

VILLAGE OF PALMYRA BOARD OF TRUSTEES  
REGULAR MEETING  
Dec. 16, 2019      6:30 p.m.

**ROLL CALL:** Present: Mayor Husk, Trustees Luke, Nolan, Perry, and Warters and Attorney Williams. Trustee Luke arrived at 6:36 pm.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

**APPROVAL OF MINUTES:** Motion was made by Trustee Perry, second by Trustee Nolan to approve the minutes from Dec. 2, 2019 as submitted. Vote, 3 ayes. CARRIED.

**APPROVAL OF ABSTRACTS:** Motion was made by Trustee Nolan, second by Trustee Perry to approve payment of Voucher 557 of Dec. 5, 2019 for \$153,686.00 and Abstract #7B vouchers 558-592 for \$35,952.56. Vote, 3 ayes. CARRIED.

**CORRESPONDENCE/ANNOUNCEMENTS:**

- Budget request worksheets have gone out to dept. heads

**BILL UNTERBORN/WEBSITE UPDATE:** Bill Unterborn spoke to the Board about problems with the website due to its advanced “age.” There are a growing number of ADA accessibility lawsuits against websites, most of them on the commercial side. Our website is a very old program and will continue to become harder and harder to update. He would like to upgrade the website and add a mobile-ready platform. He was asking for the Board’s blessing to look into it. Trustee Perry offered to help and volunteered to answer any questions that may arise.

**TRUSTEE REPORTS**

**Trustee Luke** reported that the Christmas celebration at the Community Library turned out well.

Her audit/review has been completed of the 2018-2019 Village financial records and she is going to get started on this current year after the holidays. She feels the new municipal software is not being used to its full potential and feels more training may be in order.

**Trustee Nolan** shared the monthly operating report for November for the water and wastewater treatment plant which will remain on file in the office of the Clerk Treasurer. He also reminded everyone of the Public Informational meeting on Dec. 18<sup>th</sup> at 6:30 in the Lower Cafeteria at the High School. The meeting is an opportunity to learn more about the plans for the new facility, how the cost is being shared and how the improvement will impact the communities and residents who will benefit from the new facility.

**Trustee Perry** – no report.

**Trustee Warters** shared the reports from the Fire Dept.; the summary of calls for November and the maintenance logs on the fire equipment, they will be on file in the office.

**Attorney Williams** – no report.

**Mayor Husk** reported that the State Comptroller has finished the Court Audit and the exit interview will be here Wednesday at 11 a.m.

**NEW/OLD BUSINESS:**

**REVIEW OF BUDGET CALENDAR:** The Board agreed it looked fine and told the Clerk to send it to Roy McMaster.

**QUOTE ON REQUIRED UPGRADE OF METER READER:** The new wholesaler for Badger Meter has informed us that our 6 year old Trimble will NOT work with the new Beacon cloud software that we more or less were forced into buying. The cost is \$18,255 for the Trimble 7 handheld and includes a training fee, engagement fee and a mobile reading module. Motion was made by Trustee Nolan, second by Trustee Perry

transfer \$9,127.53 from F1990.4 Water contingency to F8320.4 Water Supply, Power and Pumping and \$9,127.53 from G1990.4 Sewer contingency to G8120.4 Sanitary Sewers Misc. and Contractual. Vote, 4 ayes. CARRIED.

**CANAL GRANT EXTENSIONS:** Motion was made by Trustee Luke, second by Trustee Perry, to request two grant extensions as follows: the Canal Grant, also known as C-010353 for \$124,000 for the Terminal Wall Extension (H27) and the \$192,000 Canal Trail Connector Extension (H24) grant funding through NYSOPRHP. Vote, 4 ayes. CARRIED. Both grants were part of the Village’s NYS CFA in 2015.

**SURPLUS:** Motion was made by Trustee Perry, second by Trustee Nolan to declare the following equipment of little or no value as surplus for disposal and/or recycling:

PC-Dell Optiplex 3020	FZ0WJ02	Clerk-Reception
Monitor	CN-0G438H-64180-8C4-OLHL	Clerk-Alicia
Server-Monitor	CN-0G33H-64180-8CG-2DSL	Clerk-Server
Dell Laptop Latitude D630	ND064A01	Clerk- Alicia
PC-ThinkCentre M73	NG002NNE	Police-Reception
Monitor-Acer 230HL	MMLTSAA00303012622442	Police-Reception
Monitor	CN-0G313H-74261-8CC-50EL	Clerk -Reception
PC-Print Server	FFDD1J1	Clerk-Print Server
Printer-Okidata 395	AL34012428F0	Clerk Office
Laptop-Lenovo Thinkpad E550	PF0FERFX	Police Chief
Canon Copier PC940		Court Room

Vote, 4 ayes. CARRIED.

**EXECUTIVE SESSION:** Motion was made and seconded to go into executive session for discussion of a contractual matter. Vote, 4 ayes. CARRIED.

**ADJOURNMENT:** Motion was made and seconded at adjourn at 7:25 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Clerk Treasurer

