

**VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING**

November 3, 2003 6:30 p.m.

CALL TO ORDER: Mayor Daly called the meeting to order at 6:30 p.m.

ROLL CALL: Present: Mayor Daly, Trustees Piccola, Celentano, Palmer, and Salomon, Attorney Williams.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Motion by Trustee Celentano, second by Trustee Piccola, to approve the minutes from October 20, 2003 as submitted. Vote, 3 ayes. Trustee Palmer absent from room when vote taken. CARRIED.

TRANSFER: Motion was made by Trustee Celentano, second by Trustee Piccola to authorize the Village Treasurer to transfer \$21,486.42 from A1990.4 – Contingency to A5142.4 – Snow Removal Misc./Contractual to cover the invoice from the Town of Palmyra for 2003 Ice Storm use of equipment, materials, labor and administrative costs. Vote, 4 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION: The following correspondence has been received and is on file at Village Hall:

- ?? Village Hall closed for Veteran's Day November 11, 2003
- ?? Spaghetti dinner, Election night, @ High School, 4:30 -7:30 pm, take outs avail.
- ?? NYS DMV – Memo regarding interpreter for the hearing impaired

TRUSTEE REPORTS:

Trustee Piccola reported that the Trick or Treat program in the Village went very well with over 300 kids participating. The Holiday Open House will be December 6th, 9 am – 1 pm. on the same day as the school's Breakfast with Santa. Wagon rides will start at 9 am.

Trustee Celentano reported that the highway department has been filling potholes. This week, leaf pickup will continue and as well as work to the trail if the weather holds. If not, they will be working on the drain in the parking lot at the Marina.

Trustee Salomon reported on the work in progress for the sewer treatment plant upgrade. The subcontractor for Hub-Langie, UTI, hit and broke the water main last Friday while boring at the corner of Hyde Park and Main. Village crews worked well into the evening hours to fix the break. Trustee Salomon will ask the Highway Superintendent to submit costs to the contractor for any of the Village's costs due to the overtime. A water advisory has been in effect since then for the residents on Hyde Park west to and including Burnham Heights. UTI also hit and broke the sewer lateral at 500 West Main. Costs associated with this break should be submitted to the contractor as well. The project should be completed in two weeks.

Trustee Palmer reported that Superintendent Weaver has submitted a three month work schedule. Much of the work will be tree trimming due to the ice storm.

Attorney Williams reported that it would be allowable for the Village to utilize, via permissive referendum, specific reserve funds for water line repair. Atty. Williams will write up the resolution and report back

NEW/OLD BUSINESS:

TRAIL COMMITTEE: Mayor Daly met with Pete Henry and Don Getzman who are the mainstays of the Macedon Trails group to solicit advice on starting a trail committee here in Palmyra to oversee the trails. They provided a copy of their “contract” which allows volunteers to be covered by insurance when working on the trails. Mayor Daly ran the contract by John VanParys, who in turn approved it. Trustee Salomon suggested that the Board also run it by the union representative. Trustee Celentano moved to adopt the document, to be modified for the Village’s use. Second was made by Trustee Palmer. Vote, 4 ayes. CARRIED.

WCIDA/MICRO ENTERPRISE LOANS: Mayor Daly met with Stuart Brown, Dave Richards, WCIDA and Barb Harper to discuss the administration of the Micro-enterprise loan program. WCIDA provided a proposal outlining their responsibilities if the Village chooses them to administer the GOSC business loan program. The WCIDA will make recommendations to the Board who in turn will ultimately make the decision to award the loan or not.

The second piece is the need for legal counsel for these loan closings. Converse and Morell has been doing the same type of work for WCIDA for several years and have submitted a proposal. Stuart Brown Associates will administer the program and handle all the HUD requirements. Administrative funds provided under the GOSC will pay for the services of WCIDA, Converse & Morell and Stuart Brown Associates.

Motion by Trustee Piccola, second by Trustee Celentano to approve the WCIDA guidelines and to engage their services for administration of the GOSC 2003-2004 Micro-enterprise program funds. Vote, 4 ayes. CARRIED. Motion by Trustee Celentano, second by Trustee Palmer to retain Converse & Morell, as recommended by WCIDA, to handle the business loan closings. Vote, 4 ayes. CARRIED.

NEGATIVE DECLARATION FOR RESTORATION OF THE FLAGPOLE:

Trustee Celentano moved that the Village of Palmyra, as lead agency for the restoration of the flagpole has determined that the proposed action will not have a significant environmental impact and a Draft Impact Statement will not be prepared. Second was made by Trustee Salomon. Vote, 4 ayes. CARRIED.

COURT SPECTATORS: The Board discussed an email from the Code Enforcement Officer regarding the amount of people that attend court. The numbers exceed what is recommended by code. The Board discussed the addition of adding a bailiff. Probation increases the number of people waiting in the hall too. Attorney Williams suggested that the Court take a look at scheduling differently. The Board will discuss once again after Judge Rodman has been conferred with.

EXECUTIVE SESSION: Motion by Trustee Celentano, second by Trustee Piccola to go into executive session for discussion of contractual and a personnel matter at 7:15 p.m. Vote, 4 ayes. CARRIED.

Motion by Trustee Celentano, second by Trustee Piccola, to re-enter public session with no action having taken place during executive session at 7:55 p.m. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion to adjourn at 8:00p.m. by Trustee Celentano, second by Trustee Palmer. Vote, 4 ayes. CARRIED.

