

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
BUDGET WORKSHOP**

January 26, 2004 6:30 p.m.

CALL TO ORDER: Mayor Daly called the meeting to order at 6:30 p.m.

ROLL CALL: Present: Mayor Daly, Trustees Palmer, Piccola, Salomon and Celentano, Treasurer Darlene Matteson and Roy McMaster from Fiscal Advisors.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Motion by Trustee Celentano, second by Trustee Piccola, to approve the minutes from January 19, 2004 as submitted. Vote, 4 ayes. CARRIED.

ICE STORM RELIEF RESOLUTION: Motion by Trustee Celentano, second by Trustee Palmer to adopt the following resolution, an amended version of the one the Board originally adopted on December 2, 2003, in order to receive reimbursement from the Federal Government towards the damage from the Ice Storm:

(Locally Administered Highway Emergency Project)

Authorizing the implementation, and funding in the first instance 100% of the federal aid-eligible costs, of a transportation federal-aid emergency relief project, to fully fund the local share of federal-aid eligible and ineligible project costs, and appropriating funds therefor.

WHEREAS, a Project for the repairs to public highways, bridges and rights-of-way of damage resulting from the April, 2003 Ice Storm P.I.N. 4F0016 also with Federal ID NY-03-01 (the 'Project') is eligible for funding under Title 23 U.S. Code, as amended, for Federal emergency relief that calls for the apportionment of the costs of such project to be borne at the ratio of 100% Federal funds and 0% non-federal funds for all costs incurred within one hundred eighty days from the event (180 days from April 1, 2003); and

WHEREAS, the Village Board of the Village of Palmyra desires to advance the Project by making a commitment of 100% of the federal and non-federal share of the costs thereof.

NOW, THEREFORE, the Village Board of the Village of Palmyra duly convened does hereby

RESOLVE, that the Village Board hereby approves the Project; and it is hereby further

RESOLVED, that the Village Board hereby authorizes the Village Clerk of the Village of Palmyra to pay in the first instance 100% of the federal and non-federal share of the cost of all work for the Project or portions thereof; and it is further

RESOLVED, that the sum of eight thousand, nine hundred eighty-four dollars and sixty-seven cents (8,984.67) is hereby appropriated from the General Fund and made available to cover the cost of participation in the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Village Board of the Village of Palmyra shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Superintendent of Highways thereof, and it is further

RESOLVED, that the Mayor of the Village of Palmyra be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid on behalf of the Village of Palmyra with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of federal-aid-eligible Project costs and all Project costs within appropriations therefor that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Vote, 4 ayes. CARRIED.

In response to some questions that came up at earlier budget workshops, Mayor Daly explained that bonding terms are different for all kinds of equipment and would be too lengthy for Mr. McMaster to list; about 70 pages in the Finance Law. Most equipment would fall between 5 and 15 years. Also, on purchasing equipment with water and sewer funds, you have to justify the percent of usage; if bought entirely with water and sewer funds they would have to be used exclusively for water and sewer projects.

PERMISSIVE REFERENDUM: In order to make the repairs to the frozen water main over the Route 21 Canal bridge, Trustee Salomon moved to adopt the following permissive referendum:

PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on January 26, 2004, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed FIFTEEN THOUSAND DOLLARS (\$15,000) shall be expended from the Capital Reserve Water System Improvements HR3 for the purpose of repairing the water main over the Route 21 Canal bridge.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD

Palmyra, New York
Alicia M. Lynch
Village Clerk

Dated: January 26, 2004

Completion: February 26, 2004

CEMETERY TRUST FUNDS: Village Treasurer Matteson reported on a discussion with Mr. McMaster regarding the TE-4 Cemetery Protection Trust. This account has around \$2300.00 in the Expendable and about \$5000 in the Non-expendable portion. The only revenue the Village has received on this account is minimal interest, to date \$45.00 for 03-04. Mr. McMaster suggests closing this account and transfer to the Cemetery Trust Fund TE-3. It will make the administration of the accounts a little easier. Motion by Trustee Palmer, second by Trustee Celentano to close TE-4 and transfer it to TE-3 as recommended by Fiscal Advisors. Vote, 4 ayes. CARRIED.

BUDGET: Roy McMaster, Fiscal Advisors distributed copies of the 2004-05 tentative budget which included all department requests except equipment. The proposed tax rate is \$12.99 per thousand. The Board reviewed several areas of the budget including salaries, insurance, and debt service. The following changes were made:

1. Corrected some of the salary increases.

Revenues:

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| 2. Line 13, Sales Tax A1120 increase to \$130,000 | +\$ 5,000.00 |
| 3. Line 14, Utilities Gross Receipt Tax A1130 inc. to \$70,000 | + 5,000.00 |
| 4. Line 18, Police Fees A1520 inc. to \$750.00 | + 250.00 |
| 5. Line 31, Interest Earnings A2401 decrease to \$3000 | - 5,000.00 |
| 6. Line 41, Fines/Forfeited Bail A2610 decrease to \$100,000 | - 15,000.00 |
| 7. Line 44, Sale of Real Property A2660 take to 0 | - 500.00 |
| 8. Line 45, Sale of Equipment A2665 take to 0 | - 500.00 |
| 9. Line 56, Mortgage Tax A3005 decrease to \$25,000 | - 5,000.00 |

10. Line 58, STAR Program A3040 drop to \$141.00	-	84.00
11. Line 61, CHIPS A3501 (current yr) increase to \$30,382		-0-
12. Line 61, CHIPS A3501 increase to \$38,765		-0-
13. Line 79, Cemetery lot TE3 A2756 Transfer , remove	-	17,000.00
14. Line 80, Sexton Trust TE2 A2757 Transfer , remove	-	4,400.00
Expenses:		
15. Line 96, Village Justice A1110.4 (current yr) decrease to \$6,333		-0-
16. Line 133, Law-Contractual A1420.4 (current yr) decrease to \$ 4831		-0-
17. Line 164, Central Garage A1640.4 decrease to \$15,000	-	\$ 1,459.00
18. Line 167 Central Printing A1670.4 increase to \$2000	+	250.00
19. Line 195, Police uniforms A3120.419 decrease to \$2000	-	500.00
20. Line 198, Police telephone A3120.428 decrease to \$6000	-	500.00
21. Line 202, Traffic Control A3310.4 decrease to \$4000	-	500.00
22. Line 203, Traffic Control Electric A3310.422 decrease to \$450	-	50.00
23. Line 207, Fire Dept. Equip A3410.2 add \$6,000 Turnout pmt)	+	6,000.00
24. Line 213, Fire Dept. Telephone A3410.428 increase to \$2500	+	500.00
25. Line 235, Street Maintenance A5110.4 decrease to 21,000	-	7,400.00
26. Line 236, Snow removal A5142.4 increase to 25,000	+	2,760.00
27. Line 250, Street lighting A5182.4 decrease to 75,000	-	8,000.00
28. Line 254, Sidewalks, A5410.4 decrease to 4,500	-	1,500.00
29. Line 257, Off-street parking A5654.4 decrease to 2000	-	500.00
30. Line 261, Econ Opportunity & Dev. A6989.4 decrease to 0	-	1,500.00
31. Line 279, Marina A7180.4 Discussed, left alone		
32. Line 282, Youth programs A7320.1 (current year) should be \$61,713		-0-
33. Line 292, Historian A7510.4 increase to 100	+	61.00
34. Line 300, Flagpole - **Check utility costs		
35. Line 304, Celebrations A7550.4 (current year) should be \$2960		-0-
36. Line 313, Planning current A8020.4(current yr) should be \$7,000		-0-
37. Line 364, Fire Equipment A9909.9R-2 add \$10,000 transfer	+	10,000.00
38. Line 371, Capital projects a9950.9 increase to \$2,950 H89	+	2,952.00

After all the above additions/subtractions were made the proposed tax rate was \$12.91. The next budget meeting will be February 16 in conjunction with our regular meeting.

ADJOURNMENT: Motion to adjourn at 9:50 p.m. by Trustee Celentano, second by Trustee Piccola Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Village Clerk