

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING**

February 16, 2004 6:30 p.m.

CALL TO ORDER: Mayor Daly called the meeting to order at 6:30 p.m.

ROLL CALL: Present: Mayor Daly, Trustees Piccola, and Salomon, Roy McMaster, Darlene Matteson, Department heads: Nelson Cook, Dave Dalton, Warren Frederick and Terry Rodman. Trustee Palmer arrived at 6:35 p.m. Trustee Celentano arrived at 6:45 p.m. Excused: Roger Weaver.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Motion by Trustee Piccola, second by Trustee Salomon, to approve the minutes from February 2, 2004 as submitted. Vote, 3 ayes; Daly, Salomon, Piccola. CARRIED.

BUDGET TRANSFER: Motion by Trustee Salomon, second by Trustee Piccola to transfer \$2500.00 from A1990.4 Contingency to A6989.4 Revitalization & Economic Development for payment of the invoice from S. Brown Associates relative to the Household income survey. Vote, 3 ayes; Daly, Salomon, Piccola. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION: The following correspondence has been received and is on file at Village Hall:

- Letter from Beth Hoad
- Letter to Senator Nozzolio from the Mayor
- Mary Courtney/Palmyrapoly
- CropWalk – May 2, 2004
- State Assembly/Sheldon Silver re: Bill 3483

Trustee Palmer arrived.

NEW/OLD BUSINESS:

NEWPORT ALLIANCE: The contract with Newport Alliance is up for renewal. They are responsible for the random drug testing that all our Commercial Driver License holders have to take part in. Motion by Trustee Salomon, second by Trustee Piccola to renew the contract and authorize the Mayor to sign same. Vote, 4 ayes; Daly, Salomon, Piccola and Palmer. CARRIED.

MICROENTERPRISE LOAN PROGRAM: SEQR RESOLUTION - NEGATIVE DECLARATION

As the period for public review has passed, Trustee Palmer moved to adopt the following resolution; Trustee Salomon seconded the motion:

WHEREAS,

1. In accordance with the New York State Environmental Quality Review regulations (SEQR), the Village Board of the Village of Palmyra announced its intent to serve as lead agency on January 5, 2004, to conduct an environmental review of the implementation of a Microenterprise Loan Program. The program is a component of the Village's downtown revitalization strategy.
2. The Village Board has determined that, as the program activities may be located in a National Historic District, the proposed action is a Type I action as defined under SEQR;
3. The Village Board, in its capacity of lead agency, has caused to be prepared an environmental assessment of the significance of and potential environmental impact of the action described above.

4. On January 15, 2004, the Village Board notified the Involved Agencies of its intention to act as Lead Agency for this project and circulated the full Environmental Assessment Form.

5. The Village did not receive any objections to the Village Board serving as the Lead Agency for the Microenterprise Loan Program. No comments on the environmental review of the project were received.

6. The Village Board has considered the Environmental Record prepared for this action, including any correspondence received from the Involved Agencies, and the proposed Negative Declaration.

NOW THEREFORE BE IT RESOLVED,

The Village Board of the Village of Palmyra declares that it will serve as lead agency for the Microenterprise Loan Program; and,

The Village Board declares that, based on the Environmental Record which has been prepared, the project will result in no major impacts and, therefore, will not cause significant damage to the environment. A Negative Declaration under SEQR is therefore issued for this project.

Vote, 4 ayes; Daly, Salomon, Piccola and Palmer. CARRIED.

WAYNE COUNTY EMERGENCY MGMT OFFICE: The County is in the process of developing a hazard mitigation plan that will cover the county as well as villages and towns. This plan is required by the Federal Emergency Mgmt. Agency for local/county governments to apply for federal mitigation funds following a declared federal disaster. WCEMO has contacted a consultant for an estimate to develop such a plan. It is not mandatory that villages participate but the more information that can be given to the consultant up front will greatly reduce the cost of the plan development. The plan is very detailed and calls for some measure of expertise. The Board decided to adopt a wait and see attitude.

Trustee Celentano arrived at 6:45 p.m.

EXECUTIVE SESSION: Motion by Trustee Piccola, second by Trustee Palmer to go into executive session for discussion of a contract. Vote, 5 ayes. CARRIED.

Motion by Trustee Celentano, second by Trustee Palmer, to re-enter public session with no action having taken place during executive session at 7:55 p.m. Vote, 5 ayes. CARRIED.

MICROENTERPRISE LOAN: Motion by Trustee Palmer, second by Trustee Celentano, to authorize the Mayor to execute the microenterprise loan documents for Beth Bradley and Kavanaugh Books'. Vote, 5 ayes. CARRIED.

PALMYRAOPOLY: Mary Courtney has reported that all squares for the Palmyraopoly board game have been sponsored. Their plan is to design the board with a historical flavor. She would like to use the Village's artwork as found on the web. Motion by Trustee Celentano, second by Trustee Palmer to grant permission to use the Village artwork for the Palmyraopoly game board. Vote, 5 ayes. CARRIED.

APPROVAL OF ABSTRACT: Motion by Trustee Celentano, second by Trustee Piccola, to approve payment of Abstract #9 vouchers 712-781 for \$126,927.76. Vote, 5 ayes. CARRIED.

RECODIFICATION PROJECT: The Police Department and Code Enforcement Officer are both looking closely at the newly adopted Code Book to identify omitted and/or duplicated items. When a comprehensive list has been put together, the Board will have to advertise a public hearing. Changes can not be made to the traffic law by simple resolution as previously thought; the Board did not include the correct verbiage in the new book for that. Changes done by Local Law are easier to track and according to General Code almost all municipalities now do it that way.

PALMYRA COMMUNITY CENTER FUNDRAISER: PCC and Wayne LaRose are planning on their yearly fundraiser at Palmyra Bowl on June 11-13 pending approval from the Board. Cuyler Street will be closed from Main to the south end of Palmyra Bowl on Friday 6:00 pm – 11:00 pm, Saturday 12:00 pm – 5:00 pm and Sunday 1:00 pm – 5:00 pm. Motion by Trustee Palmer, second by Trustee Piccola to grant permission for Palmyra Bowl to hold the fundraiser for Palmyra Community Center as outlined and to hang their banner across Main St. as requested. Vote, 5 ayes. CARRIED.

BUDGET WORKSHOP: Roy McMaster, Fiscal Advisors, presented the original budget which included the budget requests from all department heads minus any equipment. The Board had asked all department heads to attend to review the budget and to cut 15% from their line items. The following line items were adjusted:

Line 79 Cemetery lot TE3A2756			-\$17,000.00
80 Sexton Trust TE2 a2757			+20,000.00
Equipment listing			
\$16,735.50 for 2 years for cemetery truck from Cemetery Trust			
\$10,000.00 for mower from Cemetery Trust			
Line 337	Cemeteries Landscape Materials A8810.421		-1500 to 5402
340	Parts/Repair .424		-2000 to 5000
341	Bldg. Maintenance .426		- 500 to 3400
342	Equipment parts/mainten. .427		-1000 to 5000
279	Marina Contractual A7180.4		- 600 to 3430
331	Shade Trees " A8560.4		- 845 to 4635
304	Celebrations " A7550.4		- 710 to 2000
100	Mayor " A1210.4		- 150 to 950
371	Transfer to Captial Projects A9950.9		- 600 to 2350
235	Street maintenance Contractual A5110.4		-7400 to 21,000
236	" Asphalt & blacktop .411		-3000 to 11,900
254	Sidewalks Contractual A5410.4		- 900 to 5,100
326	Drainage Contractual A8540.4		-1200 to 6,800
211	Fire Dept. Bldg. Repair A3410.426		-8633 to 467
194	Police Contractual A3120.4		- 500 to 23,500
196	" Auto Gasoline .423		-2000 to 5,000
197	" Auto parts/repair .424		-2000 to 3,000
94	Village justice Salary A1110.1		+1014 to 33,779
96	" Contractual .4		- 690 to 3,910
429	Clerk Office supplies A1410.429		- 150 to 850

EXECUTIVE SESSION: Motion by Trustee Piccola, second by Trustee Palmer to go into executive session for discussion of personnel at 8:05 pm. Vote, 5 ayes. CARRIED.

Motion by Trustee Piccola, second by Trustee Salomon, to re-enter public session with no action having taken place during executive session at 8:50 pm. Vote, 5 ayes. CARRIED.

Further budget adjustments:

Line 282	Youth programs		to 0
283	"	A7320.1	-2235 to 61,713
289	Museum	A7450.4	- 500 to 1,500
292	Historian	A7510.4	+ 100 to + 100

ADJOURNMENT: Motion to adjourn at 9:10 p.m. by Trustee Celentano, second by Trustee Salomon. Vote, 5 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Village Clerk