

VILLAGE OF PALMYRA BOARD OF TRUSTEES

Annual Organizational Meeting 4/1/91

7:00 p.m.

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Present: James G. Elliott, Mayor; Trustees Charles D. Gilmore, Daniel S. Pope III, Daniel E. Wooden and Thomas N. Lynch; Vill. Atty., John B. Nesbitt, Esq.

Call to Order:

Mayor Elliott called the meeting to order at 7:15 p.m. following which he stated that the Board would receive representatives (Chairman Jerry Kelly and M/M Tom Overmier) from the Canaltown Days' Committee. They, then, approached the Bd. with their plans and requests to the Village for the 25th Anniversary celebration on 9/12-15/91 (Birthday Party!). The Mayor said the Annual Organizational portion of the Bd. meeting would follow.

Canaltown Days:

In conjunction with the Jaycees, the Committee plans a fireworks' display on Thurs. night, 9/12/91, the site for which has not been determined; plans for Fri. afternoon include transporting a very large birthday cake east on Main St. (would need Police escort) stopping in front of Village Hall where cake decorating will take place (sponsored by Breen's/Bell's)...decorating begins at 2 p.m. (will take approx. 4 hrs.). From 7-11 p.m. Fri. night, 9/13/91, a Main St. "street dance" from 7-11 p.m. has been planned with "D.J." music - M/M D. Wooden in charge (request blocking off portion of Main Street - Route #31). These events for area/local residents and would not be publicized for participation by general public, however, on Sat./Sun. usual events would occur to which everyone invited. Trustee Pope asked about Marine Midland - they close @ 6:00 p.m. Mr. Kelly said that the Bd. to be approached first, then would they proceed with other arrangements. Mr. Kelly said the Committee working upon "funding" - lot depends on same.

Bands to perform in Bandstand both Sat. & Sun. A "balloon release" will herald the beginning of the Parade on Sat. afternoon; Sat. night an outdoor concert (weather permitting) by Empire Statesmen/Mummers to be held at the high school from 8-10 p.m. On Sun. night at Canaltown Days' end, a "crash" party to be held at the Firehall rather than at the home of the general chairman, J. Kelly.

Discussion on traffic control - whether or not Village will receive assistance from WC Sheriff's Dept./State Police (for other local events as well as Canaltown Days) - with input from Police Chief D. Dalton. Chief Dalton said that meeting with the WC Safety Committee to be held @ 9:00 a.m. on 4/3/91 in the WC Bd. of Supervisors' Chambers among enforcement agencies, Supervisors, State DOT and municipality reps. re WC events which need coverage from Sheriff's Dept., etc.

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Mtg.:

Trustee Gilmore said he had not had opportunity to properly review Annual Organizational Meeting "work sheets" and current position-holders - other Trustees agreed, therefore, Trustee moved that action be tabled until next mtg. (4/15/91); Mayor Elliott seconded. Voting "aye" were Trustees Gilmore, Pope, Wooden & Lynch & Mayor Elliott. Carried.

Minutes

2/19/91:

Mayor Elliott moved that the Bd. Mtg. Minutes of 2/19/91 be accepted as written; Trustee Lynch seconded. Voting was unanimously in favor/carried.

Minutes

3/6/91: Trustee Pope moved that the Bd. Mtg. Minutes of 3/6/91 be accepted as written; Trustee Lynch seconded. Voting was unanimously in favor/carried.

Minutes, 3/12 & 3/14/91:

The 3/12 & 3/14/91 VB Mtg. Minutes were approved at the 3/18/91 Mtg.

Cemetery  
& Parks:

Trustee Lynch stated that he had received a request from C&P Supt. R. Weaver re volunteer work at high school's tennis courts (landscaping, etc. involving 60 trees) - use Village truck and backhoe for three (3) hrs. Mayor said a nice gesture - good public service and moved equipment usage (truck and backhoe); Trustee Lynch seconded. Voting was unanimously in favor/carried.

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Lawnmowers:

Trustee Lynch spoke of need existing and having budgeted for two (2) new lawnmowers/C&P Dept. - funds to be removed from 'Reserve' funds for which a Permissive Referendum necessary. Some discussion on need for three (3) lawnmowers. Trustee Pope said cost for same would be approx. \$4000. each - money to come from different sources, i.e. Water Res., (\$3750.), HR-3; and Sewer Res., (\$3750.), HR-4. Mayor Elliott then moved that the Village expend a sum not to exceed \$3750 each from HR-3 & HR-4 (see above). Mayor said the Village could advertise for two (2) mowers - by time Village advertises, get bids back and receive bill, would be June. Trustee Gilmore seconded. Voting was unanimously in favor/carried.

Mayor moved that the Village advertise bids for two (2) lawnmowers, the specifications for which were to be approved by C&P Supt. R. Weaver & Trustee Lynch. Trustee Pope seconded. Voting was unanimously in favor/carried. Bid opening date to be established. Voting was unanimously in favor/carried.

Highway:

Trustee Gilmore said he had nothing to report.

Budget  
Status:

Trustee Pope said that eighteen (18) General Fund accounts were over expended in amount of \$29,563. much to discern of State auditor (authorizing payments on bills when VOP didn't have money in budget on specific item). In reviewing print-out Trustee Pope referred in particular to the budget of the Police Dept. - and mentioned a requisition for 500 "Incident Reports Forms." Police Chief Dalton explained the need for said forms as well as answering other questions asked by the Bd. Trustee Wooden reminded the Chief of the Memo which went out placing a \$50. ceiling on buying unless approval received by Trustee-in-Charge. VB discussed the outstanding voucher (since 2/91 - re jackets purchased by the P.D.). Discussion on vests (bullet-proof) requested by the P.D. Trustee Wooden said not part of VOP's contractual agreement, suggesting that police officers buy their own vests (would be fitted to individual officers). If to be negotiable in contract, Chief Dalton said he would inform local president. Essential piece of equipment the Chief said - NYS formerly supplied said vests - now pay a part of cost (reimbursement); approx. cost ea. - \$300. Trustee Lynch asked if possible to buy two (2) now, others later. Chief said better than none, but who would decide which officers to receive. Mayor asked Chief to obtain estimates.

Budget

Transfers:

Trustee Pope moved authorization for transfer of funds from "building repairs account" - \$60.48 out of A3120.426 (of that amount, \$2.69 into A3120.425 and

\$57.79 into A3120.429). Trustee Gilmore seconded. Trustee Pope stated that these items should not come before Bd. - should be handled internally. Voting was unanimously in favor/carried.

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Trustee Pope moved authorization for transfer of "Water Dept. Funds" as follows: Transfer \$1041.51 from A1990.4 (Contingency) to F8330.427, Water Purification - over expended by \$308. with due bills of over \$800. Mayor Elliott seconded. Voting was unanimously in favor/carried.

#### Abstract

##### #21:

Trustee Pope moved authorization for the Treas. to pay Voucher Nos. 1004-1050 including Voucher #873 in the amount of \$1159.50, dated 2/4/91 (with the exception of V#1006) in the amount \$23,978.95 - on which appear the initials of at least three (3) members of the Village Board. Trustee Gilmore seconded. Voting was unanimously in favor/carried. Trustee Wooden spoke of bills which did not conform to the Memo (approval needed for amounts over \$50. - specific concern for \$800.+ expenditure). VB discussion on how it came about that three (3) Bd. members' initials required on vouchers before Treas. pays. Mayor Elliott explained how Town Bd. pays its bills.

Short discussion on voucher re membership in NYCOM and benefits received. Discussion, also, on voucher re Conrail; Mayor explained that water line by Manchester/Canandaigua runs under railroad tracks. VOP has a signed rental agreement - some signed in 1972/1977 - Village requested copy as none can be found in VOP records.

#### Sidewlk.

##### Quote:

Trustee Wooden stated that he would be requesting a quote frm. Hwy. Supt. for repair of three (3) blocks of sidewalk @ 417 E. Main St. ("Shook" house demolished and sidewalk damaged by heavy equipment). Contractor requested quote prior to making determination whether he would repair or ask Village. Discussion on amount charged by the Village in prior years (when Village paid one-half/resident paid one-half).

#### Agenda

##### Change:

Trustee Gilmore requested that the Clerk arrange the Agenda to conform to the order in which the Trustees are seated at the Board table.

#### Triou

##### Estates:

Mayor Elliott moved adoption of the following resolution: "BE IT RESOLVED that the sum of \$250. received from Triou Custom Homes, for future sealing of the surface of Dar-Lind Drive, by agreement between the Village of Palmyra and Triou Custom Homes, dated March 15, 1991, be put in "Capital Reserve for Street Rehabilitation and Improvement, HR-6." Trustee Pope seconded. Voting was unanimously in favor/carried.

#### Ice Storm

##### Meeting:

Mayor Elliott said that the Treas., Hwy. Supt. and himself went to the Strong Museum in Rochester to attend a meeting of area villages, towns and cities who were advised by Federal reps. the acceptable manner for filing for assistance re storm damage. He spoke of the untold hours of work by the Treas. and himself in preparation for the meeting. Municipalities advised to submit requests and the deadline imposed by the Federal reps. - reps. to arrive in the Village @ 8:00 a.m., 4/2/91; will be taking the reps. on tour of VOP and the creek in certain areas. If VOP qualifies, Federal will pay 75% of bills, State 12 1/2% and the VOP 12 1/2%. The Mayor said a strong possibility that the VOP would

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realize some financial assistance. No payment would be made, he said, for trees the VOP didn't plant. In 1930's, many areas of Prospect Hill were 'planted' (during WPA days). Mayor pointed out that the VOP does not have insurance on the Flagpole. Suggestion that VOP obtain a quote re Flagpole ins. due to potential liability.

Street Lt.

Request:

Mayor Elliott said that Citizen Ann Guest of Washington Street had requested placement of a street light at corner of Wash./W. Main Sts. - area very dark at night. Mayor asked the Bd. to individually observe at night and make recommendation.

Surplus:

Mayor said that no dept. hds. had supplied a list of surplus items by requested deadline.

Watershed

Commiss.:

Trustee Wooden said Watershed Commission had requested Village Bd. appointment of representative(s) to serve on said Commission, therefore, Trustee Wooden moved that the Trustee-in-Charge of W&WW Dept. be appointed with the W&WW Supt. as an alternate. Mayor Elliott seconded. Voting was unanimously in favor/carried.

Fire Ftrs.

Drill:

The Bd. acknowledged an invitation from the VFW Post #6778 to attend a Firefighters' Drill at 8:00 a.m., 4/28/91 at P. T. Freund's factory on Division St. (near Airport), followed by a 'Military Breakfast' at the VFW Post on Route #31. Bd. to inform Clerk if able to attend.

LL#1,

1991:

In view of the 1991-92 Budget Hearing at 7:00 p.m. on Mon., 4/15/91, Mayor Elliott moved that the hearing on LL#1 1991 be moved to 7:30 p.m. Trustee Wooden seconded and asked Atty. Nesbitt if all was in readiness for the hearing and he assured the Bd. that it was. Voting was unanimously in favor/carried.

Drainage

Ditch:

Mayor said that Mr. J. Smith had met with him and presented steps to be taken for E. Foster St. (re drainage ditch). DEC to make "Wetland" determination - will contact Corps of Engineers on Village's behalf. Also, would talk to an engineer for an exact location of the ditch (VOP should get price quotes, however, recommended Newark Engineer Jan Kem as they have worked together on several projects). Trustee Wooden said that MRB had done work through Mr. Paul Russell, having met with Hwy. Supt., P. Retan. In foreseeable future, Village would be obtaining easements and accomplishing construction. Mr. VanHout said that Mr. Wm. Clark not totally against signing an easement. Atty. Nesbitt said that Mr. Clark should contact him.

Abandoned

Vehicles:

Chief Dalton was asked about the abandoned car at Water Plant - and the food trailers parked there. He will look into both matters, he said.

Rally:

Mayor announced Boy/Girl Scouts' sponsorship of a Rally (in the Park) and Parade on Sat., 4/6/91; President Bush proclaimed 4/5-7/91 as "National Days of Thanksgiving" for victory in Iraq, therefore, celebration centering around same. Bd. invited to participate in parade - attend Rally.

Exec.

Sess.:

At 8:55 p.m. Trustee Pope moved that the Bd. exercise Exec. Sess. for purpose of "Personnel" matters for which Bd. & Village Atty. (& Chief Dalton for short time); Trustee Gilmore seconded. Voting was unanimously in favor/carried.

Reconvene: At 9:50 p.m. Trustee Pope moved that the Bd. emerge from Exec. Sess.; Trustee Gilmore seconded. Voting was unanimously in favor/carried.

Adjournment: At 9:51 p.m. Mayor Elliott moved adjournment; Trustee Pope seconded. Voting was unanimously in favor/carried.

Ethel B. Johnson, Clerk

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