

Preservation Commission Meeting Minutes  
July 31, 2008

Present: Rhett Butler, Chris Daly, Vicky Daly, Jim Elliott, Michael Haskins, Mitch Smith, Judy Zanin

The meeting was called to order at 7:00 pm

Old Business:

- 1) Set regular time and date for meetings – 2<sup>nd</sup> Thursday of each month at 7:00 pm, at the Sexton Building, which will be reserved by Mayor Daly. Motion made by Mitch Smith, 2<sup>nd</sup> by Jim Elliott.
- 2) At the Chair's request, Chris Daly contacted Tracey Curry, Editor of the Courier Journal to get details about how to submit press releases. Tracey said that they were free; should be limited to 450 words; could be submitted by email; should be submitted by Friday for Wednesday publication.
- 3) Mitch said he would contact Julian Adams regarding training dates, possibly to schedule them in September or October.
- 4) Preservation League Grant – Mayor Daly said the results should come in August. She said the following Tuesday Nancy Todd from SHPO would pick up the blue survey forms.
- 5) Mitch Smith asked if there would be a mailbox for the Preservation Commission at the Village Hall. Mayor Daly said she would check on it. Mitch also asked about having storage space in the Village Hall. Mayor Daly said that the Commission could probably have a filing cabinet there.

New Business:

- 1) Mitch Smith contacted Fairport's Preservation Commission Chairperson, but had no response. He also contacted the chair of East Aurora's Preservation Commission, who was helpful. The Chair of East Aurora's commission Mark Warren, told Mitch that Orchard Park was also starting a Preservation Commission, and East Aurora's commission was being helpful to them, as well. Mr. Warren told Mitch that East Aurora was careful to explain the goals of their commission to the public. East Aurora's commission had voluntary landmark status, and their commission explained to the public what that entailed, for instance, to use the board for recommendation for changes to the owner's building. Mr. Warren also pointed out that the commission could be more stringent with commercial buildings than residential ones.\
- 2) Mayor Daly suggested that the Preservation Commission obtain a copy of Zion Episcopal Church's landmark nomination paperwork. She also suggested copying East Aurora's info, to use as a model for the Palmyra Preservation Commission.
- 3) Jim Elliott suggested the Commission do what we could to educate the public about tax credits and assessment.

- 4) "Homework" – to obtain the East Aurora info, and annotate it for the next meeting, to see what we can use for our purposes.\
- 5) Mayor Daly said that Roger Brown spoke to her, (Spencerport Mayor Ted Walker suggested they get in touch with each other.) Mr. Brown has a not for profit mission to preserve towns (like Palmyra). He organized a charrette for downtown Williamson, to come up with recommendations for architectural guidelines. Mayor Daly suggested that there might be grant money to do something similar in Palmyra. She suggested that we look for planning grants.
- 6) Chris Daly was asked to contact the Courier Journal to have them put the regular Preservation Commission Meeting on the 2<sup>nd</sup> Thursday of each month on the calendar
- 7) Jim Elliott said that Tracey Curry of the Courier Journal was interested in featuring a historic building , possibly once per month.
- 8) Mayor Daly suggested that historic buildings of Palmyra be featured on display in the Village Hall.

Next Meeting:

- We are to get a list of buildings to have their photos taken, for featuring in the local paper or village hall or library. Perhaps George Larsson's book of notable Palmyra architecture might be helpful.

Motion to adjourn: Made by Judy Zanin, 2<sup>nd</sup> by Jim Elliott.

The meeting closed at 8:10 pm.