

**VILLAGE OF PALMYRA
BOARD OF TRUSTEES**
December 19, 2005 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Mayor Daly, Trustees Piccola, Hopkins, and Palmer. Attorney Williams excused. Absent – Trustee Celentano.

CALL TO ORDER: Mayor Daly called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES: Motion by Trustee Piccola, second by Trustee Hopkins to approve the minutes from the December 5, 2005 as submitted. Vote, 3 ayes. CARRIED.

APPROVAL OF ABSTRACT: Motion by Trustee Hopkins, second by Trustee Piccola to approve payment of vouchers 575-576 and Abstract #7, vouchers 577-671 for a total of \$86,938.51. Vote, 3 ayes. CARRIED.

ANNOUNCEMENTS/CORRESPONDENCE: The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- Gift from American Legion: \$500-700 slated towards electric installation for lighting and electric winch on the flagpole.
- Budget meetings with department heads: change to Tuesdays Jan. 17 and 28.
- Additional \$50 gift towards flagpole from A. Guest.
- Cover letters and section of sign ordinance going out to local businesses and property owners.
- WCVOA dinner Jan. 18th – please let the clerk know if interested in attending.

TRUSTEE REPORTS:

Trustee Piccola reported that the sales representative has come out to take a look at the sewer flusher that has not been working properly. The new dump truck is at Tenco being fitted with the dump body and plow equipment. A new fan, bearings and bushings have been installed on the leaf machine for about \$1800.00.

The Town of Macedon would like to resurface Burnham Heights next year and split the cost with the Village. Trustee Palmer suggested that the project include getting rid of the grassy area in the turn around at the top of the hill.

The Welcome sign on the west end of the village will be removed tomorrow. Superintendent Weaver will see to repairing and storing it until spring.

Trustee Palmer reported that the Village is waiting on quotes for windows and roof work to the Park and Club Building and for windows at the Spring Street house.

Trustee Celentano – absent.

Trustee Hopkins – no report.

Attorney William – excused.

Mayor Daly provided her customary written report. She reported that she has the paperwork for copyrighting of the village marina sign. It seems to be a fairly simple procedure and she will follow through with it.

NEW/OLD BUSINESS:

GRANT OPPORTUNITY: Mayor Daly attended a meeting in mid November regarding upcoming grant opportunities through the Office of the Governor for Small Cities. Stuart Browns recommends that the Village submit a grant application for housing rehab. The Village could target a particular area and avoid the necessity of having to qualify the entire Village as low to mod income.

The first step would be a windshield survey. The target property owners would be contacted and their forms would be included with the application. The program is quite flexible; both owner occupied and investment property would be eligible. The program can be structured as a combination grant and low interest loan. The returns from

the low interest loan create a revolving fund for assistance to future applicants along the same lines as our business loan program.

The Code Enforcement office would be involved, although on a smaller scale than the Main St. application of a couple of years ago. A large percent of the invitation letters and responses could be hand delivered and collected. The cost for Stuart Brown Associates will be \$5500-\$6000. Motion was made by Trustee Piccola, second by Trustee Palmer to transfer upto \$6000 from A1990.4 Contingency to A7520.4 Economic Development to cover the cost of the grant writers, Brown Associates for submission of an application for housing rehab. Vote, 3 ayes. CARRIED.

FACILITIES COMMITTEE: The Board discussed the advisability of creating a committee that would oversee the condition of Village owned properties. They would make recommendations to the Board regarding maintenance issues and long range planning for repairs and enhancements. Mayor Daly feels the Board should be more proactive in this area and less reactive. Trustee Palmer agrees we need to take a long-term look at future projects but feels it doesn't need to be done by another committee. Trustee Piccola and Hopkins feel the Village probably needs a committee that would pursue funding for upcoming projects more than anything. Mayor Daly would like to see if there is any interest in the community. Motion was made by Trustee Piccola, second by Trustee Hopkins to initiate a search for any qualified individuals. Vote, 3 ayes, 1 abstain - Palmer. CARRIED.

GRANT APPLICATION: Richard Clayton, STES, has been looking into a grant for shared municipal projects. His proposal would include remote water/sewer meter readers and equipment and combining of the Town waste water collection with the Village. The deadline for grant submission is Jan. 6th. Motion by Trustee Piccola, second by Trustee Palmer, to authorize Richard Clayton to submit such a grant application on behalf of the Village. Vote, 3 ayes. CARRIED.

Motion by Trustee Piccola, second by Trustee Palmer to enter executive session at 7:45 p.m. for discussion of a contractual matter and personnel. Vote, 3 ayes. CARRIED.

EXECUTIVE SESSION

Motion by Trustee Palmer, second by Trustee Hopkins to re-enter public session at 8:50 p.m. with no action having been taken. Vote, 3 ayes. CARRIED.

NEW POLICE OFFICER: Motion by Trustee Palmer, second by Trustee Hopkins to approve the appointment of Sherman Yates as police officer at the probationary rate as specified in the union contract, start date to be December 21, 2005. Vote, 3 ayes. CARRIED.

CONTRACT WITH ONTARIO SOIL AND WATER: Motion by Trustee Palmer, second by Trustee Hopkins to authorize the Mayor to sign the new contract with Ontario Soil and Water, noting that the increase in fees of \$1334 be taken from the fees usually given the Canandaigua Lake Watershed Council. Vote, 3 ayes. CARRIED.

ADJOURNMENT: Motion to adjourn at 8:55 p.m. by Trustee Piccola, second by Trustee Hopkins, 3 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Village Clerk