

**VILLAGE OF PALMYRA BOARD OF TRUSTEES**

**REGULAR MEETING**

Nov. 20, 2017 6:30 p.m.

**ROLL CALL:** Present: Mayor Husk, Trustees Luke, Nolan, Perry and Warters and Attorney Williams.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

**APPROVAL OF ABSTRACT #6B:** Motion was made by Trustee Warters second by Trustee Perry to approve the payment of voucher 466 of 11/13 /17 for \$94.00 and Abstract #6B, dated 11/20/17 for vouchers 467-512 for \$195,131.93. Vote, 4 ayes. CARRIED.

**APPROVAL OF MINUTES:** Motion was made by Trustee Perry, second by Trustee Luke, to approve the minutes from Nov. 6, 2017, noting that as always the library will also be involved in the joint Christmas celebration. Vote, 3 ayes, 1 – abstain, Trustee Nolan. CARRIED.

**CORRESPONDENCE:** The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- Harbor Host report with thanks from the Mayor for doing such fine job with the program and for being such great ambassadors for the Village.
- Met with Mr. Hughes, a reporter who contributes to *Life in the Finger Lakes*: Palmyra will be featured in this summer's issue.
- Trustee Warters has been registered for the seminar in Utica on the new legislature regarding Zombie houses.
- WCVOA dinner meeting: Committee has been formed to talk with County about what Villages are allowed to relevy; Village of Palmyra will be hosting the January meeting of the WCVOA; tentatively set for Jan. 17<sup>th</sup>. Please speak up if you have an idea for a speaker.
- Premium rates for BCBS have been released, most policies will increase about 8.3%
- Congratulations to Supt. Robert Ike for being named NYS School Superintendent of the Year.

**TRUSTEE REPORTS**

Reporting for the Fire Dept., motion was made by Trustee Luke, second by Trustee Nolan to approve Mandy Hawkins, Scott Erdeli, and Andrew Curry for membership into the Fire Department following completion of the appropriate training and a satisfactory physical examination. Vote, 4 ayes, CARRIED.

The fire department would like to buy a machine for testing their masks that come with their air pack equipment. Chief Frederick has applied for a \$7500 grant on the \$10,000 piece of testing equipment. One of the questions that arose was if anyone else would like to “share” the equipment with us. Further discussion was tabled until Trustee Luke could get some of the questions answered.

**Trustee Nolan** – no report.

**Trustee Perry** asked Attorney William for clarification of where it stands with the unpaid code enforcement invoices being re-levied to the County. Attorney Williams said that for now the County would allow because they never notified us of anything different. The Clerk Treasurer will try to re-submit the ones from last May that we were told last May could not be re-levied.

**Trustee Warters** – no report.

**Attorney Williams** – no report.

**Mayor Husk** reported that he met with Becky Block, of *The Times* to clarify some of the things that were in her reporting about the Fire Dept. and Fire Company. Mayor Husk has been notified by the new CSEA rep, Paul Peters about upcoming union negotiations as the contract expires May 31, 2018. Board members should talk with Mayor Husk if they want different assignments before the Annual Organizational Meeting on Dec. 4. And lastly, Bonnie Hays will be happy to give a tour of any or all museums whereby the Board discussed a few dates.

**NEW/OLD BUSINESS:**

**LIGHTING UPGRADE – REJECT/ACCEPT BID:** Motion was made by Trustee Perry, second by Trustee Warters to reject any and all bids for the street lighting upgrade. Vote, 4 ayes. CARRIED. Mayor Husk would like to wait until the new year and then re-advertise to get more than two bids.

**PAID FAMILY LEAVE: OPT IN OR OUT BY DEC. 1<sup>ST</sup>:** Beginning Jan. 1, mandatory Paid Family Leave is required but as a municipality the Village may opt out. Even though the coverage is self-funded by the employees, motion was made by Trustee Perry, second by Trustee Nolan, to opt out of the Paid Family Leave coverage for 2018. Vote, 4 ayes. CARRIED.

**TRANSFER TO COVER FAYETTE ST. OVERAGES:** Motion was made by Trustee Nolan second by Trustee Warter , to authorize an Inter Fund loan from H71 to H45 of \$27,550 to cover the current \$27, 501.87 overages to date. Vote, 4 ayes. There are more overages anticipated but the Highway Supt. may be able to shift some of the costs to CHPS funding. There will be more on that at a future date.

**NEW SOFTWARE AND TIMELINE:** The Clerk Treasurer has been advised by Edmunds, our new software provider, that it would be wise to go live with the Financial module on June 1<sup>st</sup>. Then we will go live with the Utility module on July 1 and the Payroll module August 1, That way the trainers will be here to cover any questions that may come up with the Financial module.

**CREATE CAPITAL PROJECT FOR BALANCE OF SOFTWARE UPGRADE:** Motion was made by Trustee Nolan, second by Trustee Luke, to create Capital Project H6 Municipal Software Upgrade. Vote, 4 ayes. CARRIED.

**TRANSFERS FROM AFG1680.4 TO H6 CAPITAL PROJECT SOFTWARE UPGRADE:** Motion was made by Trustee Perry, second by Trustee Luke to authorize the Clerk Treasurer to move the balance of 1017-18 budgeted dollars of A, F and G1680.4 into the Capital Project H6, so the unexpended dollars will not lapse and go to Fund Balance at Fiscal Year end. Vote, 4 ayes. CARRIED.

**ALTERNATE POSITION ON HISTORIC PRESERVATION:** Motion was made by Trustee Luke, second by Trustee Nolan, to appoint Lisa Premyslovsky as alternate to the Historic Preservation Commission. Vote, 4 ayes. CARRIED.

Motion was made by Trustee Perry, second Trustee Nolan to authorize the Mayor to sign the license agreement granting permission for the eave encroachment at 122 Cuyler Street. Vote, 4 ayes. CARRIED.

**EXECUTIVE SESSION:** Motion was made and seconded to go into executive session to discuss personnel in the Police Department and union negotiations. Vote, 4 ayes. CARRIED.

The Board re-entered public session with no action having taken place.

**ADJOURNMENT:** Motion was made and seconded to adjourn at 7:03 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Clerk Treasurer