

VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING
June 16, 2008 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Mayor Daly, Trustees Palmer, Husk and Piccola, and Attorney Williams. Trustee Nolan – absent.

CALL TO ORDER: Mayor Daly called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES: Motion by Trustee Piccola, second by Trustee Palmer to approve the minutes from June 2, 2008 as submitted. Vote, 3 ayes. CARRIED.

APPROVAL OF ABSTRACT#1: Motion was made by Trustee Husk, second by Trustee Piccola, to approve the payment of Abstract #1, vouchers #1-79, for \$143,027.12. Vote, 4 ayes. CARRIED.

ANNOUNCEMENTS/CORRESPONDENCE: The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- NYS Canal Corp: contract fully executed, bidding process can begin
- Selective Way Insurance Renewal recap
- County Tax Burden Initiative
- Draft Regulations to Control Truck Traffic
- Announcement: one meeting in July and August, first Monday only

TRUSTEE REPORTS:

Reporting for the Fire Department, **Trustee Husk** moved to accept Danielle Herman for membership into the Fire Department Ambulance Corp. and Mary Jane Eidman for membership into the Fire Department Fire Police, following completion of the appropriate training and a satisfactory physical examination. Trustee Palmer seconded the motion. Vote, 3 ayes. CARRIED.

Trustee Piccola reviewed Superintendent Boesel's written report highlighting that the fourth round of brush pickup was started today, many old street signs have been replaced, most of the Village streets have been swept and the crew has cleaned out approximately a third of the catch basins.

Trustee Piccola reported on his court room audit and submitted the annual audit checklist for the file. There is still a security concern and Patty Peterson will be submitting another grant for the installation of a teller's window. The court will also be initiating electric reporting of: CDRs (information for rap sheets) and domestic violence orders of protection. The Court has received approval of the Credit Card Program which should be up and running by the end of June. Court Clerk Peterson is in the process of moving and securing all court records from the basement to the new storage room upstairs. Trustee Piccola concluded that overall, he would rate the efficiency of the village court office as excellent.

Trustee Palmer reported that the operational report has been submitted by STES for May and will be on file in Village Hall.

Attorney Williams – no report.

Mayor Daly provided her usual written report which included a list of the recent meetings she had attended.

NEW/OLD BUSINESS

PALMYRA HISTORIC PRESERVATION COMMITTEE: After reviewing recent letters of interest, Mayor Daly announced the following appointments to the Historic Preservation Committee:

Jim Elliott	Mitchell Smith
Mike Haskins	Judy Zanin
Christine Daly	

The committee will meet and decide who will become the chair and when they will have their regular meetings. Terms have yet to be worked out.

HYDE PARKWAY: Superintendent Boesel reported on the status of Hyde Parkway and reported that the requested estimates have been received from Sniedze Associates. Supt. Boesel and Bob Raeman, Sniedze Associates walked the entire length of Hyde Park to assess what needs to be done. They broke the project into two segments: Main to Jackson and Jackson to Foster. Jackson to Foster is in fairly decent shape. Test holes were done which revealed a good gravel base with approximately a 4-8 inch top. The estimates for Main to Jackson included pricing for slip lining the sanitary sewer which is approximately 655 feet long, a new water main and granite curbing. The total cost for the Main to Jackson segment is estimated at \$247,287.50. The total cost estimate for the Jackson to Foster segment is \$157,322.59. Supt. Boesel feels the highway department can contribute to the project by doing the storm sewers which would reduce the cost by about \$11,000.00. The grand total including contingency and engineering is \$617,000.00.

Further discussion was tabled until the Board has time to review the estimates.

28TH NEW YORK CIVIL WAR RE-ENACTORS: The Board heard a request from Simon Taylor of the 28th NY Civil War Re-enactors. They would like permission to set up an encampment in the Village park for the July 4th festivities, from Friday, July 4th morning through Saturday July 5th. They will be marching in the July 4th parade. Motion was made by Trustee Piccola, second by Trustee Palmer to allow the 28th NY Civil War Reenactors to set up an encampment towards the north end of the Village Park for July 4 – July 5, 2008. Vote, 4 ayes. CARRIED.

HOMECOMING PARADE REQUEST: Motion was made by Trustee Piccola, second by Trustee Palmer, to approve the request from Pal-Mac AD Ciaburri to hold the homecoming parade on September 19th at 6:00 pm. Vote, 3 ayes. CARRIED.

LDS REQUEST: Motion was made by Trustee Piccola, second by Trustee Palmer to allow the Church of Latter-Day Saints to install two port-a-potties from July 10th through July 20th behind the Grandin Building, in the lower-parking lot, location to be as directed by a representative of the Village, any problems and/or cleanup will be the sole responsibility of the church, to be removed no later than July 21st. Vote 3 ayes. CARRIED.

EPF GRANT SUBMISSION: Announcements were released last week for grant winners for the EPF grant –the Village was not one of them. However, another round for grant submission has been announced and applications need to be in by June 30th. Mayor Daly spoke with Kevin Millington, NYS DOS, who suggested we resubmit our application. Mr. Millington had previewed our application last year. Bob Raeman, Sniedze Associates, has offered to update the application with new dollar amounts at no cost to us. Motion was made by Trustee Palmer, second by Trustee Piccola, to submit an application to the Environmental Protection Fund and authorize the Mayor to sign same, to be submitted by June 30, 2008. Vote, 3 ayes. CARRIED.

ANOTHER EPF GRANT OPPORTUNITY: Genesee Finger Lakes Regional Planning Council (G/FLRPC) would like to submit a 2008-09 EPF LWRP grant under the grant category of “Downtown and Hamlet Revitalization” for *Creating Residential Upper Floors: A Regional Guidebook for Revitalization*. They would like Palmyra to be the sponsoring municipality. The village of Palmyra can execute an agreement with G/FLRPC that transfers all responsibility, liability and cost in administration of the grant to G/FLRPC. There will be no financial cost to the Village except some in-kind support. Motion was made by Trustee Husk, second by Trustee Piccola to adopt the following resolution:

RESOLUTION AUTHORIZING SPONSORSHIP OF APPLICATION TO NEW YORK STATE UNDER THE LOCAL WATERFRONT REVITALIZATION PROGRAM FOR FUNDS TO DEVELOP CREATING RESIDENTIAL, COMMERCIAL AND MUNICIPAL UPPER FLOORS: A REGIONAL GUIDEBOOK FOR REVITALIZATION

WHEREAS, the Village of Palmyra is aware that the Genesee-Finger Lakes Region has exhibited a need to guide building owners, local governments and interested citizens through the issues and steps needed to create options in the upper floors of buildings in downtown, commercial and mixed use areas; and

WHEREAS, the Village of Palmyra sees the development of upper floors in the Genesee-Finger Lakes Region to be consistent with downtown and hamlet revitalization; and

WHEREAS, Genesee/Finger Lakes Regional Planning Council has experience to work on this project given their expertise and capacity with downtown and hamlet revitalization, historic preservation, and local government planning and training; and

WHEREAS, the State of New York, through the Environmental Protection Fund (EPF) and the Local Water front Revitalization Program (LWRP), has made funding available for a variety of projects, including downtown and hamlet revitalization; and

WHEREAS, only municipalities, defined as a city, county, town, or village are eligible to submit applications for such funding;

NOW, THEREFORE, BE IT RESOLVED that the Village of Palmyra will sponsor an application for funds, to be known as the *Creating Residential, Commercial and Municipal Upper Floors: A Regional Guidebook for Revitalization*, to be developed by Genesee/Finger Lakes Regional Planning Council.

BE IT FURTHER RESOLVED that Mayor Victoria W. Daly is hereby authorized to certify that the information contained in the application is true and correct and is hereby authorized to accept any grant award resulting from the grant application and to execute any and all documents necessary to accept and/or implement the project; and

BE IT FURTHER RESOLVED that Mayor Daly, on behalf of the Village of Palmyra is hereby authorized to execute an agreement with Genesee/Finger Lakes Regional Planning Council for the development of the *Creating Residential, Commercial and Municipal Upper Floors: A Regional Guidebook for Revitalization* project.

Vote, 4 ayes. CARRIED.

TERMINAL WALL IMPROVEMENT PROJECT/NEGATIVE DECLARATION:

Motion was made by Trustee Piccola, second by Trustee Husk that the Village of Palmyra has determined that the terminal wall improvement project will not have a significant environmental impact on the environment and a Draft Impact Statement will not be prepared. Vote, 3 ayes. CARRIED.

REQUEST FOR PROPOSALS/WATER TREATMENT STUDY: The Board reviewed the RPF submitted by Sniedze Associates for the Water treatment study. Motion was made by Trustee Piccola, second by Trustee Husk to instruct Sniedze Associates to proceed with advertising the Request for Proposals. Vote, 4 ayes. CARRIED.

WATER LINE ASSESSMENT: The Village and Attorney Villani are still waiting to hear from the Manchester assessment review board about a date for the second half of our appointment.

ANIMAL ORDINANCE: The Board reviewed the proposed Animal ordinance which will tighten up regulations about cleaning up after your dog as well as set requirements for the housing of livestock within the Village. Motion was made by Trustee Piccola, second by Trustee Husk to set a public hearing for the animal ordinance for August 4th. Vote, 3 ayes. CARRIED.

CURFEW ORDINANCE: The Board reviewed and discussed a proposed Curfew ordinance. One such ordinance is one the books in East Rochester and they feel it significantly helped to improve their crime rate and instances of criminal mischief. Attorney Williams will make some suggested changes and forward them to the Board within the next couple of weeks. If the proposed law is ready the Board will schedule a hearing for the same night as the Animal ordinance.

REGULATION OF RESIDENCY AND ACTIVITIES OF SEX OFFENDERS:

Attorney Williams submitted a copy of an ordinance which further defines State regulations and would give the Village some control on where sex offenders can reside.

The Board wondered about some additions to the list of off-limit places. Attorney Williams will research and report back. A tentative hearing date was set for August 4th.

OVERNIGHT PARKING IN PUBLIC LOTS: Questions have cropped up about commercial equipment being stored in the municipal lots. Attorney Williams will review Chapter 183 Traffic and report back.

PUBLIC INPUT: Judy Zanin announced that auditions for Shakespeare in the Park will be June 28th at the Park and Club Rooms.

EXECUTIVE SESSION: Motion was made by Trustee Piccola, second by Trustee Palmer to enter executive session for discussion of a contractual matter at 8:40 p.m. Vote, 3 ayes. CARRIED.

PUBLIC SESSION: Motion was made by Trustee Palmer, second by Trustee Piccola to re-enter public session with no action having taken place in executive session. Vote, 3 ayes. CARRIED.

ADJOURNMENT: Motion by Trustee Piccola, second by Trustee Husk to adjourn at 9:30 p.m. Vote, 3 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Clerk Treasurer