

BOARD OF TRUSTEES

Regular Meeting

12/3/84

7:00 p.m.

PRESENT: Mayor Warner H. Strong; Trustees S. Hays, R. Rolland, J. Elliott & J. Vrubel.

MOS Mayor Strong requested a moment of silence prior to conducting the business of the Board.

COMMITTEE REPORTS -

TRS.VRUBEL Trustee Vrubel reported on the dog situation on Washington; Mr. Fisher had set traps/some caught/some escaped. Re electricians - continuing lights installed at P&C Bldg. Re Comm. Ctr., and "moisture problem," duct-work done; wk. should be completed in 3-4 wks.

TRS. ELLIOTT Mr. Elliott said that monthly mtg. of Plann. Bd. scheduled for Wed. 12/5/84. He stated that Atty. J. Nesbitt and he attended workshop in Batavia, sponsored by NY Conf. of Mayors, on contract negotiations. He felt quite a worthwhile wkshop.

TRS. ROLLAND Mr. Rolland read letter from Highway Supt., Ray Smith, in which he inf. Bd. of his "retirement-resignation" effective 1/1/85, following which Mr. Rolland moved that Bd. accept same with regret - letter thanking him for his twenty yrs. of service to Village. Mayor Strong to write letter of appreciation. Trustee Hays seconded Mr. Rolland's motion; all voted "aye," carried. Mayor Strong spoke of "Retirement Party" in honor of Mr. Smith/appropriate plaque, etc. in near future. Mr. Rolland spoke of extensive list of "Winter Projects" which he will prioritize; C&P Supt., R. Weaver shall be undergoing shoulder surgery/out from 12/10/84 - 1/2/85; employee D. Herman to take over Mr. Weaver's duties. Trustee Rolland read letter from Mr. Weaver re his request for continuing education courses in line with his position, following which he moved taht the Village pick up full cost of tuition at CCFL, stipulation for reimbursement as stated in Union Contract. Mayor Strong felt 100% reimbursement would be setting a precedent. Trustee Elliott seconded motion; "aye," votes - Trustees Rolland, Elliott & Vrubel; "nay" votes - Mayor Strong & Trustee Hays. Carried by majority.

SOC SERV CONTRACT Discussion on Soc. Ser. Contract re "Work Project Program"; Trustee Rolland moved that the Board authorize Mayor Strong to execute said contract upon approval by Vill. Atty; Trustee Hays seconded. All voted "aye," carried.

P.D. Trustee Hays submitted November, 1984 P.D. Rpts. to Bd. for review; Mr. Hays moved that the Bd. authorize a five (5%) percent salary increase for Deputy Chief David Dalton, retroactive to June 1, 1984 with appropriate notification to Mr. Dalton. Trustee Elliott seconded, all voted "aye," carried.

W&WW DPT. Mr. hays said that corrective measures instigated re suggestions contained in recent insurance rpt. from Aetna.

JUDGE RE-ASSIGN. Bd. discussion on communication from 7th Judicial District re reassignment of Judges; Trustee hays said that Vill. Bd. had not allowed in past couple of yrs. - although Judge Baynes would like to participate in this program, Village elected him to act as Justice in Palmyra/Village has lg. caseload. Disc. that "reassignment" could extend from day to week to a month depending on trials, etc. Trustee Hays moved that 7th dist./ Justice Baynes be notified that Palmyra would not participate in "judge Reassignment"; Trustee Rolland seconded, all voted "aye," carried.

COMPUTER STUDY Mayor Strong stated that specs needed for "Computer Study" for Central Office/what are Village's needs; requests made/awaiting recommendations.

WOOD PROSPECT The Clk. reported that request made for surplus wood on Prosp. Hill; Bd. discussion. Trustee Rolland said program to be worked out. Decision reserved. Disc. on Prosp. Hill - "de-bushing", etc. Mayor suggested good project for persons from Soc. Ser. Trustee Rolliand said that Village may want to demolish old water plant - could be "child trap" hazard; possibility of having other tank down/will discuss with H. Kruger. Plans afoot for improving Prosp. Hill - grading road, building/placing picnic tables, etc., all of which will be added to "Projects" List."

101 12/3/84 (cont.)

- REGULATIONS P&C RMS. The Bd. reviewed "Regulations" re P&C Rms., following which Trustee Vrubel motioned that Bd. adopt; Trustee Hays seconded. All voted "aye," carried. It was suggested by Mayor that when room-use requested, hand out copy of regulations as well as posting same.
- VILL. X-MAS PARTY The Mayor said that he felt Village employees should be feted with Christmas Pty. to which the Bd. agreed. Date/time/place to be determined.
- LIGHTING COMM. CTR Disc. on poor lighting in and around Community Center; Trustee Hays moved that Village expend no more than \$600. to install at least four (4) sodium lights at Comm. Ctr./remove three sm. lights from present location and place under portico on front porch; Trustee Rolland seconded. All voted "aye," carried. Citizen B. Anthony requested that police swing by Stafford St. area after 9 p.m. on Friday nights due to some harrassment they recently rec'd.
- EVAL. BUDGET PREP. Mayor Strong stated that all employees should be evaluated by 1/15/85; ready to go into "Budget" by 2/1/85. Evaluations to be reviewed/signed by employees - any "less than satisfactory" ratings/want to know why - documentation/specific data; must do this legally - show employee how to improve in those areas. The Mayor spoke of his concern re equipment/equip. depreciation, etc., must have from dept. heads their "guess-timate" re replacement, i.e. 5 yrs., 10, or whatever.
- LOZIER'S Disc. between mayor/Trustee Elliott that mtg. occur soon which would include Vill. Treas.
- MIN. 11/19/84 Having reviewed Bd. Mtg. Minutes for 11/19/84, Trustee Rolland moved their acceptance with no additions/corrections; Trustee Hays seconded. All voted "aye," carried.
- VOUCHER PYMT Trustee Rolland moved that Mayor be authorized to execute Abstract #12 in amt. of \$6,217.82, and payment to be made on all vouchers on which appear three signatrues/initials; Trustee Vrubel seconded. All voted "aye," carried.
- VACATION REQ. Mayor Strong said that vacation requests' process is being reviewed by Bd./reclarification of vacation request procedure forthcoming.
- X-MAS DEC. Trustee Rolland said that Christmas decorations in downtown area in process of placement; another winter project could be the repair of old fixtures, etc. to be done at Vill. Barn. Christmas dec. joint efforts of C of C & Vill. Trustee Hays suggested purchasing any needed bulbs, etc. immediately after holidays; cheaper for Vill.
- VETERANS' EXEMPTIONS The Bd. discussed current topic of "Venterans' Exemptions" and the Clk. was req. to alert assessor Roney to attend Bd. mtg. early in 1985, for up-to-date clarification on same.
- BD. MTG. 12/17/84 Disc. on Bd. Mtg. scheduled for 12/17/84; Trustee Rolland motioned cancellation of same due to closeness of christmas, however, since certain bills must be pd., Mr. Rolland moved that "cut-off" date of 12/19/84 be established for Trustees' signing/initialing vouchers; that the Mayor be authorized to sign Abstract #13 and subsequent payment of vouchers on which three Trustees' initials appear. Trustee Hays seconded, all voted "aye," carried.
- TWN HOPEWELL Vill. Atty. Nesbitt requested authorization to appeal assessment for Town of Hopewell; will cost approx. \$105. to place on Ct. calendar; \$150. for appraiser, etc. It was his feeling that other small towns through which water line passes, may follow suit of increasing Village's assessments since same was quadrupled in Tn. of Hopewell. Trustee Hays motioned that \$300. be set aside for necessary legal work in the above regard; Trustee Rolland seconded. All voted "aye," carried.