the problem of kids hanging out downtown. It was suggested to put out a questionnaire, trying to do something not just complaining. What can the VB do for the merchants to get undesireables off the streets and clean up? Trustee Wooden noted that he is in favor of LL#4 and doesn't want to see first floor apts. around him. People come to Trustee Wooden's store from out of town and comment on what a nice Village Pal. is. Trustee Wooden suggested that businesses and merchants get together. Mayor Elliott said that he had spoken to C.E.O. Dundas who questioned the need of the LL#4 when a permit needs to be acquired prior to useage change for any commercial property according to the State Bldg. Code. Mayor Elliott noted, to date no permits had been applied for and received to change any C-1 storefronts to apts.

Agnes Griffith said that she understands the problems and challenges of the business people and property owners, however, when the property diminishes in value it attracts tax consumers not tax payers. A. Griffith noted her attendance at a mtg on Village life. An ex. of a success is Clifton Springs, northside of Main Street. A women arch. worked on this grants were received and property developed making 12 store fronts and apts. which are all occupied. The money is available, can take one bldg. block see if VOP can do something similar. It is bad for the VOP if the people on Main St. can't make money. A. Griffith noted there are too many absentee landlords. All have to work for quality not quantity. Funds are available for matching grants noting D. Nussbaumer's windows as a perfect example of where the Griffith-McLouth Foundation could help. Possibly an arch. could come to a mtg. and present ideas of what can be done allowing all to talk directly to each other instead of newspapers. Deputy Mayor Lynch said he was in favor of LL#4, but can see the problems of property owners, stating that all need to work together.

Tuesday, April 20th, mentioned as a good meeting night. Mayor Elliott stated that the property owners need to help themselves. G. Morell said that parking and undesireables is the problem and two hr. parking is not enforced. D. Seconi suggested to move Rt. 31 North of the Main St. to go around PAL. Trustee Gilmore referred to a letter from J. Hudak who supports the LL#4. and that K. Dudinski is opposed to LL#4. Trustee Gilmore noted that he is in favor of LL#4 and thinks people should get together. D. Seconi said that the deteriorating downtown means less income and people not willing to put money into bldgs. Mayor Elliott said that bldgs with Commercial on the first floor carry a greater

value. D. Seconi replied that everytime a restriction made on bldgs. the bldg. goes down in value. Chief Dalton responded to the need for foot patrol stating that this weekend the PD made 9 assault arrests each taking at 3 hrs. for paperwork. The PD can only do so much with what they have. Chief noted that the people are renting from the landlords asking whose at fault? People have legal rights to be on the street and the parking is done by upstairs tenants and merchants themselves. Mayor Elliott closed by saying that anyone interested show up on Tuesday, April 20, an ad will be in the paper and the time will be determined later.

Mayor Elliott closed the Public Hearing on LL#4, 1993, at 9:34 p.m.

WATER QUESTIONS: T. Wilson asked if competitive bidding was necessary on MHPC services. Mayor Elliott responded that it is considered professional services which do not require comp. bidding per the VOP procurement policy. W. Kwan noted she had check Dun & Bradstreet on MHPC with interesting and erroneous information.

T. Wilson asked about the water billing to tenants and why he was only notified this past month for a water bill owed all year. Mr. Wilson said he did not feel responsible for 3/4 of the Water bill because he never received a reminder notice and was just notified. Attny. Nesbitt noted that the bill can be sent to the landlord instead of tenants that sending the bill to tenant was a benefit that the VOP chose to offer and did not have to offer. Trustee Wooden noted that the landlord is always responsible for non-payment of bill and that ultimately the unpaid bill ends up in the taxes. Mayor Elliott answered a question about shut offs saying that a charge to shut off and re-start are charged to the landlord. Any unpaid amounts are charged to the tax bill in June and that April 30th is the last date to pay. Trustee Wooden said it might be easiest to bill landlord and Mayor Elliott added that the landlords job is to protect his/her interest.

DEPTY MAYOR LYNCH REPORTS: The drainage project is underway. Trustee Wooden noted that particular interest be paid to the culverts and check for clogs. Mayor Elliott said that E. Henry felt his drainage situation was better.

Mrs. Anthony remarked what a good job the Highway Dept. did on Friday night.

TRUSTEE GILMORE REPORTS: Noted to table LL#4 and put on the agenda for May 3, 1993, board mtg.

TRUSTEE DREWS REPORTS: Entry signs are moving along. Trustee Drews met with D. VanGorden and some of the organizations have been heard from. Depty. Mayor Lynch noted that the Rotary wanted a copy of the sign to help determine their donation. Trustee Drews said she, Ed. Dundas, and NYS DOT rep. Larry Russell will meet on Monday at 3:00 p.m. April 12 to check out locaitons for the signs. First sign should be ready in June.

TRUSTEE WOODEN REPORTS: Canal Development Group is working on information on property owners on the Canal and what the VOP owns. The comm. will decide the areas to work with after they come to the VB at the end of June or July.

ANNUAL ORGANIZATIONAL MEETING BEGAN AT 10:00 P.M.

ACTING POLICE JUSTICE: Mayor Elliott moved the appointment of TERRY RODMAN as **ACTING VILLAGE POLICE JUSTICE** for a period of one year beginning April 5, 1993 , and ending April 4, 1994. Village Law 3-301, Section 2a. and Note 5 of revision 1992, Section 8. Appointment is made by the Board of Trustees, 3-301, Note 12, Section 13. With Justice approval.

Motion seconded by Trustee Wooden. Voting as follows: Trustee Wooden aye Trustee Drews aye Trustee Gilmore aye Trustee Lynch aye Mayor Elliott aye Unanimous/Carried/Defeated

COURT CLERK:

Mayor Elliott motioned the appointment of

Linda Ingram as COURT CLERK, for a period of one year beginning April 5, 1993, and ending April 4, 1994. Village Law 4-400 Sub. para. C, ii.

Motion seconded by Trustee Wooden Voting as follows: Trustee Wooden aye Trustee Drews aye Trustee Gilmore aye Trustee Lynch aye Mayor Elliott aye Unanimous/Carried/Defeated

VILLAGE ATTORNEY:

Village attorney is not a village officer, merely employee of village Village Law 3-301 Note 23, Section 21 "Employees". Village Law 4-400, Note 1, Section 15, amendments.

VILLAGE CLERK:

Mayor Elliott made a motion to appoint Bonnie Hays, Village Clerk, appointment from 4/6/92 for a period of two years (Local Law #7, 1975 specifies two-yr. term).

Bonnie Hays

Motion seconded by _____ Voting as follows: Trustee Wooden _____ Trustee Drews _____ Trustee Gilmore _____ Trustee Lynch _____ Mayor Elliott _____ Unanimous/Carried/Defeated

VILLAGE TREASURER:

Mayor Elliott made a motion to appoint _____, Village Treasurer, is appointed on 4/6/92 for a period of two years (Local Law #7, 1975 specifies two-yr. term).

Darlene Matteson

Motion seconded by _____ Voting as follows: Trustee Wooden _____ Trustee Drews _____ Trustee Gilmore _____ Trustee Lynch _____ Mayor Elliott _____ Unanimous/Carried/Defeated

DEPUTY CLERK:

Bonnie J. Hays, Village Clerk appointed Kerry K. Elvin as DEPUTY CLERK, for a period of one year beginning April 5, 1993, and ending April 4, 1994. The foregoing motion was made by

no vote required Motion seconded by _____ Voting as follows: Trustee Wooden _____ Trustee Drews _____ Trustee Gilmore _____

Trustee Lynch _____ Mayor Elliott _____
Unanimous/Carried/Defeated

ASSESSOR: Not applicable. No position at this time.

CODE ENFORCEMENT OFFICER: Trustee _____ Gilmore _____ moved the appointment of _____ Edward Dundas _____ as **CODE ENFORCEMENT OFFICER**, for a period of one year beginning April 5, 1993, and ending April 4, 1994.

Motion seconded by _____ Trustee Drews _____
Voting as follows: Trustee Wooden _____ aye
Trustee Drews _____ aye _____ Trustee Gilmore _____ aye _____
Trustee Lynch _____ aye _____ Mayor Elliott _____ aye _____
Unanimous/Carried/Defeated

ENGINEER: Mayor Elliott advised that due to lack of sufficient need for an engineer on a retaining fee, that if and when needed, an engineer may be employed on a "fee basis."

The following appointments are made by the Mayor per Village Law, 4-400, 1.c.

PUBLIC WKS. FOREMAN: Phillip Retan

as **PUBLIC WORKS' FOREMAN** for the period until such time as retirement, just cause for termination, or resignation. Per NYCOM Handbook for Village Officials, Page 30, Annual Meeting. Also "Employee" of the Village not Public Official and bound by the original hiring agreement.

CEMETERY & PKS. FOREMAN: Roger Weaver

as **CEMETERY & PARKS' FOREMAN** for the period until there is just cause, retirement or resignation. NOTE: Appointment is not required unless vacancy occurs due to just cause, retirement, or resignation. Per NYCOM Handbook for Village Officials, Annual Meeting, Page 30. Also "Employee" of the Village not Public Official and bound by the original hiring agreement.

WATER WSTE WTR. SUPT.: HAROLD KRUGER

as **WATER & WASTEWATER PLANT SUPERINTENDENT/ OPERATOR-IN-CHARGE**, for a period until there is just cause, retirement, or resignation. Per NYCOM Handbook for Village Officials, Annual Meeting, Page 30. Also "Employee" of the Village not Public Official and bound by the original hiring agreement.

HOUSING: Mayor Elliott motioned that living quarters shall be provided for the **WATER & WASTEWATER SUPERINTENDENT/OPERATOR-IN-CHARGE** at the **SPRING STREET WATER PLANT**, including utilities such as water, sewer, heat & light, which shall be in the public interest. Such living quarters shall be figured at an equivalent of \$115. per week, to be classified as "Officer's Maintenance," on which the **W&WW Supt./Oper.** will contribute from his weekly salary to Social Security based on the \$115. and the Village of Palmyra shall contribute an equal share to Social Security.

Motion seconded by Trustee Wooden
Voting as follows: Trustee Wooden aye _____
Trustee Drews aye _____ Trustee Gilmore aye _____
Trustee Lynch aye _____ Mayor Elliott aye _____
Unanimous/Carried/Defeated

TAX COLLECTOR

Mayor Elliott moved that the **TAX COLLECTOR** shall be

Darlene E. Matteson
as part of the duties of the **TREASURER** (2) yr. until 1994.

Motion seconded by Trustee Gilmore Voting as follows: Trustee Wooden aye _____
Trustee Drews aye _____ Trustee Gilmore aye _____
Trustee Lynch aye _____ Mayor Elliott aye _____
Unanimous/Carried/Defeated

HEALTH OFFICER & REGISTRAR/VITAL STATISTICS:

Mayor Elliott advised that the terms for Dr. Farley, M.D., **Health Officer**; and Mrs. Beverly Hickman, Town Clerk, **Registrar for Vital Statistics**; were previously established and shall run until 1993 and 1994 respectively.

ANIMAL CONTROL OFFICER:

Mayor Elliott announced the appointment of Kim Diefendorf as **ANIMAL CONTROL OFFICER** for a period of one year beginning April 5, 1993, and ending April 4, 1994.

Motion seconded by Trustee Drews
Voting as follows: Trustee Wooden aye _____
Trustee Drews aye _____ Trustee Gilmore aye _____
Trustee Lynch aye _____ Mayor Elliott aye _____
Unanimous/Carried/Defeated

PLANNING/ZONING BOARDS:

Trustee moved the appointment of None to the **Zoning Board of Appeals** for a five year term beginning April 5, 1993 and ending April 1998.

Motion seconded by _____
Voting as follows: Trustee Wooden _____
Trustee Drews _____ Trustee Gilmore _____
Trustee Lynch _____ Mayor Elliott _____
Unanimous/Carried/Defeated

Trustee moved the appointment of None to the **Village Planning Board** for a 5 year term beginning April 5, 1993 and ending April 1998.

Motion seconded by _____
Voting as follows: Trustee Wooden _____
Trustee Drews _____ Trustee Gilmore _____
Trustee Lynch _____ Mayor Elliott _____
Unanimous/Carried/Defeated

Trustee Gilmore moved the appointment of _____

Peter Wilson
as Chairman of the Zoning Board of Appeals for a one year term beginning April 5, 1993 and ending April 1994.

Motion seconded Mayor Elliott Voting as follows: Trustee Wooden__aye__
Trustee Drews__aye__ Trustee Gilmore__aye__
Trustee Lynch__aye__ Mayor Elliott __aye__
Unanimous/Carried/Defeated
Trustee Gilmore moved the appointment of

Marcia Robbins
as Chairman of the Village of Palmyra Planning Board for a one year term beginning April 5, 1993, and ending April 4, 1994.

Motion seconded by Mayor Elliott Voting as follows: Trustee Wooden__aye__
Trustee Drews__aye__ Trustee Gilmore__aye__
Trustee Lynch__aye__ Mayor Elliott __aye__
Unanimous/Carried/Defeated

YOUTH COMMISSION

Mayor Elliott advised that, upon recommendation of the Board of Directors of the Community Center, he re-establishes the following officer positions on the YOUTH COMMISSION, election of said officers to be conducted in June:

1. **PRESIDENT** Tom Hunt.
2. **VICE-PRESIDENT** Dick Peck
3. **SECRETARY** Tracie Hack.
4. **TREASURER** Carol Hack

FIRE DEPT. OFFICIALS

Mayor Elliott advised, on the recommendation of the Palmyra Fire Company, Inc., as of April 1, 1994, the following appointments be made:

1. **FIRE CHIEF** Ronald Hickman
2. **FIRST ASST. CHIEF** John Bruening
3. **SECOND ASST. CHIEF** Tom Wiedrick
4. **THIRD ASST. CHIEF** Warren Frederick

**F.D. EQUIPMENT CUSTODIAN:
(5)**

Mayor Elliott motioned the appointment of

Mark Henning
as CUSTODIAN OF FIRE DEPARTMENT EQUIPMENT, for one year beginning April 1, 1993 and ending April 1, 1994.

Motion seconded by Trustee Gilmore Voting as follows: Trustee Wooden__aye__
Trustee Drews__aye__ Trustee Gilmore__aye__
Trustee Lynch__aye__ Mayor Elliott __aye__
Unanimous/Carried/Defeated

DEPUTY OR ACTING MAYOR:

Mayor Elliott announced the appointment of Trustee T. Lynch

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a TRUSTEE, as DEPUTY OR ACTING MAYOR, to serve during such absence of the Mayor, when required. Village Law Article 4, 1.h.

BANK DEPOSITORY:

The Marine Midland Bank, shall be the depository for funds of the Village; the Village of Palmyra shall utilize the services of said bank regarding Village investments, however, the services of various other banks, _____, and _____, may also be utilized from time-to-time, at the discretion of the Village Board.

Mayor Elliott _____ moved passage of the above Resolution;

Motion seconded by Trustee Wooden

Voting as follows: Trustee Wooden aye

Trustee Drews aye Trustee Gilmore aye

Trustee Lynch aye Mayor Elliott aye

Unanimous/Carried/Defeated

INVESTMENT COUNSELORS:

Bernard P. Donegan Assoc., Victor, N.Y. shall be utilized by the Village Board of Trustees as Investment Counselors for the Village of Palmyra for the investing of funds- Cemetery Trust and Pliny T. Sexton Trust Funds; as well as preliminary preparation/and finalization of the Annual Village Budget for which contracts shall be entered into by the Board of Trustees.

Mayor Elliott _____ moved passage of the above Resolution;

Motion seconded by Trustee Wooden Voting

as follows: Trustee Wooden aye

Trustee Drews aye Trustee Gilmore aye

Trustee Lynch aye Mayor Elliott aye

Unanimous/Carried/Defeated

OFFICIAL NEWSPAPER

The Courier-Journal shall be approved as the official newspaper for the Village, to publish and bring such legal notices, statements, notices for bids and other legal notices for the ensuing year to the attention of the citizens of the Village of Palmyra.

The foregoing motion made by Mayor Elliott

Motion seconded by Trustee Wooden

Voting as follows: Trustee Wooden aye

(6) Trustee Drews aye Trustee Gilmore aye

Trustee Lynch aye Mayor Elliott aye

Unanimous/Carried/Defeated

EMPLOYEE BONDS

Motion by Mayor Elliott; seconded by Trustee Lynch that bonds be provided by VanParys Assoc.,

for the following bond amount for employees set by the Board:

Blanket Bond \$150,000 Voting as follows:

Trustee Drews ___aye_____ Trustee Wooden___aye_____
Trustee Gilmore_____aye_____Trustee Lynch___aye_____
Mayor Elliott_____aye_____ (Tally_5_eyes_____)
Unanimous/Carried/Defeated

BOARD MEETINGS:

The regular meetings of the Board of Trustees of the Village of Palmyra shall be held at 7:00 p.m. on the First and Third Monday, in the months beginning 4/5/93 through 4/4/94, with the exception that any holidays which may fall on the above dates will automatically move the regular meeting night to the next day evening - one meeting during the months of _____ exempt_____ - second Monday's of said months.

Mayor Elliott _____ moved passage of the above Resolution;

Motion seconded by _____Trustee Lynch___
Voting as follows: Trustee Wooden___aye_____
Trustee Drews___aye_____ Trustee Gilmore___aye_____
Trustee Lynch___aye_____ Mayor Elliott ___aye_____
Unanimous/Carried/Defeated

SPECIAL MEETINGS:

The Mayor or two Trustees may call a Special Meeting of the Board of Trustees by a written notice at least seventy-two (72) hours before the date of the meeting or by personally calling such Board members at least twenty-four (24) hours before the hour of the meeting, with the exception, that in case of emergency, Board members shall be notified by means as may be most appropriate. When applicable, Board members shall sign a "Waiver of Notice of Special Meeting" for the record. Such Special Board Meetings shall designate subject matter to be discussed at the time of notice.

Trustee no vote needed moved passage of the above Resolution;

Motion seconded by _____
Voting as follows: Trustee Wooden_____
Trustee Drews_____ Trustee Gilmore_____
Trustee Lynch_____ Mayor Elliott _____
Unanimous/Carried/Defeated

OFFICE HOURS & HOLIDAYS

The office hours of the Village Clerk's Office shall be Monday through Friday, from 9:00 a.m. until 5:00 p.m. The Village Clerk's Office shall observe the holidays as specified in the Union Contract except for the following when said office shall be closed: General Fall Election; & Presidents' Day celebrated annually -- the third Monday in February.

Mayor Elliott _____ moved passage of the above Resolution;

Motion seconded by ___Trustee Lynch_____
Voting as follows: Trustee Wooden___aye_____
Trustee Drews___aye_____ Trustee Gilmore___aye_____
Trustee Lynch___aye_____ Mayor Elliott ___aye_____
Unanimous/Carried/Defeated

Mayor Elliott announced the following appointments:

- 1. Budget Officer_____Mayor Elliott_____

2. Police Commission_Mayor Elliott_____ (By N. Y. Village Law, the above are Mayoral appointments)

RULES OF ORDER:

N.Y. Village Law 4-400(2)

"If the Mayor and Deputy Mayor are both absent or unable to perform the duties of the office, the trustees shall appoint one of their number to act as Deputy Mayor during the absence or inability of the mayor and deputy mayor appointed by him."

AGENDA:

BE IT RESOLVED that the Village Clerk shall prepare a written Agenda for each Village Board meeting. Such Agenda shall contain but not necessarily be limited to:

1. All requests written or verbal to address the Board that are received prior to 9:30 a.m. the Friday prior to a Monday meeting.
2. Trustee Committee reports.
3. Pertinent correspondence.
4. Business tabled from prior meeting.
5. Other items that Clerk deems necessary.

Copies of the Agenda, along with any documents relating to Agenda items, shall be placed in the trustees' "mailboxes" at the Village Hall prior to 5:00 p.m. on the Friday before a Board meeting. Requests for additions(s) to the Agenda arriving after 9:30 a.m. on Friday, shall be voted upon at the Village Board meeting and added to same upon approval by majority vote.

The foregoing motion made by _____ Mayor Elliott_____

Motion seconded by _____Trustee_Wooden_____

Voting as follows: Trustee Wooden_aye_____

Trustee Drews_aye_____ Trustee Gilmore_aye_____

Trustee Lynch_aye_____ Mayor Elliott ___aye_____

Unanimous/Carried/Defeated

Union Contract except for the following when said office shall be closed: General Fall Election; & Presidents' Day celebrated annually -- the third Monday in February.

Mayor Elliott_____ moved passage of the above Resolution;

Motion seconded by Trustee Wooden

Voting as follows: Trustee Wooden_aye

Trustee Drews aye Trustee Gilmore_aye

Trustee Lynch_aye Mayor Elliott_aye

Unanimous/Carried/Defeated

OFFICIAL:

At 10:23 p.m., with all Board members present, Mayor Elliott declared the Annual Organizational Meeting official; that the foregoing Resolutions shall take effect immediately.

Per Mayor Elliott no vote needed moved passage of the above Resolution;

Motion seconded by _____

Voting as follows: Trustee Wooden _____

Trustee Drews _____ Trustee Gilmore _____

Trustee Lynch _____ Mayor Elliott _____

Unanimous/Carried/Defeated

ZEBRA MUSSELLS: Trustee Wooden noted that there is nothing the VOP can do to hook up with Newark per MRB. No action to be taken at this time.

FOSTER STREET BUMPS: The rough service was noted on Foster Street where a water line had been put in last fall. The highway will be working on it later, too early at this time. Question was asked who is responsible for the bumps, answer VOP.

EXECUTIVE SESSION: Mayor Elliott moved to go into executive session at 10:30 p.m. with the Village Board, Village Attorney, Village Clerk present, seconded by Deputy Mayor Lynch, vote, 5 ayes, **CARRIED.**

A motion to go out of executive session at 11:10 P.M. was made by Trustee Gilmore, seconded by Deputy Mayor Lynch, vote, 5 ayes, **CARRIED.**

ADJOURNMENT: A motion to adjourn the VB meeting at 11:11 p.m. was made by Mayor Elliott and seconded by Trustee Wooden, vote, 4 ayes, **CARRIED.** Trustee Gilmore left the bldg. prior to vote.

Respectfully submitted,

Bonnie J. Hays, Village Clerk

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