

**VILLAGE OF PALMYRA BOARD OF TRUSTEES  
REGULAR MEETING**

July, 1, 2000          6:30 p.m.

**CALL TO ORDER:** Mayor Daly called the meeting to order at 6:30 p.m.

**PRESENT:** Mayor Daly, Trustees DeVogelaere, Palmer, and Celentano, and Attorney Arthur Williams. Absent, Trustee Salomon.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES:** Motion by Trustee Celentano, second by Trustee Palmer to approve the minutes from June 3, 2002. Vote, 3 ayes. CARRIED.

**APPROVAL OF ABSTRACT:** Motion by Trustee Celentano, second by Trustee DeVogelaere to approve payment of vouchers #1- 5 of June 7, 2002 for \$2,100.00 and Abstract #1, of June 17, 2002, vouchers #6-74 for \$165,503.89 pending the appropriate signatures. Vote, 3 ayes. CARRIED.

**BUDGET AMENDMENT:** The Village did not budget any revenue in the account for Gifts and Donations –A2705, but a donation came in from Nothnagle Realtors for the benefit of the Economic Development Committee in the amount of \$500.00. This money will be used for the map which will be inserted in the new tourism brochures. Also, since our system of accounting is called “double-entry”, we need to increase the expense side of the budget as well, EDC Miscellaneous A6992.4. Motion by Trustee Celentano, second by Trustee Palmer, to make the budget amendment as outlined by the Village Treasurer. Vote, 3 ayes. CARRIED.

**CORRESPONDENCE/ANNOUNCEMENTS:** The following correspondence has been received and is on file at the office of the Village Clerk:

1. Department of State – notification that the new building codes have been shipped.
2. NYS Retirement – information on an early retirement option.
3. Correspondence from resident Sharon Marr regarding the traffic light at Canandaigua and Jackson Streets.
4. Compliments to Roger Weaver for the addition of the small garden area added to Birdsall Parkway in an area which has been used as a neighborhood “refuse” site.
5. Time Warner – franchise fee for \$5,830.03 received.
6. Report from Historian Beth Hoad.

**WORKSHOP GUESTS:** Mayor Daly welcomed Dick Dickinson and Ann Guest from the American Legion. They asked Board permission to finish the WWII plaques displayed in the hall. They would like to apply Clear Coat (instead of mylar which had been proposed in the past) and make an addition to the top indicating those listed were WWII veterans. All costs will be born by the American Legion and the VFW. Motion by Trustee Celentano, second by Trustee Palmer to approve the project as described contingent upon any insurance barriers. Vote, 3 ayes. CARRIED. Mayor Daly thanked the VFW and the American Legion for pursuing the completion of the project.

**IRENE UNTERBORN/EDC:** EDC Chair, Irene Unterborn summarized all the projects and events that fall under the responsibility of the EDC. Music Fest, Farmers Market, the ornament sale, downtown Trick or Treat day, Holiday open house are all responsibilities of the Economic Development Committee. Irene also shared the new “media kit” which will be used to attract new businesses as well as a tourism tool. The kit consists of a custom printed 2-pocket folder with inserts and were printed locally. Mayor Daly thanked Irene for her presentation and hard work.

Trustee Salomon arrived.

**BONNIE HAYS:** Mayor Daly introduced Bonnie Hays, administrator for Historic Palmyra, and Christine Worth, Director of Wayne County Office of Tourism. Bonnie reported that she has been collecting information and examples of signage used by other communities. She passed the information along to Trustee Celentano. Ms. Worth congratulated the Board on the focus they have placed on tourism. Palmyra has become a leader in the county promoting tourism. All communities in the County need to be more welcoming and “user friendly” to tourists. Signage will be a huge aid in this area and the brochure will go a long way in helping the Village grow.

**TRUSTEE REPORTS:** Trustee Salomon reported that the account used for equipment purchases for the sewer plant has a balance of only \$103.21. In order to be prepared for any future purchases he moved to adopt the following permissive referendum:

**PERMISSIVE REFERENDUM**

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the Village of Palmyra, Wayne County, New York, adopted a resolution during a meeting on July 1, subject to Permissive Referendum as follows;

BE IT RESOLVED that a sum up to and not to exceed FIVE THOUSAND DOLLARS (\$5,000) shall be expended from the Capital Reserve Sewer HR4 for transfer into H76 Sewer purchases.

Following publication, the foregoing resolution shall be posted in six (6) conspicuous places and in accordance with Section 9-902 of Village law, shall take effect in thirty (30) days.

BY ORDER OF THE VILLAGE BOARD

Palmyra, New York  
Alicia M. Lynch  
Village Clerk

Dated: July 1, 2002

Completion: August 2, 2002

Second was made by Trustee Celentano. Vote, 4 ayes. CARRIED.

Trustee Celentano reported that brush pick up continues and the highway crew is going to try to repair “the hole” on Canandaigua Street in front of the Reformed Church next week. The signs have been installed on Prospect Drive. He has asked Superintendent Cook to get the signs ordered for the downtown parking lots.

Trustee DeVogelaere reported the Superintendent Weaver has installed the signs and gate and chain on the drive at the Marina. It remains to be seen if it will work. Kids on bicycles continue to be a problem there.

Trustee Palmer reported that the air packs for the Fire Department are on order. He moved to accept the membership of John D. Pieters into the Fire Department pending the appropriate training and a satisfactory physical. Second by Trustee DeVogelaere. Vote, 4 ayes. CARRIED.

Attorney Williams - no report.

Mayor Daly reported that the Route 31 construction crews will not be working in the downtown area during the Mormon Pageant or Fair Week. There are 4 crews working on Route 31. Additional trees may need to be ordered. She attended a meeting of the Wayne County Trails as well.

**NEW/OLD BUSINESS:** Palmyra Community Center Board president, Tom Hickey reviewed the request for Village Board support of the Center’s expansion proposal. Mr. Hickey reported that the Fair Association is supportive of the project but would like to see a letter from the Board relieving them of any responsibility for the Fair’s sewer line that may become located under the building expansion. Mayor Daly has spoken with Superintendent Cook and he does not foresee any problems. Motion by Trustee Celentano, second by Trustee Palmer to issue a letter of support as outlined and provide it to the Fair Association. Vote, 4 ayes. CARRIED.

**JANET FONTAINE:** Janet Fontaine addressed the Board about some damage done to her car driving into and out of her driveway. The bottom of her car scrapes the ground unless she enters or exits at a snail’s pace. This started happening ever since the road was re-surfaced. Mrs. Fontaine submitted a claim into Selective Insurance, the Village’s carrier but was denied. According to Selective, “the construction project was performed under the direction of Sniedze Associates Consulting Engineers, and not the Village of

Palmyra, no liability can be found against the Village of Palmyra”. She was told at the time of the road re-surfacing that her driveway would be the same as before if not better and she believes that she deserves to be reimbursed for the damage. Trustee Celentano agreed to take a look at her driveway apron, discuss with Bob Raeman and report back. The Board will get back to her.

**MR. & MRS. HALL:** Mr. & Mrs. Hall attended the meeting to report on their ongoing drainage problems. They live at 360 West Foster Street. The creek floods their back yard. Superintendent Cook suggested that the Hall’s add some fill along the rear of their yard which they did do. This has helped some but they would like some help in finding a long-term solution. Wayne County Soil and Conservation were asked for any suggestions and have submitted a report to Superintendent Cook. He has not yet studied it in order to make his recommendations. Mayor Daly suggested that they wait for Mr. Cook’s report.

**RETIREMENT INCENTIVE:** Discussion moved to executive session.

**RESIGNATIONS:** Motion was made by Trustee Palmer, second by Trustee DeVogelaere to accept the resignations of Officer Shrieb and Officer Pignato with regrets. Vote, 4 ayes. CARRIED.

**FIRE ALARM SYSTEM:** The questions that arose about fire alarm system were discussed. Trustee Palmer had some concerns about paying an annual fee to have the system but feels that the cost of this system versus the cost of the next bid was worth it. The Board agreed and the system will be ordered.

**PARKING LAW:** Village Clerk Lynch reported that the law was not ready for review. She suggested that the Board wait to update the parking law until General Code had completed the recodification of the Village code. It will be much easier to update at that time. The matter will be re-visited when the code is ready for review.

**DEDICATION OF PORT OF PALMYRA:** It was decided that the dedication of the Port of Palmyra might best be done in the fall, perhaps when Canaltown Days would normally take place and tie it in with some sort of ceremony to honor former mayor Pete Wilson. Mayor Daly suggested creating a committee to report back to the Board with some specific suggestions. Trustee Celentano volunteered to head this up.

**CEMETERY WALL:** Superintendent Weaver has received an estimate for the repair of a retaining wall at the cemetery. It was well above what anyone anticipated and will not match the section that will remain. Further discussion was tabled until Mr. Weaver can attend to discuss with the Board.

**CLINTON STREET PROJECT:** Two bids were received for the re-construction of Clinton Street. The low bid was submitted by G.P. Smith. Based upon the recommendation from Sniedze Associates, Trustee Celentano moved to award the contract to low bidder G.P. Smith for \$132,415.00. Second by Trustee DeVogelaere. Vote, 4 ayes. CARRIED.

**BAILIFF:** During budget planning, the Board had discussed and agreed to hire a part-time bailiff for court nights. However the numbers were never added to the budget. Macedon pays \$9.07 an hour. Motion was made by Trustee Palmer, second by Trustee Celentano to create the part-time bailiff position. Vote, 4 ayes. CARRIED.

**BUDGET TRANSFERS:** Motion was made by Trustee Celentano, second by Trustee DeVogelaere to approve the following budget transfers as outlined by Village Treasurer:

\$5000.00 from A5182.4 Street lights to	A9950.9 Transfer to other funds (for Clinton St. Proj. H80)
\$2000.00 from A3120.1 Police overtime to	A9950.9 Transfer to other funds (H80)
\$6600.00 from A1990.4 Contingency to	A9950.0 Transfer to other funds (H80)
\$32,950.00 from A5112.2 Chips to	A9950.0 Transfer to other funds (H80)
\$2000.00 from A1990.4 Contingency to	A1110.4 Village justice – Contractual (to cover addition of
part time Bailiff)	

Vote, 4 ayes. CARRIED.

We received a \$20,000 reimbursement grant from the County towards the South Main St. parking lot. Village Treasurer Matteson transferred it into that Capital project, she is wondering if it shouldn't be transferred into the Clinton Street Capital project H80 as well. Further discussion needs to take place between Superintendent Cook and Mrs. Matteson.

**MARINA GATE:** Tabled.

**SMALL CITIES GRANT:** Mayor Daly reported on the informational meeting given by Stu Brown on the Small Cities Grant. There is \$750,000 available. It was attended by 21 people and there seems to be quite a bit of interest in this grant. According to Mr. Brown, if the Village goes through a procurement process, the costs for writing the grant may be included in the grant. There is a technical grant available for grant writing as well. Mr. Brown's fee for the grant submission is \$10,000 which would not be due until the next budget year. The first step in the process will be to solicit quotes from two other grant writing firms. At Trustee Salomon's suggestion, Mayor Daly agreed to talk with the mayors of Mount Morris and Canandaigua.

**LATTER DAY HARVEST:** Latter Day Harvest and Paul VanScott have come up with an idea for the rear of the storefronts on the north side of Main St. Presently, all buildings have their own individual dumpsters. Latter Day Harvest has already spoken with all the other property owners and they all agree. They would like to get one large dumpster that is accessed by key and get rid of all the other dumpsters. The larger dumpster will be put in a striped off area that according to them is not now used for parking. Motion by Trustee DeVogelaere, second by Trustee Celentano to approve their request pending approval of the dumpster site by Chief Dalton. Vote, 4 ayes. CARRIED.

Motion by Mayor Daly, second by Trustee Celentano to enter executive session for discussion of personnel and contractual matters at 9:10 pm. Vote, 4 ayes. CARRIED.

#### **EXECUTIVE SESSION**

Motion by Trustee Celentano, second by Trustee DeVogelaere to re-enter public session at 9:35 pm with no action having been taken. Vote, 4 ayes. CARRIED.

**OVERTIME:** Motion by Trustee Palmer, second by Trustee Celentano to rescind the motion of March 18<sup>th</sup> regarding no overtime allowed for department heads. Vote, 4 ayes. CARRIED.

**POLICE CONTRACT:** Motion was made by Trustee DeVogelaere, second by Trustee Celentano to ratify the police contract. Vote, 4 ayes. CARRIED..

**ADJOURNMENT:** Motion to adjourn at 7:20 p.m. by Trustee Celentano, second by Trustee DeVogelaere. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Village Clerk