

**VILLAGE OF PALMYRA
BOARD OF TRUSTEES
April 7, 1997**

PRESENT: Mayor Wilson, Trustees Celentano, Salomon, Guest and Gunkler, Treasurer Darlene Matteson, Roy McMaster.

CALL TO ORDER: Mayor Wilson called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ABSTRACT: Mayor Wilson moved to approve Abstract #21 for vouchers 1220-1269 for \$26, 442.78. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

MINUTES: Trustee Celentano moved to accept the minutes from March 19, 1997. Second by Trustee Gunkler. Vote, 4 ayes, Trustee Guest abstain (as she was absent). CARRIED.

TRANSFERS: Mayor Wilson moved to approve the following transfers:

AMOUNT	FROM	TO
\$300.00	A28810.1 Cemetery-Salary	A8810.4 Cemetery-Misc/Cont
\$600.00	A28810.1 Cemetery-Salary	A8810.423 Cemetery-Auto Gasoline
\$250.00	A28810.1 Cemetery-Salary	A8810.424 Cemetery-Truck Parts/Repair
\$750.00	A28810.1 Cemetery-Salary	A8810.427 Cemetery-Equip. Repair/Maint.
\$2,633.00	A1990.4 Contingency	A3120.419 Police Uniforms

Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

Mayor Wilson called the annual organizational meeting to order.

ANNUAL ORGANIZATIONAL MEETING

VILLAGE CLERK: Mayor Wilson advised that the term for Alicia M. Lynch, Village Clerk was previously established and shall run to April 6, 1998.

BE IT RESOLVED that the Board of Trustees reestablishes the following standing committees and appoints the named trustee to Chair said committee. Each chairperson shall designate a board member who shall assume committee responsibility in the absence of the chairperson. Committee chairpersons shall be decided by motion and majority of the Village Board. Majority shall be considered three (3) votes.

1. Planning and Zoning	Trustee Gunkler
2. Water & Wastewater	Trustee Salomon
3. Streets, walks, curbs, lighting	Trustee Celentano
4. Cemetery & parks	Trustee Celentano
5. Youth & senior citizens	Trustee Guest
6. Water shed	Trustee Salomon
7. Animal control	Trustee Guest
8. Fire Department	Trustee Gunkler
9. Flagpole, Village Hall, Park & Club Rooms	Trustee Guest
10. Economic development & revitalization, Marina project	Trustees Salomon & Celentano
11. Special events (incs. Park concerts, Canal Town Days)	Trustee Guest

ACTING JUSTICE: Mayor Wilson moved the appointment of Terry Rodman, as ACTING POLICE JUSTICE for a period of one year beginning April 4, 1997 ending April 6, 1998, as per Village Law 3-301, Section 2z and Note 5 of revision 1992, Section 8. Appointment is made by the Board of Trustees 3-301, Note 12, Section 13. With Justice Approval.

COURT CLERK: Mayor Wilson moved the appointment of Linda Ingram, COURT CLERK, for a period of one year beginning April 4, 1997 and ending April 6, 1998 as per Village Law 4-400, Sub. Para. C, ii. With Justice Approval.

VILLAGE ATTORNEY: Village attorney is not a village officer, merely an employee of the Village, as per Village Law 3-301, Note 23, Section 21 "Employees" and Village Law 4-400, Note 1, Section 15 amendments.

VILLAGE TREASURER: Mayor Wilson advised that the term for Darlene Matteson, Village TREASURER was previously established and shall run to April 6, 1998.

CODE ENFRCMNT Mayor Wilson moved that CODE ENFORCEMENT will be done by the Town/Village of Palmyra Building Department as per the contract.

ENGINEER: Mayor Wilson advised that due to lack of sufficient need for an engineer on a retaining fee, that if and when needed, an engineer may be employed on a "fee basis".

CEMETERY & PARKS FOREMAN: The following appointment is made by Mayor Wilson as per Village Law 4-400, 1.c.; Roger Weaver as CEMETERY & PARKS FOREMAN for a period until there is just cause, retirement, or resignation. Note: Appointment is not required unless vacancy occurs due to just cause, retirement or resignation. Per NYCOM handbook for Village Officials, Annual Meeting, Page 30, also "Employee" of the Village not Public Official and bound by the original hiring agreement.

TAX COLLECTOR: Mayor Wilson moved that the TAX COLLECTOR shall be Darlene Matteson as part of the duties of the TREASURER two year term.

HEALTH OFFICER: Mayor Wilson moved the appointment of Dr. Lorenz, MD, as HEALTH OFFICER; for a period of four years beginning April 4th and ending April 6th, 2000.

REGISTRAR VITAL STATISTICS: Mayor Wilson moved the appointment of Beverly Hickman, Town Clerk, REGISTRAR FOR VITAL STATISTICS for a period of one year beginning April 4th 1997 and ending April 6th, 1998.

ANIMAL CONTROL OFFICER: Mayor Wilson moved the appointment of Gary Rose, as ANIMAL CONTROL OFFICER for a period of one year beginning April 4th, 1997 and ending April 6, 1998.

PLANNING/ ZONING BOARDS: Trustee Gunkler moved the appointment of Dick DeVogeleare as Chairman of the Zoning Board of Appeals and John Hudak as Chairman of the Palmyra Planning Board for a period of one year term each beginning April 4th, 1997 and ending April 6th, 1998.

YOUTH COMMISSION: Mayor Wilson advised that, upon recommendation of the Board of Directors of the Palmyra Community Center, he re-establishes the following officer positions on the YOUTH COMMISSION, election of said officers to be conducted in March:

1. President	Richard Peck
2. Vice-president	Tom Hickey
3. Secretary	Dave Pray
4. Treasurer	Carole Hack

FIRE DEPT. OFFICIALS: Mayor Wilson advised, on recommendation of the Palmyra Fire Company, Inc. as of April 1, 1996, following appointments be made:

1. Fire Chief	John Bruening
2. Fire Asst. Chief	Tom Wiedrick
3. Second Asst. Chief	Glenn Bullock
4. Third Asst. Chief	Tom DeWitt

FIRE DEPT. CUSTODIAN: Mayor Wilson moved the appointment of Tom Fraser, as CUSTODIAN of the FIRE DEPARTMENT EQUIPMENT, for a period of one year beginning April 4, 1997 and ending April 6, 1998.

DEPUTY OR ACTING MAYOR: Mayor Wilson moved the appointment of Fred Celentano, a Trustee, as DEPUTY OR ACTING MAYOR, to serve during the absence of the Mayor, when required as per Village Law, Article 4, 1.h.

BANK DEPOSITORY The Marine Midland Bank shall be the depository for funds of the village; the Village of Palmyra shall utilize the services of said bank regarding Village investments, however, the services of various other banks may also be utilized from time to time, at the discretion of the Village Board.

INVESTMENT COUNSELORS: Bernard P. Donegan Assoc., Victor, NY, shall be utilized by the Village Board of Trustees as Investment Counselors for the Village of Palmyra.

OFFICIAL NEWSPAPER: The Courier Journal shall be approved as the official newspaper for the Village, to and bring such legal notices, statements, notices for bids and other legal notices for the ensuing year to the attention of the citizens for the Village of Palmyra.

EMPLOYEE BONDS: Mayor Wilson moved that bonds be provided by Van Parys Associates for the following bond amount for employees set the Board:
To cover the Village Clerk, Treasurer and Deputy Clerk.
Blanket bond in the amount of \$150,000.

BOARD MEETINGS:

The regular meetings of the Board of Trustees of the Village of Palmyra shall be held at 7:00 p.m. on the First and Third Monday, in the months beginning 4/07/97 through 4/06/98, with the exception that any holidays which may fall on the above dates will automatically move the regular meeting night to the next day evening. The Village Clerk will prepare a written agenda for each Village Board meeting following the same guidelines as resolved in previous years.

All rules regarding the special meetings and notification thereof, as well as office hours shall remain the same as last year. The following holidays will be observed from April 1997 through April 1998:

1. Memorial Day
2. July 4th
3. Labor Day
4. Good Friday
5. President's Day (3rd Monday in February)
6. General Fall Election (if any)
7. Thanksgiving
8. Day after Thanksgiving
9. ½ day Christmas Eve
10. Christmas
11. ½ day New Year's Day
12. New Year's Day

As per N.Y. Village Law, Mayor Wilson announced the following appointments:

1. Budget Officer Peter K. Wilson
2. Police Commissioner Peter K. Wilson

RULES OF ORDER:

N. Y. Village Law, Roberts Rules of Order, and the Local Laws of the Village of Palmyra. The Board of Trustees reserves the right to enact any and all of the stated rules of order should it be deemed necessary.

Mayor Wilson made a motion to accept the appointments as noted in the foregoing organization packet. Seconded by Trustee Gunkler.

Voting as follows:

Trustee Salomon	aye	Trustee Gunkler	aye
Trustee Guest	aye	Trustee Celentano	aye
Mayor Wilson	aye		

Unanimous/Carried/Defeated

Motion to close the Organizational Meeting at 7:10 p.m. by Trustee Celentano. Second by Trustee Guest. Vote, 5 ayes. CARRIED.

Mayor Wilson called the budget hearing to order and asked that the legal notice be read by Village clerk:

NOTICE OF PUBLIC HEARING
1997-1998

The Village of Palmyra will hold a public hearing (in conjunction with the regular board meeting) on Monday, April 7th, 1997 at 7:00 pm. The hearing will be held in the Trustee's Room of the Village Hall, 144 East Main Street, Palmyra, Wayne County New York.

The hearing is for the purpose of allowing the Village residents to provide the Board of Trustees written or oral comments or ask questions on the tentative 1997-1998 budgets of the Village funds.

Compensation proposed to be paid each member of the Village Board of Trustees is \$4000; and to the Mayor \$5000. A copy of the "Tentative 1997-1998 Budget" will be on file and available for public inspection in the Office of the Village Clerk during normal office hours.

Darlene Matteson
Village Treasurer

Roy McMaster with Donegan's made a short presentation on the budget. Among other items, he explained the Budget Summary, tax rate schedule, history of tax levy, and the village constitutional tax limit. Mayor Wilson opened the floor for questions from the public. Resident Steve Landgrebe asked if perhaps next year we could incorporate percentages on any increases and/or decreases budget. He feels it would make it easier to read. It might be nice to have it done departmental expenditures/revenues. Barring any further questions from the public, Mayor Wilson moved to adopt the 1997-98 budget and salary & wage schedule as presented. Second by Trustee Guest. Vote, 5 ayes. CARRIED.

MOTION: Mayor Wilson moved that the delinquent water & sewer rents, plus accrued penalties as of April 30, 1997 will be added to the 1997 Village tax roll. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

Trustee Gunkler moved to close the public hearing at 7:40 pm. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

REGULAR MEETING

CORRESPONDENCE: The following correspondence has been received and is on file in the Village Clerk's office.

1. Report from Time Warner.
2. Flyer announcing that the Crop walk will be May 4th 1:30-4:30.
3. Request from the Palmyra Community Center for electric upgrade at CanalTown Days.
4. Economic Development Committee has had their first meeting, quite a large group.
5. Announcement from Albany about an upcoming ceremony.

Elaine Hartnagel read a letter to the Village Board thanking them for the consideration and compassion shown to the family of Don Henry at his recent passing.

SPRINT TOWER: Mayor Wilson once again opened the floor to comments from the public regarding the proposed PCS tower slated for Prospect Hill. Three representatives were on hand from Sprint and FM Technologies. Trustee Guest inquired if any of the attorneys had found any restrictions in the Sexton will to prevent usage of the hill. Colleen Heinrich said they rely on the expertise of a title company when looking at sites and would do so in this case as well. They will study the abstract but she didn't foresee any problems. The required FAA approval is in process and should be out in about 2 months. Two area residents expressed concern over the increased usage of the park itself after Sprint upgrades the access road. They asked how much output would be involved and how large of an area the tower would service. Mayor Wilson thanked Colleen and her staff for attending and moved to take a five minute recess. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

Meeting resumed at 8:45pm.

In order to follow procedure for the Abbott Building, the Village Board needs to appoint two surveyors to assess the building. Following this appointment, the Village Clerk will notify Mrs. Abbott that the surveyors have been named and that the survey will be a complete evaluation of the property. A copy of the completed survey will be given to her. She will have 20 days to name someone to participate in the survey. If she chooses not to do so, the survey will take place on April 23, 1997. Mayor Wilson moved to name Bob Grier and Dan Wooden as surveyors. Second by Trustee Gunkler. Vote, 5 ayes. CARRIED.

TRUSTEE REPORTS: Trustee Salomon reported that the new service line for the Grandin Building was run on Sunday without any major problems. The Wednesday the fire hydrants on Jackson and Hyde Parkway will be flushed. There has been a meeting with Sniedze Associates regarding the upgrading of Jackson Street and a preliminary has been done. Three price quotes are being sought for an alarm system at the water/sewer facilities. He will be ready to discuss further at the next regular board meeting.

TRUSTEE CELENTANO: Trustee Celentano reported that leaf and brush pickup has been started.

TRUSTEE GUEST: Trustee Guest reported that Ken Prindle, needs a key to have access to Little League equipment after regular business hours. Mayor Wilson motioned to get him a key. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

Trustee Guest further reported that the chandelier gave way at the Park & Club rooms. Roger Weaver is looking into a replacement. Also, the flag has been at half mass in honor of Don Chase's passing.

She thanked the VFW for recent generous donation of 4 new flags; 2 for the flag pole and 2 for the Village Hall.

TRUSTEE GUNKLER: Trustee Gunkler read a letter of resignation for Chair John Hudak, Planning Board and moved to accept same with regrets and thanks. Second by Mayor Wilson. Vote, 5 ayes. CARRIED.

Motion to nominate Elaine Hartnagel as new Chair of the Planning Board was made by Trustee Gunkler. Second by Trustee Celentano. Vote, 5 ayes. CARRIED.

The Economic Development Committee's first meeting went well. They felt the April 26th would be a good day to have a full Village Clean-Up day and will be notifying area businesses and churches of this.

EXECUTIVE SESSION: Mayor Wilson moved to enter executive session for discussion of contractual matters and personnel. Second by Trustee Gunkler. Vote, 5 ayes.

Motion to resume public meeting at 9:50 pm by Mayor Wilson. Second by Trustee Gunkler. Vote, 4 ayes. (Trustee Salomon left prior to executive session.)

TEMPS: Motion by Mayor Wilson to hire Sue Clemens and Alicia Lynch as temporary "janitors" of the Police Station and Village Hall at a rate of \$10.00 per hour, time cards to be submitted to Treasurer Darlene Matteson, maximum 6 hours / week each, work to be completed outside of regular work hours until a suitable replacement can be found. Second by Trustee Guest. Vote, 4 ayes. CARRIED.

COURT RELIEF: Trustee Gunkler moved to pay Linda Ingram and Helga Haak a rate of \$8.50 per hour, not to exceed 40 hours a week, to handle the back log in the Village Court. For Linda, this rate will to apply to anything above and beyond her normal "25-hour work week". Time cards will be submitted to Village Clerk and Linda's will differentiate clerical and court-time hours. All back log hours will be worked at Village Hall. Monies will be used from Contingency or other excess general funds. Village Board will be updated on status of back log on May 17th. Second by Trustee Celentano. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion to adjourn at 10:20 p.m. by Trustee Celentano. Second by Trustee Gunkler. Vote, 4 ayes. CARRIED.

Respectfully submitted,


Alicia M. Lynch
Village Clerk