

**VILLAGE OF PALMYRA
BOARD OF TRUSTEES**
February 7, 2005 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Mayor Daly, Trustees Piccola, Celentano, Hopkins, and Palmer, Attorney Williams, Bob Raeman and the official Village Crier, James Bush.

CALL TO ORDER: Mayor Daly called the meeting to order at 7:00 p.m. She welcomed the official Village Crier Jim Bush who read the following proclamation in celebration of the one hundredth birthday of Rotary International:

WHEREAS, Rotary International will celebrate its one hundredth anniversary of service around the world in the year 2005; and

WHEREAS, the Palmyra-Macedon Rotary Club has served the communities of Palmyra and Macedon since its founding in 1950; and

WHEREAS, that service has supported the people and institutions of both towns through contributions to libraries, day care centers, the Palmyra Community Center, the Wayne County Fair, the American Red Cross, the Salvation Army, the Pantry and Good Neighbor Fund among many others; and

WHEREAS, Pal-Mac Rotary looks to the future in its support of the Palmyra-Macedon Rotary Interact Chapter and our high school students; and

WHEREAS Rotarians in Palmyra and Macedon as well as world wide strive on a daily basis to live the Rotary motto,

"SERVICE ABOVE SELF"

THEREFORE, let it be known that in the Village of Palmyra, Wayne County, New York, that Wednesday, February 23, 2005 will be

ROTARY DAY

So proclaimed by the Palmyra Village Board
February 7, 2005

Vicky Daly, Mayor

Mayor Daly presented a written version of the proclamation to Club president Bill Dean. President Dean thanked the Village Board on behalf of all Rotarians.

APPROVAL OF MINUTES: Motion by Trustee Celentano, second by Trustee Hopkins to approve the minutes from January 17, 2005 noting that the next meeting with Roy McMaster is February 21st not February 17th as written. Vote, 4 ayes. CARRIED.

Motion was made by Trustee Celentano, second by Trustee Piccola to go into executive session for discussing Micro-Enterprise loan applications which may contain confidential financial information. Vote, 4 ayes. CARRIED.

EXECUTIVE SESSION

Motion was made by Trustee Piccola, second by Trustee Celentano, to re-enter public session with no action having taken place during executive session. Vote, 4 ayes. CARRIED.

MICROENTERPRISE LOAN APPROVALS: Motion was made by Trustee Hopkins, second by Trustee Celentano, to approve the following business loan applications:

Loan #6: \$16,000 to David and Linda Mead, Logo Factory for business improvements, expansion and relocation.

Loan #7: \$25,000 to Cynthia Kukuvka, Attorney for business improvements.
Vote, 4 ayes. CARRIED.

Motion was made by Trustee Hopkins, second by Trustee Celentano, to approve the transfer of Bob and Cindy Surline's micro-enterprise loan to CLC of Palmyra, LLC and to authorize the Mayor to sign the consent of mortgage assumption. Vote, 4 ayes. CARRIED.

ANNOUNCEMENTS/CORRESPONDENCE: The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- Wayne County Office of Emergency Mgmt – meeting notice/County mitigation plan.

TRUSTEE REPORTS: Trustee Hopkins reported on his findings on a rubber roof replacement for the Village Hall garage which has been leaking. The warranty on a rubber roof would only be 10 years and the cost would be just about the same as a shingled one. However, the shingles would have a warranty of 30 years. He will put together the specs for a shingled roof so that the Village can advertise for bids.

Trustee Palmer reported that Bob Raeman, Sniedze Associates has submitted estimates on converting both restrooms at the Fire Hall into handicapped accessible. It would run about \$35,000.00. There being no money in the budget for this at this time, they will be informing anyone in advance that wants to reserve the Hall that the restrooms are not handicapped accessible. Trustee Palmer will be studying it further.

Additionally for the Fire Department, the rumors are true, we have received a \$129,000 grant for the purchase of a new pumper truck. The old pumper will be sold in order to be able to come up with the initial down payment on a new one. The Fire Department has contacted someone to give them an appraisal of our pumper. We should be able to sell it fairly easily. The purchase and sale of both pumpers will be let out to bid.

For Buildings and Grounds Maintenance, Trustee Palmer reported that the cemetery is still open and we have been able to perform interments all winter. The burials take longer because the snow needs to be removed before the grave is excavated.

Trustee Piccola had no report but requested an executive session towards the end for discussing a contractual matter.

Trustee Celentano reported that he has met with Brian Bieda and Richard Clayton to review the status of the upgrades to the water and sewer plants. They discussed the backflow issue as well; further discussion on this will be handled under new and old business.

Attorney Williams reported he is still working on the Hyde Parkway contractor issue. The ball is in their court.

Mayor Daly provided her usual written report but specifically pointed out that Carol Ann Joki, the director of the Small Business Development Center, has made two presentations on starting and expanding a small business here in Palmyra. Both presentations were very well attended.

NEW/OLD BUSINESS:

OPERA HOUSE FEASIBILITY STUDY: Irene Unterborn and Bob Surline shared their vision for renovation of the upstairs. They requested \$600.00 to have a feasibility study done by Bero Associates with their vision in mind. The feasibility study would cost \$1800. If the Village commits to the first \$600.00 the remainder will be paid through a grant from the NY Council on the Arts. The last study done in 2000 by Bero Associates was quite different and included two floors of office space. Motion was made by Trustee Palmer, second by Trustee Piccola to transfer \$600 from the Pliny Sexton fund to pay for the Village's share of the feasibility study. Vote, 4 ayes. CARRIED. Irene reminded everyone about the upcoming Curling on the Canal scheduled for February 20th.

PARK REQUEST: Arlene Coffey of Cuyler Street submitted a written request to pitch a 30' X 50' tent for her wedding reception in the park on August 7th. The tent and chairs will be set up in the morning and removed later that same day. Motion by Trustee Piccola, second by Trustee Hopkins, to approve Ms. Coffey's request. Vote, 4 ayes. CARRIED.

RON FINEWOOD DEVELOPMENT: Ron Finewood addressed the Board regarding his plans to develop the property annexed to the Village and formerly owned by Allendale Columbia School. Mr. Finewood would like to build an active adult-living experience community. It would involve construction of multifamily buildings on the property. As the current zoning laws do not permit that type of construction, he would like some ideas from the Board on how to proceed.

The project would involve no federal or state funding and the units would be open for rental to seniors only. The Town of Palmyra is considering running sewer lines out to the Bear Hill Drive area. If Mr. Finewood is allowed to proceed with the development, he would be able to share in the cost of these sewer lines. It would be far less expensive for all involved if the sewer lines can be put in through Mr. Finewood's property versus around it.

Mr. Finewood explained that he has not yet engaged an engineer; he would like first to know if the Village would consider changing the zoning before he invests that type of money. He provided copies of a computer rendering of what he has in mind. His plans include buildings that would house at least eight families each, roughly 1,000 square foot per unit. Each unit would include two bedrooms, two baths, dining area, kitchen, laundry and storage area. He would also like to build the street to Village specifications in order to dedicate it to the Village.

The Board concurred that Mr. Finewood's proposal would be an excellent and well-needed addition to the Village. Attorney Williams outlined a sequence of different scenarios in relation to zoning and offered to speak with Mr. Finewood's attorney. Future discussion was planned to chart the best course of action.

HOWELL STREET COMPLETION: Bob Raemen, Sniedze Associates, recapped the Howell Street project. The water line and water services have all been replaced and all other non-village utility services have been relocated and/or replaced. The catch basins, storm drains and stone have already been purchased for the completion of the project. The Board discussed the feasibility of the Village crew being able to complete it this spring/summer. Mr. Raeman estimates that it would cost about \$360,000 to bid the project out. Mr. McMaster will be consulted for estimates on bonding. The Board agreed with Superintendent Boesel that the finishing of Howell Street would almost be impossible for our crew to complete with everything else they need to do in the summer.

PROCUREMENT POLICY: The Board briefly discussed the current procurement policy and requirements for blanket purchase orders. Superintendent Boesel will meet with Clerk Treasurer Lynch to discuss and outline a proposal of recommended changes.

PALMYRA BOWL/COMMUNITY CENTER FUNDRAISER REQUEST: Motion was made by Trustee Palmer, second by Trustee Piccola to approve the request from Palmyra Bowl and the Community Center for street closings for the annual fundraiser on June 10 - 12, 2005. Vote, 4 ayes. CARRIED.

CANAL STREET PROPERTY: The Board discussed an easement for the Canal Street property. Attorney Williams suggested that he can add whatever we need to the deed if and when the property is sold. Mayor Daly was approached by Habitat for Humanity about donating the land. The Village would be required to dispose of it for "fair market value" as verified by the village attorney.

SIGN ORDINANCE: Mayor Daly would like to see new signs covered under the façade program when the new ordinance goes into effect. Motion by Trustee Celentano, second by Trustee Piccola to allow reimbursement for new signage under the façade improvement program as long as said signage is in compliance with the new (2005) sign ordinance. Vote, 4 ayes. CARRIED. The new sign ordinance will be discussed at the next Board meeting with Bob Grier.

GOSC FACADE PROGRAM: The Governor's Office of Small Cities has approved that applicants to the Micro Enterprise Loan program may apply for funds for façade improvements. When the Village first applied for this program, this use of funds was deemed inappropriate but the GOSC has since changed their minds. Notification of this has been passed along to all the merchants.

BACKFLOW PREVENTION: Attorney Williams will draft a local law to include a section on backflow prevention for Board review. It would be an amendment to the chapter on water.

Motion by Trustee Piccola, second by Trustee Hopkins to enter executive session for discussion of possible litigation. Vote, 4 ayes. CARRIED.

EXECUTIVE SESSION

Motion by Trustee Piccola, second by Trustee Celentano to re-enter public session with no action having been taken. Vote, 4 ayes. CARRIED.

ADJOURNMENT: Motion to adjourn at 9:45 p.m. by Trustee Piccola, second by Trustee Celentano. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch, Clerk Treasurer