

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING**

June 3, 2002 7:00 p.m.

CALL TO ORDER: Mayor Daly called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

PRESENT: Mayor Daly, Trustees Salomon, Celentano, DeVogelaere, and Palmer.
Absent: Attorney Arthur Williams

APPROVAL OF MINUTES: Motion by Trustee DeVogelaere, second by Trustee Salomon to approve the minutes from May 20, 2002 as submitted. Vote, 3 ayes, 2 abstain, Trustees Palmer and Celentano. CARRIED.

TRUSTEE REPORTS: Trustee Salomon reported that the bids have been opened for the Sewer Treatment Plant upgrade. The low bid for Contract I – General Construction was submitted by Blue Heron Construction Co in the amount of \$533,335 for the base bid and the amount of \$20,000 for Alternate A. Alternate A includes the cost for removal and disposal of hazardous material on the fixed digester cover if test results show that hazardous material exists. The low bid for Contract II – Electrical was submitted by Schuler-Haas Electric, Inc. of Rochester in the amount of \$119,700. Sniedze Associates have received favorable references for both companies.

Based on recommendations from Bob Raeman, Sniedze Associates, Trustee Salomon moved to award the contract to the low bidders; Blue Heron Construction Company for \$553, 335.00 and to Schuler-Haas Electric for \$119, 700. Second by Trustee Celentano. Vote, 4 ayes. CARRIED.

Trustee Salomon proposed several equipment purchases for the Sewer Department and moved the adoption of the following resolution:

PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on June 3, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed EIGHT THOUSAND EIGHT HUNDRED DOLLARS (\$8,800) shall be expended from the Capital Reserve Sewer System Improvements HR4 for equipment purchase for the sewer department including replacement and spare gear box and polymer equipment.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD

Palmyra, New York
Alicia M. Lynch
Village Clerk

Dated: June 3, 2002

Completion: July 3, 2002

Second by Trustee Celentano. Vote, 4 ayes. CARRIED.

Trustee Celentano reported briefly on the reconstruction project on Route 31. The water services have been completed in the business district. Lines have been added where none have existed. The highway crews will be catching up on the brush pick up for the next few days.

Nelson Cook is looking into costing out signage for the North and South Main Street parking lots. As soon as approval is given by the state, he will order the Port of Palmyra signage as well.

Trustee DeVogelaere reported that the Buildings and Grounds Maintenance department is busy mowing, trying to catch up after Memorial Day. Next week, they'll start trimming bushes and shrubs. There have been some problems with cars driving down on the grass at the Marina. In fact, someone has stolen the barricades. Trustee DeVogelaere and Mr. Weaver discussed some solutions and the Board agreed that Roger should be directed to take care of it as he sees fit. On a final note, Trustee DeVogelaere moved that Patrick Lynch be re-hired this summer as Roger's seasonal help. Second by Trustee Salomon. Vote, 4 ayes. CARRIED.

Trustee Salomon asked Trustee DeVogelaere to compliment Roger and his crew on the excellent condition of the cemetery for the holiday.

Trustee Palmer – no report.

Attorney Williams – absent.

Mayor Daly reported that the brochure is coming along nicely and should be ready by early July. It will include a map which Nothnagle Realtors has agreed to fund.

There will be another Master Plan committee meeting at Village Hall, tomorrow, June 4th at 8:00 am.

John VanParys has offered to come to a Board meeting as he has in the past and review the Village's insurance coverage. The Mayor asked the Clerk to schedule an appointment for Mr. VanParys.

The Village offices are closed during the month of June during the lunch hour, from 12:00 to 1 pm.

As Police Commissioner, Mayor Daly reported that the Village is in receipt of a resignation letter from Officer Jason Allen effective as of today, June 3. Trustee Celentano moved to accept his resignation with regrets. Second was made by Trustee DeVogelaere. Vote, 4 ayes. CARRIED.

Gary Rose, Animal Control Officer is asking if the Village would provide him with a \$40.00 monthly stipend instead of paying his cell bill directly or reimbursing him. He arrived at that number by averaging the village costs for his phone over the last year. Motion by Trustee Celentano, second by Trustee Salomon to approve the \$40.00 monthly stipend to Gary Rose. Vote, 4 ayes. CARRIED.

COMMUNITY CENTER: Mayor Daly welcomed Palmyra Community Center Board president Tom Hickey for a presentation on their expansion plans. Mr. Hickey explained that the Center would like to expand to provide programs to a greater percentage of the population. The Center has reached overflow proportions especially on Friday evenings and they need to return the existing cardio area back over to the youths.

The expansion plan includes upgrade of the parking area to accommodate increased traffic flow and increase safety during evening pickups, erect building frame and walls for building #1 for a new cardio area and building #2 for the new gym, invest the current \$50,000 gift and hire a professional fundraiser to support a community wide campaign, complete the interior of cardio area and finally complete the interior of the gymnasium over a multi-year campaign period.

The Community Center Board would like permission to proceed pending proper permits and approvals and meeting with the Fair Board. They would also like to request that the Center be considered for increased annual funding beginning next year to support increased program offerings and operating expenses.

Phase I has been competitively bid. Pooler Enterprises was the low bidder and have offered long term financing as well. The first phase should run about \$150,000.

ALARM SYSTEM: At the last Board meeting some questions arose about possible funding for the alarm system in Village Hall. The Board reviewed a copy of the Sexton will and it was decided that an alarm system at the Village Hall would be a satisfactory use of the Sexton Fund. Motion by Trustee Palmer, second by Trustee Salomon to approve the installation of the alarm system by Advanced Security up to \$5,000.00 contingent upon satisfactory answers to questions about a dedicated phone line, and attic coverage. Vote, 4 ayes. CARRIED.

BUDGET TRANSFERS: Motion by Trustee Celentano, second by Trustee Salomon to authorize the Village Treasurer to make the following budget year-end transfers to balance individual line items:

AMOUNT	FROM	TO
\$ 10.00	A1320.4 Auditor - Contractual	A1964.4 Refund of Real Property Tax
\$ 835.00	A1340.4 Budget - Contractual	A3120.11 Police - Time off w/pay
\$ 500.00	A3120.420 Police - Training	A3120.11 Police - Time off w/pay
\$29,900.00	A8560.2 Shade Trees - Equip.	A3120.11 Police - Time off w/pay
\$ 38.00	A1325.4 Treasurer - Misc./Cont.	A1210.4 Mayor - Misc./Cont.
\$ 290.00	A1325.4 Treasurer - Misc./Cont.	A1325.1 Treasurer - Salary
\$ 166.00	A1325.4 Treasurer - Misc./Cont.	A1355.4 Assesment - Contractual
\$ 95.00	A1325.4 Treasurer - Misc./Cont.	A1410.429 Clerk - Office Supplies
\$ 120.00	A1325.4 Treasurer - Misc./Cont.	A1430.4 Personnel - Contractual
\$ 84.00	A1325.4 Treasurer - Misc./Cont.	A1440.4 Engineer - Contractual
\$ 263.00	A1325.4 Treasurer - Misc./Cont.	A1450.4 Elections - Contractual
\$ 616.00	A1325.4 Treasurer - Misc./Cont.	A2989.4 Police - DARE Program
\$ 256.00	A1325.4 Treasurer - Misc./Cont.	A3410.426 Fire - Bldg. Repair
\$ 64.00	A1325.4 Treasurer - Misc./Cont.	A3510.4 Animal Control - Contractual
\$ 2,279.00	A1990.4 Contingency	A1620.422 Bldgs. - Gas & Elec.
\$ 6,216.00	A1990.4 Contingency	A1989.4 Other Government Support
\$ 462.00	A8030.4 Research - Contractual	A3120.4 Police - Misc/Contractual
\$ 1,679.00	A8030.4 Research - Contractual	A3410.2 Fire - Equip/Cap Outlay
\$ 913.00	A8030.4 Research - Contractual	A5410.4 Sidewalks - Contractual
\$ 335.00	A8030.4 Research - Contractual	A7521.4 Flagpole - Contractual
\$ 2,160.00	A8030.4 Research - Contractual	A7550.4 Celebrations - Miscellaneous
\$ 702.00	A8030.4 Research - Contractual	A8010.4 Zoning - Contractual
\$ 2,870.00	A8030.4 Research - Contractual	A8810.4 Cemetery - Misc/Cont.
\$ 5,455.00	A9060.8 Medical Insurance	A1910.4 Unallocated Insurance
\$ 4,500.00	A1320.4 Auditor - Contractual	A9780.7 HUD Loan - Interest
\$ 1,905.00	A9060.8 Medical Insurance	A9780.7 HUD Loan - Interest
\$23,000.00	A9730.7 BAN - Interest	A9901.96 Transfer Debt Service
\$26,228.00	A9780.6 HUD Principal	A9901.96 Transfer Debt Service
\$ 1,000.00	A1110.1 Justice - Salary	A3120.11 Police - Time off w/pay
\$ 1,966.00	A3120.4 Police - Misc/Contract.	A3120.446 Police - Computer supplies
\$ 271.00	A3120.427 Police - Equip/Parts	A3120.424 Police - Auto Parts/Rprs
\$ 849.00	A3120.427 Police - Equip/Parts	A3120.428 Police - Telephone
\$ 259.00	A3120.420 Police - Training	A3120.1 Police - Salary
\$ 875.00	A3120.423 Police - Auto Gas	A3120.1 Police - Salary
\$ 2,035.00	A3410.4 Fire - Misc/Cont.	A3410.422 Fire - Gas & Elec.
\$ 25.00	A3410.4 Fire - Misc/Cont.	A3410.425 Fire - Membership & Dues
\$ 148.00	A3410.423 Fire - Auto Gasoline	A3410.427 Fire - Equip Parts/Rprs
\$ 103.00	A3410.423 Fire - Auto Gasoline	A3410.428 Fire - Telephone
\$ 2,600.00	A7110.1 Parks - Salary	A7110.11 Parks - Time off w/Pay
\$ 273.00	A7140.1 P&C Bldg. - Salary	A8810.431 Cemetery - Foundation Rpr
\$ 1,740.00	A7110.1 Parks - Salary	A8560.1 Shade Trees - Salary
\$ 630.00	A7110.1 Parks - Salary	A8810.4 Cemetery - Misc/Cont.
\$ 625.00	A7110.1 Parks - Salary	A8810.421 Cemetery - Landcape Mtl.
\$ 53.00	A7110.1 Parks - Salary	A8810.427 Cemetery - Eqp.Parts/Rpr
\$ 201.00	A7110.1 Parks - Salary	A8810.428 Cemetery - Telephone
\$12,000.00	A5110.1 St Mntc - Salary	A1640.1 Central Garage - Salary
\$ 8,000.00	A5110.4 Street Mntc. - Cont.	A1640.1 Central Garage - Salary
\$ 7,830.00	A8170.1 Street Cleaning - Salary	A1640.1 Central Garage - Salary
\$ 903.00	A3310.4 Traffic Control - Cont.	A5650.4 Off Street Pkg - Cont.
\$10,514.00	A5142.4 Snow Removal - Cont.	A5182.4 Street Lighting - Cont.
\$ 303.00	A8170.1 Street Cleaning - Salary	A1640.4 Central Garage - Misc.
\$ 11.00	A8170.1 Street Cleaning - Salary	A3310.422 Traffic Cont - Gas & Elec.
\$ 5,500.00	A5142.1 Snow Removal - Salary	A1640.11 Central Garage - Time Off w/Pay
\$ 3,155.00	A5410.1 Sidewalks - Salary	A1640.11 Central Garage - Time Off w/Pay
\$ 4,000.00	A5410.1 Sidewalks - Salary	A8540.1 Drainage - Salary
\$ 1,700.00	A5142.4 Snow Removal - Cont.	A8540.1 Drainage - Salary
\$ 1,300.00	A8540.4 Drainage - Contractual	A8540.1 Drainage - Salary
\$ 440.00	A3310.4 Traffic Control - Cont.	A8540.1 Drainage - Salary
\$ 220.00	A5110.423 Street Mntc - Auto Gas	A8540.1 Drainage - Salary
\$ 276.00	A1990.4 Contingency	A8540.1 Drainage - Salary
\$ 1,656.00	A8810.1 Cemetery - Salary	A8810.15 Cemetery - Snow Removal
\$ 349.00	A8810.1 Cemetery - Salary	A8810.16 Cemetery - Street Cleaning
\$ 1,000.00	A8810.423 Cemetery - Gasoline	A8810.424 Cemetery - Parts/Repairs
\$ 500.00	A7140.4 P&C Bldg. - Contractual	A8810.424 Cemetery - Parts/Repairs
\$ 500.00	A7520.1 Historical Property - Salary	A8810.424 Cemetery - Parts/Repairs
\$ 69.00	A7140.1 P&C Bldg. - Salary	A8810.424 Cemetery - Parts/Repairs

\$ 228.00	F1440.4 Engineer - Contractual	F1410.4 Clerk - Misc/Contractual
\$ 2.00	F1440.4 Engineer - Contractual	F1420.1 Law - Salary
\$ 151.00	F1440.4 Engineer - Contractual	F1490.4 Public Wks Admin. - Contractual
\$ 62.00	F1440.4 Engineer - Contractual	F1950.4 Taxes & Assessments
\$ 391.00	F1440.4 Engineer - Contractual	F8340.151 Trans. & Dist. - Hwy Salary
\$ 1,882.00	F1440.4 Engineer - Contractual	F8330.430 Purification - ST Contract
\$ 2,200.00	F8330.431 Purification - ST Other	F9901.96 Transfer to Debt Service
\$ 3.00	G1990.4 Sewer - Contingency	G1420.1 Law - Salary
\$ 276.00	G1990.4 Sewer - Contingency	G1490.4 Public Wks Admin. - Contractual
\$ 1,882.00	G1990.4 Sewer - Contingency	G8130.430 Sewer - ST Env. Contract
\$ 1,328.00	A9060.8 Medical Insurance	A9055.8 Disability Insurance
\$ 2,408.00	A9780.6 HUD Principal	A9030.8 Soc. Sec. - Emp. Share

Vote, 4 ayes. CARRIED.

HISTORIC SIGNIFICANT DESIGNATION: Bob Grier and the Board discussed declaring the Village Hall as historically significant. There could be other sources for funding if declared historically significant. Several questions arose and the subject was tabled to the August 5th meeting.

GARY ROSE, ANIMAL CONTROL: Gary Rose gave an overview of his duties as Animal Control Officer. He is a Cruelty investigator with the County as well. He seizes anywhere from 50 to 75 dogs each year, most of them are returned to their owners. He has a nuisance license for DEC which means he is qualified to carry a firearm.

MANCHESTER FIRE CONTRACT: The contract is due to lapse with the Town of Manchester for fire coverage. The Board discussed what Manchester is proposing for the next five years. Manchester would like a response by June 14th. Trustee Salomon suggested talking with Chief Frederick first and getting some statistics from him before responding. Mayor Daly offered to get in touch with Manchester.

OVERTIME-SALARIED EMPLOYEES: Tabled until July 1st meeting.

PORT OF PALMYRA DEDICATION: Mayor Daly asked the Board to start thinking about dedication of the Port of Palmyra and bring suggestions back to the next meeting.

PAYROLL SHEETS: The Board discussed the policy of signing off on non-union employee time sheets. It is not something that has been done in the past. If it is done, it should be done to everyone's. Mayor Daly suggested the Board give it some more thought and revisit the issue soon.

TRAIL STATUS: Mayor Daly gave a brief update for the Trail project. Pending a couple permits, it will be ready to go out for bid. We have approximately \$159,000 available for construction. Initially we had \$188,000 but some funds had been borrowed for Canal Street and used for engineering costs. Tricia Lynn has agree to help Bruce Wideman attend meetings and so forth.

ZONING DEPARTMENT CAR: Mr. Grier asked if any plans had been made for replacing the building and zoning car. The car is now 12 years old and has started to require quite a few repairs. The car is supplied by way of the contract but maintenance is the responsibility of the Town. Chief Dalton suggested ways in which to hand over his oldest car. Trustee Celentano suggested that maybe a lease would be an option. The Board will get back to Mr. Grier.

SIGN REQUEST: The Board discussed a request from Oasis of Hope Community Church. They would like to display a 3' X 12' sign between the two trees in the Village park from now until the end of July advertising 4 children's festivals for every Saturday in July. The Board agreed to allow the sign to be posted on Friday, the day before each Saturday event and throughout the event itself. The sign will have to be removed after each event. Clerk Lynch will notify the organization.

Motion by Mayor Daly, second by Trustee DeVogelaere to go into executive session for discussion of personnel at 8:50 p.m. Vote, 4 ayes. CARRIED.

EXECUTIVE SESSION

Motion by Trustee Celentano, second by Trustee Palmer to re-enter public session with no action having taken place. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion by Trustee Celentano, second by Trustee DeVogelaere to adjourn at 9:20 pm. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Village Clerk