

**VILLAGE OF PALMYRA  
BOARD OF TRUSTEES  
May 15, 2006      7:00 p.m.**

**ROLL CALL:** Present: Mayor Daly, Trustees Piccola, Palmer, Celentano, Hopkins, and Attorney Williams.

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:** Mayor Daly called the meeting to order at 7:00 p.m.

**HATHAWAY AND CANAL STREET RECONSTRUCTION REVIEW:** Mayor Daly welcomed Bob Raeman, Sniedze Associates, to review the plans for the reconstruction of Hathaway and the west end of Canal Street. Mr. Raemen explained that Village crews will be replacing the water services, from the main to the curb stops. There is no history of any problems/breaks with the water line so that will not be replaced. The same goes with the sewer line.

The street will pitched to the west versus crowned in the middle. There will be under-drains from the driveways on the eastside to the west side. The street will have new sidewalks, curbs, binder and top coats. The binder coat will go through the winter and in the spring of 2007 the top course will go on. The driveway grades will require some extra work. The width of the street will remain the same. Mr. Raeman and Mr. Boesel answered questions from a couple of residents.

The Canal Street project will include changing the water to an eight inch main and new water services. A storm sewer will be added, as well as some parking spaces just west of Willow. The existing sidewalks will be replaced with 4 foot ones; there is not enough room to go with the Village standard width of 5 foot. The same construction schedule will be followed here as on Hathaway Place. Trustee Piccola informed Bob Raeman that there may be something going onto the vacant lot on Canal Street.

**APPROVAL OF MINUTES:** Motion by Trustee Hopkins, second by Trustee Piccola to approve the minutes from the May 1, 2006 as submitted. Vote, 3 ayes, 1 abstain, Trustee Celentano. CARRIED.

**APPROVAL OF VOUCHERS:** Motion by Trustee Celentano, second by Trustee Hopkins to approve payment of Abstract #12, vouchers 1027-1107 for \$66,913.41. Vote, 4 ayes. CARRIED.

**CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION:**

- Flier regarding Spotlight on Business: Village Hall
- Seaway Trail magazine featuring Palmyra ads
- Sea Kayaker magazine: Palmyra mentioned
- Ohman Theater, Lyons: Workshop on Alternative Energy for Economic Development in Wayne County, May 16, 2006 1:00 p.m. free
- Closed Monday May 29<sup>th</sup> for Memorial Day and Village Board meetings will go to one meeting per month for the summer months, June 5<sup>th</sup>, July 5<sup>th</sup> (Wed.) and Aug 7<sup>th</sup>

**TRUSTEE REPORTS:** Trustee Piccola reported that the CHPS money has been increased by approximately \$2300.00 for the 2006-2007 budget. He proposed to use it for the parking lot for the water plant. Trustee Celentano moved to include the parking area by the water plant with Spring Street. Second by Trustee Piccola. Vote, 4 ayes. CARRIED.

Trustee Piccola has discussed the drainage/sidewalk problem with Mr. Williamson that is adjacent to the Getty Mart property. Mr. Williamson may be interested in doing a joint project to resolve the problem. There are at least 7 sections of sidewalk that need replacing for a material cost of \$315. There is an 80' X 5' foot strip that needs to be milled and repaved along that sidewalk; material cost \$296.00. Our milling machine can do the job and it will take a day's labor. Trustee Piccola thought Mr. Williamson may be looking for more from us. The subject was tabled until Mr. Williamson can attend a meeting.

Trustee Piccola moved to encumber \$18,000 to pay for Stafford, Market, Church, and William Streets chip sealing and a days worth of tub grinding. Second by Trustee Celentano. Vote, 4 ayes. CARRIED.

The Board discussed the possibility of residents picking up the mulch from the tub grinding but tabled until they hear back from Highway Superintendent Boesel.

Trustee Piccola reported that residents that live along the creek beds are dumping their brush in the creeks. It can cause flooding and the highway crew just does not have the time to be cleaning creek beds in addition to the street brush pickup. He feels that letters should be sent to residents that are known to be doing the dumping.

**Trustee Palmer** – no report.

**Trustee Celentano** reported that the monthly operating report is in for the water/wastewater facilities and will be on file in Village Hall for public perusal. He also reported that STES will be doing smoke testing of the Village sewer system in order to track areas where water may be infiltrating the sewer system. It will be done on May 24, 2006. Letters/notices have been left at the residences which will be effected. If smoke enters a home it will indicate that the home has a direct connection with the sewer (no trap) which can lead to a dangerous gas build up in the home or it may indicate that there is a sump pump in the home which is hooked up illegally to the sewer system. The areas to be tested are:

1. Stafford Street between Foster and Jackson
2. Foster between Hyde and Laurentian
3. Hyde Parkway between Foster and Jackson

Residents will be directed to Richard Clayton if they have any questions.

**Trustee Hopkins** reported that there will be a celebration at the Marina for National Trails Day on June 3<sup>rd</sup> from 10 a.m. to noon. There will be music and our annual duck race. There will also be kayak demonstrations and rentals.

**Attorney Williams** – no report.

Additionally, Trustee Piccola reported that he does in fact have the estimates for the Spring Street parking area and the park driveway. The contractors estimates are not for the same items, further discussion tabled until both estimate the same “job”.

**Mayor Daly** provided her customary written report, and added one additional item. The sign for the top of the boardwalk which says “Welcome to the Port of Palmyra Marina... This is a Pedestrian Only Area” will cost \$41.58. Motion by Trustee Celentano, second by Trustee Hopkins to order the sign. Vote, 4 ayes. CARRIED. Trustee Piccola asked that hours of operation be included.

#### **NEW/OLD BUSINESS:**

**JAY LINFORD/EXPERIENCE PRESS:** Mayor Daly introduced Jay Linford, the new owner of 239 East Main Street. Mr. Linford will be opening Experience Press at that address. They have a two-seat buggy and six-seat surrey and would like to offer rides. They are proposing to contract with a local wrangler to provide the horses and operate the rides. The horses would only be in the Village while they are “working”. The rigs will be outfitted in such a manner that the horse manure will not fall into the street. They would like to establish a route with stops at area local points of interest. Trustee Celentano suggested that Mr. Linford should layout an outline with details for the route and submit to the Board.

There was further discussion on where the horse and buggy would be located, ie. parking lot, out front in the parking spaces, or on private property.

**CODE ENFORCEMENT:** Bob Grier reported that the Village has an ordinance that forbids parking in front. Violations are becoming more common. Mr. Grier asked the Board how stringent they want him to be enforcing the ordinance. There was a lengthy discussion which eventually was tabled until the next meeting. In the mean time, Attorney Williams will review the code.

Onto inspections of apartment/home for a Certificate of Occupancy, Mr. Grier requested that the office of the Village Clerk notify his office every time a request is made for a final water reading. Additionally, Mr. Grier suggested sending a letter to all area attorneys informing them that they need to order inspections from the Code Enforcement Office prior to closing. Attorney Williams suggested addendum to our present tax search.

Finally, Mr. Grier reported that the Code office is trying to do a minimum of eight property maintenance inspections a week.

**RECORD REQUEST:** Due to the re-construction project on Howell Street, Frank and Vicky Record lost seven trees/bushes and would like to see them replaced with 50 small privet bushes instead of the trees as previously agreed upon. Motion was made by Trustee Piccola, second by Trustee Palmer to approve Record's request for the 50 privet bushes at \$9.00 each which the Village will provide. Vote, 4 ayes. CARRIED. The Records would like to purchase an additional 60 privet bushes to finish the property from the Village at the same time. Superintendent Weaver will order them, put them in but will not be maintaining them and the cost will be borne by the Records for the additional privets.

**COPIER SURPLUS:** The Village approved and planned for a lease on a new copier for the office at \$150 per month. However, the maintenance contract was not included in the budget; about \$1100 per year. We have six months left on our current maintenance contract that Central Business Systems is willing to let us roll over to a new machine now. The old copier could be sold at auction and replaced now and the maintenance contract will not have to be picked up until January. At that time, the Village Clerk recommends the \$550.00 come from contingency. Motion by Trustee Celentano, second by Trustee Piccola to declare the Minolta di350 as surplus, to be sold at the municipal auction, maintenance contract fee in January to come from contingency. Vote, 4 ayes. CARRIED.

**CONCRETE BARRIERS:** The Board discussed a request from Dave Corea regarding removal of some old concrete barriers located on the vacant parcel that he purchased from the Village at 101 Throop Street. According to Mr. Corea and the Highway Superintendent they do belong to the Village and they serve no purpose. Motion by Trustee Piccola, second by Trustee Hopkins to have the Highway Department remove the eight to ten concrete barriers and fill in the holes. Vote, 4 ayes. CARRIED.

**BUILDING PROJECTS:** Trustee Palmer outlined the work that the Board needs to consider bonding for the Park and Club Rooms and the Village Hall. Projects under consideration are (based on estimates from various contractors):

<u>Village Hall:</u>		<u>Park &amp; Club Rooms:</u>	
Police garage roof	\$10,560.00	Fire Escape	\$ 3,500.00
Garage interior	1,150.00	Windows	24,800.00
Front ramp	1,850.00	Driveway paving	10,000.00
Rear entrance stairs	<u>1,525.00</u>	Roof repair	<u>4,650.00</u>
	\$15,085.00		\$42,950.00

The Board discussed and prioritized several projects. A lengthy discussion took place regarding the practicality of repairing the attached garage. Trustee Palmer moved to schedule the projects as outlined, not to exceed \$65,000 for the Park and Club Rooms and the Village Hall. Second was made by Trustee Piccola. Trustee Celentano suggested dealing with the two properties as separate issues. The preceding motion was amended by Trustee Palmer as follows: to expend \$10,000 from the Sexton Trust and bond \$32,950.00 for the Park and Club Room projects. Further discussion was tabled until Trustee Palmer can ask Superintendent Weaver to research the cost of razing the garage and no action was taken on the motion. As there was a discrepancy between the quotes for windows to the Spring Street house, further discussion on that project was tabled until the June 5th meeting.

**GARLOCK REQUESTS:**

**RAW WATER** As previously agreed upon in concept for Garlock's modernization project, Trustee Palmer moved to formally waive the fees to Garlock Sealing Technologies for raw water usage for a period of five years (this agreement will expire May 31, 2011). Second was made by Trustee Piccola. Vote, 4 ayes. CARRIED.

**SEWER CONNECTION:** Camp, Dresser & McKee, the sanitary designer for the Garlock modernization project will be submitting the sanitary application permit with estimated flows by the end of May. Motion was made by Trustee Celentano, second by Trustee Hopkins to approve Garlock's tie in to the Village sewer system. Clerk Lynch

will send them our application and point out the \$500 application fee and other possible costs.

**YEAR END BALANCING:** Motion was made by Trustee Celentano, second by Trustee Piccola to authorize the Clerk Treasurer to balance individual line items for year end. Vote, 4 ayes. CARRIED. \* Note: See page following these minutes.

**DUMPSTER FOR PAGEANT:** Correspondence from Elder Potter, Director of Hill Cumorah Visitor's Center has requested permission to install another dumpster behind the Grandin Building for Pageant days. It would probably mean a loss of a couple of parking spaces but would certainly help to make the business district look cleaner. Motion was made by Trustee Celentano, second by Trustee Hopkins to allow the dumpster in the parking area behind the Grandin Building as requested. Vote, 4 ayes. CARRIED. Elder Potter will be told to contact Chief Dalton about placement.

Motion by Trustee Hopkins, second by Trustee Piccola to enter executive session for discussion of several contractual issues. Vote, 4 ayes. CARRIED.

**EXECUTIVE SESSION**

Motion by Trustee Hopkins, second by Trustee Piccola to re-enter public session at 9:40 p.m. Vote, 4 ayes. CARRIED.

**ADJOURNMENT:** Motion to adjourn at 9:41 p.m. by Trustee Palmer, second by Trustee Hopkins, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Village Clerk Treasurer

General Fund - Year end transfers								
FROM		TO...	\$ AMOUNT		FROM		TO...	\$ AMOUNT
A1110.1		A1210.4	\$148.19		A7180.1		A3410.427	\$902.33
A1110.1		A1325.4	\$729.82		A7180.1		A5110.423	\$449.71
A1110.2		A1325.4	\$500.00		A7180.4		A7140.422	\$573.21
A1110.4		A1325.4	\$182.98		A7320.4		A5110.423	\$2,001.00
A1110.4		A1355.4	\$349.50		A7510.4		A5110.423	\$100.00
A1110.4		A1410.4	\$224.00		A7520.4		A8170.1	\$120.06
A1110.4		A1410.428	\$444.97		A8010.4		A5110.423	\$3,303.48
A1110.4		A1410.1	\$120.73		A8010.4		A7521.4	\$215.59
A1325.1		A1410.1	\$18,193.00		A8010.4		A7550.4	\$369.87
A1340.4		A1410.1	\$2,543.80		A8010.4		A8160.4	\$93.01
A1410.425		A1420.4	\$10.00		A8010.4		A8170.1	\$1,018.05
A1420.1		A1420.4	\$184.47		A8020.4		A8170.1	\$2,000.00
A1450.4		A1420.4	\$200.00		A8170.4		A8120.1	\$818.80
A1620.1		A1420.4	\$1,139.00		A8170.4		A8540.1	\$181.20
A1670.4		A1420.4	\$575.70		A8540.4		A5110.4	\$2,112.28
A1680.4		A1420.4	\$70.45		A8540.4		A8540.1	\$1,661.00
A1950.4		A1420.4	\$18.48		A8560.1		A8810.1	\$4,285.67
A2546.4		A1420.4	\$15.00		A8810.423		A8540.1	\$387.06
A3120.1		A1420.4	\$2,746.25		A8810.423		A8810.1	\$1,470.66
A3120.1		A1440.4	\$631.51		A8810.427		A8810.1	\$340.70
A3120.1		A1620.4	\$1,011.28		A8810.428		A7140.422	\$31.07
A3120.2		A1620.4	\$4,230.82		A9010.8		A8810.1	\$155.87
A3120.2		A1620.422	\$5,526.49		A9010.8		A8810.421	\$212.40
A3120.2		A1640.1	\$3,468.26		A9010.8		A8810.422	\$119.63
A3120.424		A1640.1	\$596.88		A9010.8		A8810.424	\$252.64
A3120.428		A1640.1	\$1,512.60		A9010.8		A8810.426	\$1,107.01
A3210.2		A1640.1	\$100.00					\$104,714.86
A3310.4		A5110.4	\$815.90		FROM		TO...	\$ AMOUNT
A3310.422		A1640.1	\$38.37		Water Fund - Year end transfers			
A3410.1		A1640.1	\$145.68		F1010.4		F1325.4	\$2,746.75
A3410.426		A1640.1	\$1,497.19		F1010.4		F1410.4	\$224.00
A3510.1		A3120.4	\$104.87		F1010.4		F1920.4	\$12.00
A3510.4		A1640.1	\$774.84		F1010.4		F8330.4	\$75.00
A3620.4		A1640.1	\$460.43		F1010.4		F8340.151	\$2,750.25
A4020.4		A3120.4	\$3.50		F8330.430		F8340.151	\$3,444.69
A5110.1		A1640.1	\$1,535.94		F8330.430		F9055.8	\$661.28
A5110.4		A1640.1	\$91.00		F8330.431		F8340.151	\$1.00
A5110.411		A1640.1	\$2,156.88					\$9,914.97
A5110.411		A5110.4	\$3,614.96		FROM		TO...	\$ AMOUNT
A5110.411		A5110.4	\$12,434.12		Sewer Fund - Year end transfers			
A5110.444		A5110.4	\$76.31		G1340.4		G1325.4	\$2,489.74
A5142.1		A1640.1	\$3,012.76		G1325.1		G1210.4	\$30.19
A5142.4		A1640.1	\$7,630.63		G1325.1		G1410.1	\$21,077.56
A5182.4		A1640.4	\$4.02		G1325.1		G1410.4	\$224.00
A5182.4		A1910.4	\$65.18		G1325.1		G1920.4	\$437.65
A5182.4		A1920.4	\$131.00		G1325.1		G8130.4	\$232.16
A5182.4		A1920.4	\$68.03		G1325.1		G9055.8	\$451.28
A5182.4		A1964.4	\$180.84		G1680.4		G1670.4	\$437.65
A5182.4		A3410.2	\$896.41					\$25,380.23
A5182.4		A3410.4	\$1,552.07					
A5182.4		A3410.423	\$2,027.63					
A5182.4		A3410.428	\$243.85					
A5182.4		A4010.4	\$0.50					
A5182.4		A7140.422	\$1,118.02					
A5410.1		A3120.4	\$2,230.10					
A5410.4		A3120.4	\$324.36					
A5410.4		A3120.419	\$2,135.15					
A5410.4		A3120.423	\$189.49					
A5410.4		A5110.4	\$2,999.22					
A5650.4		A3120.423	\$852.37					
A5650.4		A3410.422	\$82.81					
A6989.4		A3410.422	\$1,748.82					
A6989.42		A3410.422	\$150.03					
A6989.423		A7140.422	\$156.65					
A7140.1		A3410.427	\$1,892.80					
A7140.4		A3410.422	\$3,356.74					
A7140.4		A3410.427	\$2,441.21					