

**VILLAGE OF PALMYRA  
BOARD OF TRUSTEES  
Regular Meeting  
November 19, 2007 7:00pm**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Present: Mayor Daly, Trustees Palmer, Piccola, Husk, and Attorney Williams. Trustee Smith absent.

**APPROVAL OF MINUTES:** Motion was made by Trustee Piccola, second by Trustee Palmer to approve the minutes from the November 5, 2007 meeting as submitted. Vote, 3 ayes. CARRIED.

**APPROVAL OF ABSTRACT #6:** Motion was made by Trustee Piccola, second by Trustee Palmer to approve payment of Abstract #6, vouchers 462-543 for \$212,654.47. Vote, 3 ayes. CARRIED.

**CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION:** The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- EMS report from the County
- Thank you from Donna and Bob Stivers/Stivers Seneca Marine

**TRUSTEE REPORTS:**

**Trustee Husk** – no report.

Reporting for the Fire Department, **Trustee Palmer** reported that they will be sponsoring a Blood Drive on December 27 from 2 – 7 pm in honor of Vince Craft's many years of service to the Fire Department and Ambulance Corp.

For the Water/sewer departments, Trustee Palmer reported that he is in receipt of the monthly operating report for October from STES. It will be on file at Village Hall.

**Trustee Piccola** reviewed Supt. Boesel's written report, highlighting the completion of the sidewalks on Stafford Street under budget.

After a brief discussion, Trustee Piccola moved to transfer \$1400 from F1990.4 Water contingency to A8320.4 Water Supply and Pumping to purchase a pump and hoses for water main repairs. These were inadvertently left out of the 07-08 budget. Trustee Husk seconded the motion. Vote, 3 ayes. CARRIED.

Trustee Piccola reviewed the fuel report that was submitted by Supt. Boesel. Last year, we anticipated \$2.00 per gallon. We will probably be over budget this year and will need to budget much more for next year.

And finally, Trustee Piccola completed the annual audit of the Village Court. There were no deficiencies but security still an issue. The additional lateral files from Monroe County and the storage area upstairs have relieved some of the storage problems. Court Clerk Patty Peterson has been pursuing grants for security improvements.

Supt. Boesel has been in contact with the County about taking our ground up leaves/brush to them. The County is undertaking a project to sell mulch.

**Trustee Smith** – absent but Mayor Daly reported on Celebrations. She attended a meeting with the Merchants Association and shared the poster that advertises "*Christmas in the Village*", November 30 – December 2. There will be the annual tree lighting on Friday, breakfast with Santa and carolers on Main Street on Saturday. The event is sponsored by a partnership between the Merchants Association, the village, Historic Palmyra and the Palmyra Elementary PTO.

**Attorney Williams** reported that he is working on the draft for the lease for the Skateboard Committee. He just received some information from NYCOM that will help.

Mayor Daly asked him if he had a chance to review the information from Hornell on residential occupancy permits. He did but feels it will require a lot of work on the part of the Code Enforcement officer and if they were to miss something on an inspection and the house burns down we may be held liable. Trustee Piccola feels that we have a hard enough time getting the inspections done on multiple family dwellings much less trying to tackle single-family homes. Trustee Husk and Palmer agreed that it would be a lot more work and probably not worth pursuing.

Mayor Daly provided her usual written report which will also be on file in the Clerk's office, highlighting her recent trip to London. She represented Canal New York at the World Travel Market, the world's largest tourism trade show. The people that attend are tour operators and travel writers.

**NEW/OLD BUSINESS:**

**UPWARD BOUND:** As polled recently by phone, motion was made by Trustee Palmer, second by Trustee Piccola to formally allow Upward Bound to name the Village Hall as their emergency shelter which is where the children attending Upward Bound would be relocated to should 126 Cuyler Street need to be evacuated. Vote, 3 ayes. CARRIED.

**TOWN OF MANCHESTER FIRE CONTRACT:** Motion was made by Trustee Palmer, second by Trustee Husk to authorize the Mayor to sign the three year contract fire contract with the Town of Manchester which includes a 6% increase for each year. Vote, 3 ayes. CARRIED.

**SHARED HWY SERVICES GRANT:** Mayor Daly moved to adopt the following resolution for the SMSI program:

**RESOLVED:**

1. The Village Board of the Village of Palmyra authorizes the Village Mayor, Victoria Daly, to submit and application as a co-applicant to the Shared Municipal Services Incentive (SMSI) Grant Program for the 2007-2008 Program Year.
2. The Town of Palmyra shall act as the "Lead Applicant" for the SMSI grant application, the Village of Palmyra will as a "Co-Applicant".
3. The Village Board authorizes the Village Mayor to execute all financial and/or administrative processes relating to the grant program.
4. The grant application shall be submitted for a "Shared Highway Services Incentive" award that would enable the Town and Village of Palmyra and the neighboring Towns of Macedon and Walworth to jointly purchase and share the use of specialized highway equipment. The Towns and Village have identified the need to purchase a combination vacuum truck/street sweeper, a bucket truck and a rubber-tired excavator. The project has been proposed to reduce the cost of government services by the cooperative purchase of expensive equipment that will be used to maintain stormwater drainage systems, sweep roads and streets, trim municipally-owned trees, replace traffic signal lights and street lights, for excavating soil for various highway and street projects and maintenance activities.
5. The Town of Palmyra will apply for the SMSI grant program with the Village of Palmyra and the Towns of Macedon and Walworth as co-applicants.
6. Based on the estimated cost of \$517,360 for the equipment to be purchased and shared, the Village will apply for a maximum grant amount of \$465,624. The local share of the project cost will be \$51,736.
7. The Town of Palmyra is committed to providing 36.00 percent of the local share of the project cost, or \$18,624.50.
8. The Village of Palmyra is committed to providing 29.70 percent of the local share of the project cost, or \$15,362.50.
9. The Town of Macedon is committed to providing 17.15 percent of the local share of the project cost, or \$8,874.50.
10. The Town of Walworth is committed to providing 17.15 percent of the local share of the project cost, or \$8,874.50.
11. The source of the funds to pay the Towns' local shares will come from the respective Highway Equipment Reserve Accounts of the Lead Applicant and the two Town Co-applicants. The source of the funds to pay the Village's will come from the Village's General Fund Budget Line Item A1640.2 entitled "Equipment Capital Outlay for Central Garage."
12. The Town of Palmyra will issue a Bond Anticipation Note (BAN) in the amount of \$517,360 to have the funds on hand to pay for the equipment on delivery. The Town of Palmyra will request reimbursement from the State for \$465,624 and \$33,111.50 from the three co-applicants to be used with its local share of \$18,624.50 to retire the BAN.

13. The Town of Palmyra will work with the Village of Palmyra and the Towns of Macedon and Walworth to prepare and execute an inner-municipal agreement setting forth individual responsibilities for the implementation of the project including, but not limited to, the required financial commitments, use and maintenance of the equipment, storage of the equipment, insuring the equipment, and scheduling use of the equipment.

Vote, 4 ayes. CARRIED.

**EXECUTIVE SESSION:** Motion was made by Trustee Husk, second was made by Trustee Piccola to enter executive session at 7:45 pm for discussion of personnel. Vote, 3 ayes. CARRIED.

Motion by Trustee Palmer, second by Trustee Piccola to re-enter public session with no action having taken place at 8:15 p.m. Vote, 3 ayes. CARRIED.

**ADJOURNMENT:** Motion to adjourn at 8:15 p.m. made by Trustee Palmer, seconded by Trustee Piccola. Vote, 3 ayes. CARRIED.

Respectfully Submitted,

Alicia M. Lynch  
Clerk Treasurer