

VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING
June 29, 2015 7:00 p.m.

ROLL CALL: Present: Mayor Piccola, Trustees Husk, Luke, Nolan and Perry.
Attorney Williams excused.

PLEDGE OF ALLEGIANCE

CALL TO ORDER: Mayor Piccola called the meeting to order at 7:00 p.m.

REGULAR MEETING

APPROVAL OF ABSTRACT #1B: Motion was made by Trustee Perry, second by Trustee Nolan to approve payment of Abstract 1B, vouchers 42-100 for \$166,928.81, and a reduction of Abstract 1A of \$59.23 to correct a duplicate payment . Vote, 4 ayes. CARRIED.

APPROVAL OF MINUTES: Motion was made by Trustee Luke, second by Trustee Nolan to approve the minutes from June 1, 2015 as submitted. Vote, 4 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS:

- Charter Communications/Time Warner Cable Acquisition
- Notification received about Environmental Facilities Corp. re. Engineering Agreement for the WWTP Evaluation Report in compliance
- NY Dept. of Public Service re: public forums on Telecommunications in NYS, for more information see front bulletin board.
- Letter from resident J. Hudak about condition of Fayette St.

TRUSTEE REPORTS:

Trustee Husk – no report.

Trustee Luke reported that the Box Trolls will be shown again because the weather was so poor for the first showing. Upcoming, there is music in the park schedule for July 19th.

Trustee Perry reported that the new zoning officer will start on Monday. He came from the Village of Macedon.

Trustee Nolan reviewed the monthly operating report for the Water and Wastewater Treatment Plant which will remain on file in the office of the Clerk Treasurer.

Attorney Williams – excused

Mayor Piccola reported on activities of the Highway Department which included an update on the Park Drive project. He also updated the Board about the on-going problems on Fayette St.

NEW/OLD BUSINESS:

YEAR END TRANSFERS: It should be noted that the following year end transfers were approved at the last meeting and completed to balance line items in the 2014-15 budget.

GENERAL FUND TRANSFERS					
AMOUNT	FROM		TO		
\$33.00	A1010.4	Trustees- Misc. & Contractual	A1010.1	Trustees - Salary	
\$113.04	A1110.1	Village Justice - Salary	A1010.1	Trustees - Salary	
\$585.86	A1110.1	Village Justice - Salary	A1325.1	Treasurer - Salary	
\$81.00	A1210.4	Mayor - Misc. & Contractual	A1110.1	Village Justice Salary	
\$536.29	A1325.4	Clk. Treas. - Misc. & Contractual	A1325.1	Treasurer - Salary	
\$526.52	A1340.4	Budget - Misc. & Contractual	A1325.1	Treasurer - Salary	
				Village Clerk - Misc. & Contractual	
\$147.15	A1340.4	Budget - Misc. & Contractual	A1410.4		

\$469.64	A1340.4	Budget - Misc. & Contractual	A1950.4	Taxes on Property
\$36,095.00	A5110.1	Street Maint. Salary	A1640.1	Central Garage - Salary
\$13,695.00	A5410.1	Sidewalks - Salary	A1640.1	Central Garage - Salary
\$15,732.00	A8170.1	Street Cleaning - Salary	A1640.1	Central Garage - Salary
\$1,248.00	A8540.1	Drainage - Salary	A1640.1	Central Garage - Salary
\$1,356.69	A1340.4	Budget - Misc. & Contractual	A1640.1	Central Garage - Salary
\$8,552.12	A1990.4	Comtingency	A1640.1	Central Garage - Salary
\$1,000.00	A1620.2	Buildings - Capital outlay	A1620.422	Buildings - Gas & Electric
\$243.54	A1620.4	Buildings - Mics. & Contractual	A1620.422	Buildings - Gas & Electric
\$2,150.00	A1990.4	Comtingency	A1640.4	Central Garage - Misc. & Contractual
\$4,919.33	A1990.4	Comtingency	A1989.4	Other Govt. Support (Upper Floors Grant)
\$1,368.44	A1670.4	Central Printing Misc.	A1989.4	Other Govt. Support (Upper Floors Grant)
\$1,500.00	A1440.4	Engineer - Misc. & Contractual	A1989.4	Other Govt. Support (Upper Floors Grant)
\$2,369.00	A1420.4	Law - Misc. & Contractual	A1989.4	Other Govt. Support (Upper Floors Grant)
\$500.00	A1450.4	Elections - Misc. & Contractual	A1989.4	Other Govt. Support (Upper Floors Grant)
\$600.00	A1490.4	Pub. Works - Misc. & Contractual	A1989.4	Other Govt. Support (Upper Floors Grant)
\$642.53	A1680.4	Central Data Processing - Misc.	A1989.4	Other Govt. Support (Upper Floors Grant)
\$396.00	A1910.4	Insurance - Misc. & Contractual	A1989.4	Other Govt. Support (Upper Floors Grant)
\$858.00	A3310.4	Traffic Control - Misc. & Contractual	A1989.4	Other Govt. Support (Upper Floors Grant)
\$965.00	A3410.427	Fire Dept. Equip Parts/Maintenance	A1989.4	Other Govt. Support (Upper Floors Grant)
\$2,662.20	A3620.4	Safety Inspection Misc. & Contractual	A1989.4	Other Govt. Support (Upper Floors Grant)
\$1,100.00	A1620.1	Buildings - Salary	A8810.1	Cemetery - Saary
\$350.00	A7140.1	Park & Club Rm Bldg. - Salary	A8810.1	Cemetery - Saary
\$13,110.00	A7180.1	Marina - Salary	A8810.1	Cemetery - Saary
\$23,410.00	A8560.1	Shade Trees - Salary	A8810.1	Cemetery - Saary
\$3,540.62	A8810.4	Cemetery - Misc. & Contractual	A8810.1	Cemetery - Saary
\$155.00	A3120.1	Police - Salary	A3120.2	Police - Capital Outlay
\$1,265.00	A3120.1	Police - Salary	A3120.419	Police - Uniforms
\$1,004.00	A3120.4	Police - Misc. & Contractual	A3120.419	Police - Uniforms
\$2,190.00	A3120.423	Police - Auto Gasoline	A3120.419	Police - Uniforms
\$5,000.00	A3120.1	Police - Salary	A9901.9	Transfer to Other Funds (Yates Rtrmnt PB)
\$66.00	A3120.1	Police - Salary	A3120.424	Police - Auto repair/parts
\$776.00	A3120.1	Police - Salary	A3410.4	Fire - Misc. & Contractual
\$387.00	A3120.1	Police - Salary	A3410.422	Fire - Gas & Electric
\$176.00	A3120.1	Police - Salary	A3410.423	Fire - Auto Gasoline
\$2,280.00	A3120.1	Police - Salary	A5142.1	Snow Removal - Salary
\$445.00	A3120.1	Police - Salary	A7140.4	Park & Club Bldg. Misc. & Contractual
\$398.00	A3120.1	Police - Salary	A7320.4	Joint Yourth - Misc. & Contractual
\$45.00	A3120.1	Police - Salary	A6989.423	Econ. Dev. - Internet Service
\$85.00	A3120.1	Police - Salary	A8010.4	Zoning - Misc. & Contractual
\$1,930.00	A3120.1	Police - Salary	A8810.422	Cemetery - Gas & Electric
\$345.00	A3120.1	Police - Salary	A8810.428	Cemetery - Telephone
\$3,420.00	A3120.1	Police - Salary	A9060.8	Hospital & Medical
\$0.02	A3120.1	Police - Salary	A9710.7	Serial Bonds - Interest
\$0.40	A3120.1	Police - Salary	A9780.7	HUD Interest Pmts.
\$2,500.00	A9950.9-R2	Transfer to C/R Fire Equip	A9950.9-R5	Transfer to C/R Fire Hall
\$163,323.39				

WATER FUND TRANSFERS

\$173.00	F8340.151	Highway Dept. Trans&Dist. Salary	F8310.4	Water Line- Repairs Misc. & Contractual
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\$155.00	F8340.151	Highway Dept. Trans&Dist. Salary	F8340.1	Trasns./Distrib. Salary
\$1,620.00	F8340.151	Highway Dept. Trans&Dist. Salary	F9060.8	Water - Hospital/Medical
\$500.00	F8340.151	Highway Dept. Trans&Dist. Salary	F9901.8	Transfer to other funds
\$2,448.00				

SEWER FUND TRANSFERS

\$1,630.00	G8130.4	STP - Misc. & Contractual	G9060.8	Sewer - Hospital/Medical
\$1,630.00				

PERMISSIVE REFERENDUM: Motion was made by Trustee Husk, second by Trustee Nolan to adopt the following permissive referendum:

PERMISSIVE REFERENDUM/WTP:

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on June 2, 2015 , subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed THIRTY THREE THOUSAND FIVE HUNDRED DOLLARS (\$33,500) shall be expended from the Capital Reserve Water (HR3) for the installation of the Corrosion Control Treatment Solution identified by the lead and copper study of March 2015.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD

Palmyra, New York
Alicia M. Lynch
Village Clerk

Dated: June, 29, 2015
Completion: July 29, 2015

Vote, 4 ayes. CARRIED.

CELL TOWER LEASE: After a brief history lesson on the cell tower, motion was made by Trustee Husk, second by Trustee Nolan to approve the Consent of Assignment of Telecommunication Facility Easement, the First Amendment of the Telecommunication Facility Easement Agreement and the Second Amendment to the Lease Agreement and to authorize Mayor to sign same. Vote, 4 ayes. CARRIED.

TRANSFER FROM CONTINGENCY: Motion was made by Trustee Nolan, second by Trustee Luke to transfer \$2500 from Contingency A1990.4 to Law A1420.4 to cover the Villages share of litigation costs for the Bamberger property appraisals. Vote, 4 ayes. CARRIED.

PCC LEASE: Tabled.

AMENDED HIGHWAY AGREEMENT: Effective June 1, the highway agreement will no longer include the \$15,000 for highway equipment repairs. Motion was made by Trustee Husk, second by Trustee Nolan to authorize the Mayor to sign the amended highway agreement. Vote, 4 ayes. CARRIED. All invoices for equipment maintenance and repairs will be done through the Village.

SEQOR FOR TRAIL CONNECTOR AND TERMINAL WALL EXT.: Mayor Piccola submitted the Full Environmental Assessment Form for the Palmyra Canal Trail Connector and Terminal Wall Extension for Board review.

SEQR RESOLUTION – INTENT TO DECLARE LEAD AGENCY STATUS:

Motion was made by Trustee Nolan, second by Trustee Luke to adopt the following resolution declaring lead agency status for the Village:

“RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Village Board of the Village of Palmyra hereby announces its intent to serve as Lead Agency to conduct an environmental review of the construction of the Palmyra Canal Trail Connector and Terminal Wall Extension Project. Approximately 3,200 linear feet of recreational trail will be installed along the former tow path and within the public ROW of NYS Route 21 in the Village of Palmyra, connecting the Village Marina to Breen’s Supermarket. Additionally, an approximately 300 foot long terminal wall extension will be constructed along the canal from the boat launch (at the end of Park Drive) westerly to, and southwesterly along, Mill Brook.

FURTHER RESOLVED, the Village Board has determined that, while the proposed action is an Unlisted action as defined under SEQR, as portions of the project occur wholly or partially within, or substantially contiguous to the National Registered New York State Barge Canal Historic District, the proposed action is treated like a Type I action as defined under SEQR; and, be it

FURTHER RESOLVED, the Village Board acknowledges that Part 1 of the full Environmental Assessment Form has been prepared for this project by the Village Highway Department, and signed by the Village Mayor; and, be it

FURTHER RESOLVED, the Village Board will notify the Involved Agencies of its intention to act as Lead Agency for this project and will provide them with a copy of Part 1 of the full Environmental Assessment Form for review during the 30-day comment period.

Vote, 4 ayes. CARRIED.

REAFFIRMATION OF THE COMPREHENSIVE PLAN: Motion was made by Trustee Husk, second by Trustee Nolan to adopt the following resolution:

WHEREAS, the Palmyra Comprehensive Plan that was adopted by the Palmyra Village Board in December 2004 included the stated goals to: “provide a network of trails and sidewalks to provide for safe pedestrian travel within the community,” “encourage tourism”, and “continue to provide ... recreational opportunities to Palmyra residents”; and

WHEREAS, the 2004 Comprehensive Plan specifically recommended that the Village and Town “support the efforts of Wayne County and the NYS Canal Corporation to construct segments of the Erie Canalway Trail especially the segment between Division Street and the Arcadia town boundary”; and

WHEREAS, subsequent to the completion of the Comprehensive Plan, the Village, along with local residents and stakeholders held a charrette which lead to the concept of the Palmyra Canalside Nature Park Project, of which two of the three phases are complete or near completion; and

WHEREAS, the proposed Canal Trail Connector and Terminal Wall Extension project is the only remaining component of the Palmyra Canalside Nature Park Project;

NOW THEREFORE BE IT RESOLVED, the Palmyra Village Board does hereby reaffirm the 2004 Comprehensive Plan’s recommendation to “construct segments of the Erie Canalway Trail”; and

BE IT FURTHER RESOLVED that the Palmyra Village Board does hereby acknowledge that the proposed Canal Trail Connector and Terminal Wall Extension project will further the goals of the 2004 Comprehensive Plan to: “provide a network of trails and sidewalks to provide for safe pedestrian travel within the community,”

“encourage tourism”, and “continue to provide ... recreational opportunities to Palmyra residents.”

Vote, 4 ayes. CARRIED.

RESOLUTION TO SUBMIT CANALWAY GRANT AND PROVIDE A COST

SHARE: The anticipated cost of the Terminal Wall project is about \$206,000. Motion was made by Trustee Nolan, second by Trustee Luke to adopt the following resolution:

WHEREAS, the New York State Canal Corporation is offering funding under the Canalway Grant Program for projects which preserve and rehabilitate canal infrastructure, enhance recreational opportunities for water-based and land-side users, promote tourism, economic development, and revitalization of the canal corridor and the corresponding region; and

WHEREAS, the Village of Palmyra’s Terminal Wall Extension project to provide increased frontage for boaters to tie their boats, beautify the canalside, and help prevent erosion and sedimentation into the canal qualifies under the Canalway Grant Program; and

WHEREAS, Palmyra’s Terminal Wall Extension project is a high priority for the Village as part of the larger Palmyra Canalside Nature Park Project;

NOW THEREFORE, BE IT RESOLVED, that the Village of Palmyra Board of Trustees enthusiastically supports the submission of the Canalway Grant Program grant application by the Mayor;

BE IT FURTHER RESOLVED, that the Village of Palmyra hereby commits to providing 50 percent of the costs to design and construct the Terminal Wall Extension project.

Vote, 4 ayes. CARRIED.

RESOLUTION TO SUBMIT EPF GRANT AND PROVIDE A COST SHARE: The anticipated cost of the Trail Connector project is approximately \$200,000. This grant provides for a 75/25 split but Village may submit for a 70/30 split. Motion was made by Trustee Luke, second by Trustee Husk to adopt the following resolution:

WHEREAS, the Village of Palmyra is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under the Environmental Protection Fund for construction of the Palmyra Canal Trail Connector project located within the territorial jurisdiction of the Village of Palmyra;

NOW, THEREFORE, be it resolved by the Council that Christopher J. Piccola, as Mayor of the Village of Palmyra, is hereby authorized and directed to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$500,000, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Village of Palmyra for constructing the Palmyra Canal Trail Connector and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property.

BE IT FURTHER RESOLVED that the Village of Palmyra does hereby approve and endorse the application for a grant under the Environmental Protection Fund for a trail project known as the Palmyra Canal Trail Connector.

BE IT FURTHER RESOLVED, that the Village hereby commits to providing 30 percent of the costs to design and construct the Palmyra Canal Trail Connector project.

BE IT FURTHER RESOLVED that said property shall be forever maintained

by the Village of Palmyra as a municipal trail in this community consistent with the rules promulgated by OPRHP.

Vote, 4 ayes. CARRIED.

YEARLY TRANSFERS TO FIRE RESERVES: Motion was made by Trustee Perry, second by Trustee Husk to authorize the Clerk Treasurer to make the yearly budgeted transfers to both Fire Reserves. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion was made and seconded to adjourn at 8:45 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Clerk Treasurer