

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING**

January 5, 2004 6:30 p.m.

CALL TO ORDER: Mayor Daly called the meeting to order at 6:30 p.m.

ROLL CALL: Present: Mayor Daly, Trustees Piccola, Palmer, Salomon and Celentano, and Attorney Williams.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Motion by Trustee Celentano, second by Trustee Piccola, to approve the minutes from December 15, 2003 as submitted. Vote, 4 ayes. CARRIED.

BUDGET TRANSFERS: Motion by Trustee Celentano, second by Trustee Piccola, to approve the following budget transfers as recommended by the Village Treasurer:
\$1000.00 from A1990.4 Contingency to A9901.9 Transfer to Other Funds (for further transfer to H82 Howell Street Project)
\$2920.00 from A1990.4 Contingency to A9901.9 Transfer to Other Funds (for further transfer to H80 Clinton Street Project)
\$3000.00 from A6989.4 Econ. Dev. to A9901.9 Transfer to Other Funds (for further transfer to H89 ESC Savings)
Vote, 4 ayes. CARRIED.

PERMISSIVE REFERENDUMS: Motion by Trustee Palmer to adopt the following resolutions for permissive referendums as they pertain to waterline repairs:

PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on January 5, 2004, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed ONE HUNDRED NINETY SEVEN THOUSAND DOLLARS (\$197,000) shall be expended from the Capital Reserve Water System Improvements HR3 for street repair and reconstruction attributable to waterline problems and waterline replacements as part to the Canal Street project (H42).

FOLLOWING PUBLICATION, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD
Palmyra, New York
Alicia M. Lynch, Village Clerk

Dated: January 5, 2004
Completion: February 4, 2004

PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on January 5, 2004, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed TWO HUNDRED FIFTY FOUR THOUSAND NINE HUNDRED SEVENTEEN DOLLARS (\$254,917.00) shall be expended from the Capital Reserve Water System Improvements HR3 to the General Fund for street repair and reconstruction attributable to waterline problems and waterline replacements on various streets).

FOLLOWING PUBLICATION, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD
Palmyra, New York
Alicia M. Lynch, Village Clerk

Dated: January 5, 2004
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Vote, 4 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION: The following correspondence has been received and is on file at Village Hall:

- 2004-05 Budget Calendar
- Survey flier
- Notice from Finger Lakes Water Works Conference- Annual Business Meeting
- Web site – Attorney approval for Palmyra businesses to be listed on palmyrany.com

TRUSTEE REPORTS: Trustee Piccola reported that Palmyra is mentioned in an article in *BoatU.S.*

Trustee Palmer reported that the Fire Department is working on repair of the siren. The new snowblower attachment has not been installed on the Bobcat as yet and probably never will. Superintendent Weaver reported to Trustee Palmer that it's too wide to be of any use. The attachment is 5 foot wide, most sidewalks are 4 foot.

Trustee Celentano reported that the storm drain has been installed in the Marina parking lot by the highway crews. They will be running water and sewer lines as well before it's resurfaced. These lines will not be used until the bath house is erected some time in the future. A brief discussion took place regarding lighting for the Marina parking lot. Trustee Celentano will be in touch with Superintendent Cook to see what he recommends.

Trustee Salomon reported that he has the budget numbers from Roy McMaster for the Water fund balance. The Capital Reserve Water fund will be used to pay for the water line improvements on Howell Street. Bids for the project were opened December 2nd. Trustee Salomon moved to award the contract to the low bidder, Upstate Utilities as recommended by Sniedze Associates and authorize the Mayor to sign the Notice of Award contingent upon verification of a \$500,000 minimum balance available in the Capital Reserve water fund. Vote, 4 ayes. CARRIED.

Furthermore, based on the acceptable balance available mentioned above, Trustee Salomon offered the following permissive referendum:

PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on January 5, 2004, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed TWO HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$125,000.00) shall be expended from the Capital Reserve Water System Improvements HR3 for waterline improvements on Howell Street. **FOLLOWING PUBLICATION**, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD
Palmyra, New York
Alicia M. Lynch
Village Clerk

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Trustee Salomon reported that Sniedze Associates has submitted the video tape of the Hyde Parkway sewer to ST Environmental for their review. It looks as though there are more problems with that line that are not contributable to the contractor, Hub Lange, who is doing the sewer treatment plant upgrade. More information will be forth coming at a future meeting.

Attorney Williams – No report.

Mayor Daly submitted a written report and pointed out that the NYS Canal Corporation is going to be completing the trail from Division Street to the Town of Arcadia. There will be a public hearing on the proposed plan sometime in February or March.

NEW/OLD BUSINESS:

FRANKLIN STREET: Mr. Allen was not in attendance to discuss his request to talk about Franklin Street parking. As it stands right now, Franklin Street is treated like any other street – no overnight parking. When Canal Street was reconstructed, discussions took place about marking Franklin Street for several diagonal parking spaces. At one time, the owners at 325 Canal Street requested that their tenants be allowed to park there 24/7 as there is no driveway for them to park in. Apparently, no permanent decision was ever made. The Board decided to confer with the Highway Superintendent and the Chief to get their recommendation.

FENCE ENCROACHMENT: According to a recent survey on 623 East Main (formerly Evy's Restaurant), there is an encroachment by the Village fence on the west side of the property. Trustee Palmer talked to members of the Fire Department and no one is certain that the fence was installed by the Fire Department. He will check with Ed Wekyman at Agway to see if he remembers. The fence is not in very good condition, if it is the Village's, it would probably be best to have it removed.

FACADE PAINTING INCENTIVE PROGRAM: Attorney Williams has given his okay for the Façade paint program that the Board had previously approved. Mayor Daly offered the following guidelines for the program:

Village of Palmyra

Façade Paint Incentive Grant Program

Program Summary

The Village of Palmyra has established a Façade Paint Incentive Grant Program to provide financial assistance to business and property owners undertaking painting projects of street front facades within the Small Cities Target Area (any Village business).

Program Guidelines

1. Grants are available for up to 50% of the total cost of the painting projects to a maximum of \$250.00. An applicant may be awarded only one grant per property.
2. The applicant may be the property owner or tenant. A tenant must have the property owner's signed approval for the project.
3. The color of the paint chosen must be consistent with the recommendations made in the Crawford & Stearns Evaluations of Main Street.
4. For reimbursement, paint and supplies must be purchased within the Town or Village of Palmyra.
5. Reimbursement will be made for paint and supplies, not for labor.
6. The applicant will be reimbursed the amount of the grant upon completion of the project. Receipts for purchases will be necessary for reimbursement.
7. Completion of the project must be within three months of approval.

Grant Approval

1. To submit an application, fill out the attached form and Return it to the Village Clerk, Village Hall, 144 East Main Street, Palmyra. Information on paint color options and vendors will be available there.
2. Once the application is reviewed, the applicant will be notified.
3. Paint grants will be awarded on a first come, first served basis.

MICROENTERPRISE LOAN PROGRAM SEOR LEAD AGENCY

RESOLUTION : Trustee Celentano moved adoption of the following resolution; Trustee Palmer seconded the motion.

“RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Village Board of the Village of Palmyra hereby announces its intent to serve as lead agency to conduct an environmental review of the Village of Palmyra Microenterprise Loan Program. The project involves low-interest loans to microenterprise businesses in the downtown area to stimulate private investment and business development. Loans of \$25,000 or less will be made for the purchase of equipment, inventory, working capital or building improvements.

FURTHER RESOLVED, the Village Board has determined that, as the program activities may be located in a National Historic District, the proposed action is a Type I action as defined under SEQR; and, be it

FURTHER RESOLVED, that the Village Board hereby accepts the Environmental Assessment of this project, prepared by Stuart I. Brown Associates, Inc., and be it

FURTHER RESOLVED, the Village Board will notify the Involved Agencies of its intention to act as Lead Agency for this project and will provide them with a copy of the full Environmental Assessment Form. The Village Board further declares that, based on the Environmental Assessment which has been prepared, it finds that the project will result in no significant impacts to the environment. Therefore, the Village Board does not anticipate the preparation of an Environmental Impact Statement for the project. Further, the Village Board herewith states its intent to issue a Negative Declaration under SEQR for the project, pending review by Involved Agencies.

Vote, 4 ayes. CARRIED.

MARINA SIGN: Mayor Daly reminded the Board of the offer from Brad Jacobs to build and donate a welcome-sign structure for the Marina. As Mr. Jacobs can not make the sign itself, the mayor solicited two bids for the work. The low bidder was from Sign Solutions of Macedon for \$1503.00 which includes installation. The funding is available through HR46. It will read Welcome to Palmyra, New York, Queen of Canal Towns. Trustee Celentano moved to accept the quote from Sign Solutions, second was made by Trustee Piccola. After some discussion, Trustee Celentano moved to table the motion until further information is obtained on what sort of plan is in place for completion of the Marina parking lot.

EXECUTIVE SESSION: Motion by Trustee Celentano, second by Trustee Piccola to go into executive session for discussion of personnel. Vote, 4 ayes. CARRIED.

Motion by Trustee Piccola, second by Trustee Celentano, to re-enter public session with no action having taken place during executive session at 7:50 p.m. Vote, 4 ayes. CARRIED.

The clerk was instructed to notify Roy McMaster that salaries for the non-union employees should be increased by 3 ½ percent for those who “follow” the union contract and 4 percent for those who do not.

ADJOURNMENT: Motion to adjourn at 7:55 p.m. by Trustee Celentano, second by Trustee Piccola. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Village Clerk