

**VILLAGE OF PALMYRA BOARD OF TRUSTEES**  
**REGULAR MEETING**  
March 18, 2008      6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Present: Mayor Daly, Trustees Husk, Piccola, Palmer and Nolan and Roy McMaster, Capital Market Advisors, Attorney Williams, and Superintendent Hopkins.

**CALL TO ORDER:** Mayor Daly called the public hearing to order at 7:00 p.m. noting that the following legal had been published in the official village newspaper:

**LEGAL NOTICE OF PUBLIC HEARING**  
2008-2009

The Village of Palmyra will hold a public hearing (in conjunction with the regular board meeting) on Monday, March 17, 2008 at 7:00 pm. The hearing will be held in the Trustee's Room of the Village Hall, 144 East Main Street, Palmyra, Wayne County, New York.

The hearing is for the purpose of allowing the Village residents to provide the Board of Trustees written or oral comments or ask questions on the tentative 2007-2008 budgets of the Village funds.

Compensation proposed to be paid each member of the Village Trustees is \$4,532; and to the Mayor \$5,665. A copy of the "Tentative 2007-2008 Budget" will be on file and available for public inspection in the Office of the Village Clerk during normal office hours.

Alicia M. Lynch  
Village Clerk Treasurer

Mayor Daly turned the floor over to Roy McMaster, Capital Market Advisors. Mr. McMaster briefly reviewed all three funds, general, water, and sewer. The proposed tax rate for 2008-2007 will be \$12.73 per thousand; a \$.03 increase per thousand over last year. Mayor Daly asked for any comments and/or questions from the public. Motion was made by Trustee Palmer, second by Trustee Nolan to close the public hearing at 7:15 pm. as there were no comments or questions forthcoming from the public. Vote, 4 ayes. CARRIED.

**BUDGET:** Trustee Nolan moved to adopt the budget as presented by Roy McMaster. Second was made by Trustee Piccola. Vote:

Mayor Daly	aye	Trustee Palmer	aye
Trustee Hopkins	aye	Trustee Husk	nay
Trustee Piccola	aye		

Vote, 4 ayes, 1 nay. CARRIED.

**WATER RATES:** Motion was made by Trustee Piccola, second by Trustee Palmer to amend the water rates that were passed at the last Board meeting effective June 1, 2008 as follows:

Minimum bill \$30.00 per quarter for 0-5 hundred cubic feet (up from \$20.00)  
Usage charge \$2.50 per hundred cubic foot after 5 hcf. (not \$2.51/hcf)

Mayor Daly	aye	Trustee Palmer	aye
Trustee Hopkins	aye	Trustee Husk	nay

4 ayes. CARRIED.

**APPROVAL OF MINUTES:** Motion by Trustee Piccola, second by Trustee Nolan, to approve the minutes from March 3, 2008 as submitted. Vote, 3 ayes, 2 abstain, Trustees Palmer and Husk. CARRIED.

**ABSTRACT #10:** Motion was made by Trustee Piccola second by Trustee Nolan, to approve the payment of Abstract #10, vouchers 770-856, for \$101,908.13. Vote, 4 ayes. CARRIED.

**ANNOUNCEMENTS/CORRESPONDENCE:** The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- White paper on area code 315 solution
- Time Warner Cable regarding programmer contracts
- WC Planning Dept: Notice of Public Hearing on Consolidated Ag district
- WC Planning Dept: GIS needs assessment
- NYSEG – Analysis of surface/subsurface sampling, Former Gas Plant

**TRUSTEE REPORTS:**

**Trustee Husk** reviewed Supt. Hopkins's written report, highlighting equipment rehab and tree work.

**Trustee Nolan** reported on the Zoning and Planning Board. Both Boards are looking at changing the nights for their meetings. The Board discussed training and whether the code discussions/reviews that were discussed previously could go toward filling the training requirement. The Board would like to see an outline of what will be discussed before making a determination.

**Trustee Piccola** reported that he has asked Roy McMaster to provide a bond resolution for the next meeting. Mr. McMaster will forward the request to our bond counsel.

**Trustee Palmer** reported that the February report from ST Environmental has been submitted and will be on file with the Clerk.

**Attorney Williams** –no report.

**Mayor Daly** provided her usual written report highlighting that the SRTS grant will be submitted as soon as the color copies have been made. As a point of information, Trustee Piccola stated that the \$60,000 for the Main Street surveillance cameras have been removed from that grant application.

**NEW/OLD BUSINESS**

**TRANSPORTATION PRIORITIES MEETING:** Congress will be reauthorizing SAFETEA-LU (the "Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users) in 2009. There will be a meeting at the Rochester City Council Chambers on April 6<sup>th</sup> at 2:30 pm. Local representatives are asked to attend to provide input about their transportation and infrastructure needs. Possibly, Supt. Boesel will be attending, Mayor Daly will be out of town.

**ASBESTOS SURVEY:** The Board reviewed the estimates for the asbestos survey for 221 Park Drive. Motion was made by Trustee Piccola, second by Trustee Husk to award the contract to low bidder, Lozier Environmental Consulting, Inc. for \$3,250.00. Vote, 4 ayes. CARRIED.

**JOHNSON STREET FENCE:** The chain link fence bordering the cemetery was damaged by a car sliding down a driveway from a residence on Johnson Street. The owner of the car/property would like to fix the fence himself rather than submit a claim to his insurance company. An estimate from NY Fence came in at \$1,085 to repair. On advice from counsel, the Village will submit a claim into the property owner's insurance company. The Clerk Treasurer was instructed to notify homeowner and submit the claim.

**NEW YORK'S 529 COLLEGE SAVINGS PROGRAM:** Endorsed by NYCOM, NY's 529 College Savings program allows employees to save for their children's tuition through payroll deduction. Before asking a representative in for a presentation, the Clerk Treasurer will forward information to the departments to see if there is any interest.

**MICRO ENTERPRISE LOANS:** The Board revisited the topic of giving Micro Enterprise loans to retail shops on the second floors. There was some question

about requiring handicapped accessibility. Trustee Piccola suggested that the Board make that determination on a case by case basis. The Board concurred; no vote was necessary as there was no change in policy.

**PERFORMANCE REVIEW FORM:** The Board briefly reviewed the proposed performance review forms that the Mayor had shared. The Clerk Treasurer had not customized the form for the Clerk office positions. There were several areas of the form that the Board thought should be left in; ie. a place for the employee to "sign off" after the review and several suggestions on other things to include. The Clerk Treasurer will bring something specific to the April 21<sup>st</sup> meeting.

**MANCHESTER WATER LINE ASSESSMENTS:** The Clerk Treasurer is waiting to hear from the Village of Newark about their assessments to see if there is an opportunity to share in the cost of the grievance procedure. After talking with the Manchester assessor, it would be highly unlikely that the assessment would be lowered after contesting it with her – she bases her assessment on the state utility recommendations. The form needed to file a grievance will be sent. Several years ago, Michelle Villani acting on behalf of both villages, Newark and Palmyra, was successful in getting our assessments lowered.

Mayor Daly researched homesteading in New York State through NYCOM's Wade Beltramo. According to Mr. Beltramo, this procedure (giving abandoned properties away to owner-occupied investors in exchange for bringing the property up to code) would be illegal. Mr. Beltramo believes there is a way to achieve the same results through local adoption of the Urban Renewal Law and the Municipal Redevelopment Law. The steps are outlined in the Municipal Mgmt. Series: Community Redevelopment: The Urban Renewal Law, Urban Renewal Agencies and Community Development Corporations, April 2004 and Community Redevelopment: The Municipal Redevelopment Law and Urban Renewal Corporations, May 2004.

**SUPPLIES/PURCHASING:** The Board briefly discussed having the Village Clerk's office do all the ordering for office and janitorial supplies.

**EXECUTIVE SESSION:** Motion by Trustee Nolan, second by Trustee Piccola to enter into executive session for the discussion of a contractual matter. Vote, 4 ayes. CARRIED.

**PUBLIC SESSION:** Motion by Trustee Husk, second by Trustee Palmer to re-enter public session with no action having been taken. Vote, 4 ayes. CARRIED.

**ADJOURNMENT:** Motion by Trustee Piccola, second by Trustee Nolan to adjourn at 9:30 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Clerk Treasurer