

VILLAGE OF PALMYRA BOARD OF TRUSTEES

REGULAR MEETING

December 15, 2008 7:00 p.m.

ROLL CALL: Present: Mayor Daly, Trustees Bradstreet, Husk, Piccola, and Nolan.
Attorney Williams absent.

CALL TO ORDER: Mayor Daly called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION: Motion by Trustee Husk, second by Trustee Nolan to enter into executive session for the discussion of a confidential financial matter concerning the Mead MicroEnterprise Loan . Vote, 4 ayes. CARRIED.

PUBLIC SESSION: Motion by Trustee Piccola, second by Trustee Nolan to re-enter public session with no action having been taken. Vote, 4 ayes. CARRIED.

MEAD/LOGO FACTORY ME LOAN: Motion was made by Trustee Piccola, second by Trustee Bradstreet to waive the principal payments on the Micro loan for Logo Factory until June at which time the Board will review their circumstances again. Vote, 4 ayes. CARRIED.

APPROVAL OF MINUTES: Motion by Trustee Nolan, second by Trustee Piccola, to approve the minutes from December 1, 2008 as submitted. Vote, 4 ayes. CARRIED.

ABSTRACT #7: Motion was made by Trustee Husk second by Trustee Nolan, to approve the payment of Abstract #7, vouchers 483-557, for \$106,078.95. Vote, 4 ayes. CARRIED.

ANNOUNCEMENTS/CORRESPONDENCE: The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- Wayne Co. Birding brochure
- TraCs – Court/Police software package
- Technical Conference/Re: Amending Electric Submetering Regs.
- Nozzolio announcement re: Job training programs
- Historic Palmyra Open House Dec. 20th
- Update on the Free Cycle toy/book program from Green Angels-huge success
- Second Annual Vince Craft Blood Drive 12/29 at Fire Hall

TRUSTEE REPORTS:

Trustee Bradstreet moved to nominate Christopher Tome and Troy Leone as alternates to the Planning Board. Vote, 4 ayes. CARRIED.

Trustee Bradstreet moved to nominate David Nagle to the Zoning Board and Tim Denniston and Ron Leo as alternates to same. Second was made by Trustee Nolan. Vote, 4 ayes. CARRIED.

To date:

Zoning Board:

- * Tim Kurek term beginning November 2005 through November 30, 2010
- * Rick Perry term beginning November 2006 through November 30, 2011
- * David Nagle term beginning December 2008 through November 30, 2012
- * John Burgess term beginning December 2008 through November 30, 2013

Alternates:

- * Tim Denniston term beginning December 2008 through November 30, 2013
- * Ron Leo term beginning December 2008 through November 30, 2013

Vacancy: One full member

Planning Board:

David Morrell, Chair of the **Planning Board** through November 30, 2008 term from December 2005 through November 30, 2010.

* Jennifer Voss term beginning February 2004 through November 30, 2009.

* Becky Kurek, term beginning September 2006 through November 30, 2011.

* Joe St. Thomas term beginning December 2008 through November 30, 2012

* Kathleen Ioele term beginning December 2008 through November 30, 2013.

Alternates:

* Chris Tome term beginning December 2008 through November 30, 2013

* Troy Leone term beginning December 2008 through November 30, 2013

No vacancies.

Trustee Bradstreet will be meeting with the head of the Palmyra Senior Citizens when she returns and with the Code Enforcement office after the holidays.

Trustee reports deferred for the guests from Stearns and Wheler. The Board welcomed Kevin Castro, Mike Elliott and Andy Weiss from Stearns and Wheler. They have bid on the Water Treatment Plant Study. They briefly reviewed their company history. The Board did not have any questions on their proposal and thanked them for coming.

Trustee reports continued:

Trustee Husk reported that the apartment in the Sexton building should be ready for rent by February 1. Supt. Hopkins has repaired the dishwasher for the Nutrition Site. After the holidays, Trustee Husk will be meeting with Code Enforcement and Supt. Hopkins about the Park Drive house. He is working with a local vendor to order the plaque for the Craft banquet/meeting room.

Reporting for the Fire Department, Trustee Husk moved to accept David Oakley Sr. and James Ackerman for membership into the Fire Department following completion of the appropriate training and a satisfactory physical examination. Second was made by Trustee Piccola. Vote, 4 ayes, CARRIED.

Trustee Nolan thanked Richard Clayton and Brian Bieda for tours of the Water and Sewer plants. Last Saturday the Palmyra Community Center had an open house to highlight the expansion and thank those who have contributed to it. The Center Board should be congratulated.

Trustee reports deferred again for guest Bob Raeman from Clark Patterson Lee.

Bob Raeman reviewed his proposal once again for the Water Treatment Plant Study and discussed his reduced fee. His company is willing to do the entire study for \$1000. In response to a question from Trustee Piccola, Bob Raeman explained that it was Richard Clayton that had contacted him to request that Sniedze Associates write the RFP for the study. At that time, Mr. Raeman agreed to write the RFP but also commented that Sniedzes would like an opportunity to bid on it as well. He mentioned the extensive history and experience that Sniedze had with the Village water system, including the 2001 study. Mr. Clayton told him the Board was interested in obtaining quotes for the study from some larger firms with more experience in water plants. At that time, Mr. Raeman was with Sniedze Associates who had 10 employees. Now, being with Clark Patterson Lee, a much larger firm with over 200 design professionals, they decided to answer the RFP. Mr. Raeman feels that his company's standards either meets or exceeds any other company out there. Given Mr. Raeman's position with the new company, he has the latitude to do things he deems important. Therefore, his quote for completing the study as outlined in the RFP has been reduced to \$1000.00 which will include the additional information that has been requested by JC Smith. The Board asked Mr. Raeman to stay a few more moments and continued on with Trustee reports.

Trustee Piccola reported that there was only one bid received for the sewer work on Hyde Parkway but there are few companies out there that do that type of slip lining work. Based on the recommendation from Clark Patterson Lee, Trustee Piccola moved to award the contract for the Hyde Park sewer work to Randsco Pipeline Inc. not to exceed \$94,150.00. The motion was seconded by Trustee Nolan. Vote, 4 ayes. CARRIED.

Attorney Williams –absent.

Mayor Daly provided her usual written report highlighting the upcoming WCVOA dinner; the Village will be hosting on January 21st at the VFW.

NEW/OLD BUSINESS

BOARD MEETINGS: Motion was made by Trustee Piccola, second by Trustee Nolan to adopt the following schedule for Board meetings: When a holiday falls on the Monday of a Board meeting, the regular meeting will be moved to the following Monday. Vote, 4 ayes. CARRIED. (Sept. 7th meeting will move to Sept. 14th)

BUDGET MEETINGS: The Board set the meeting dates with the Department Heads to discuss department budgets as follows:

| | | | |
|------------------------------------|---------|--------------------------------------|---------|
| Mon. Jan. 12 th 6:30 pm | Rodman | Thurs. Jan. 15 th 6:30 pm | Clayton |
| 7:00 pm | Colburn | 7:00 pm | Dalton |
| 8:00 pm | Hopkins | 8:00 pm | Boesel |

OPEN BURNING: Further comments/questions tabled until Counsel in attendance.

WATER/SEWER MANUAL BILLINGS: Motion was made by Trustee Piccola, second by Trustee Bradstreet, to approve the manual billing schedule for J. Rigney and B. Duffy as recommended by the Clerk Treasurer. Vote, 4 ayes. CARRIED.

APARTMENT AT 149 E. MAIN: The Board discussed, then set the rent for the apartment in the Sexton Building at \$350 per month including utilities with the understanding that the tenant will take over cleaning duties in the Park and Club Rooms. The Clerk submitted references for someone interested in renting the apartment and cleaning the rooms. The Board agreed to rent the apartment to Jill Hart. Attorney Williams is preparing the rental agreement.

WATER TREATMENT PLANT STUDY: Motion was made by Trustee Nolan, second by Trustee Piccola to award the contract for the water treatment plant study to Clark Patterson Lee for \$1000.00. Vote, 4 ayes. CARRIED.

EXECUTIVE SESSION: Motion by Trustee Nolan, second by Trustee Piccola to enter into executive session for the discussion of litigation. Vote, 4 ayes. CARRIED.

PUBLIC SESSION: Motion by Trustee Husk, second by Trustee Piccola to re-enter public session with no action having been taken at 9:30 pm. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion by Trustee Piccola, second by Trustee Nolan to adjourn at 9:30 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Clerk Treasurer