

**VILLAGE OF PALMYRA BOARD OF TRUSTEES**

April 19, 2004

6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Present: Mayor Daly, Trustees Salomon, Celentano, Piccola, and Palmer.

**CALL TO ORDER:** Mayor Daly called the meeting to order at 6:30 p.m.

**APPROVAL OF MINUTES:** Motion by Trustee Piccola, second by Trustee Palmer, to approve the minutes from April 5, 2004 as submitted. Vote, 3 ayes, 2 abstain, Trustees Celentano and Salomon. CARRIED.

**APPROVAL OF ABSTRACT:** Motion by Trustee Celentano, second by Trustee Piccola to approve payment of Abstract #11, vouchers 861-950 for \$102,108.02. Vote, 4 ayes. CARRIED.

**TRANSFER:** Motion by Trustee Celentano, second by Trustee Palmer to authorize the Village Treasurer to make the following budget transfers to cover shortages in individual line items:

\$1000 from A7140.4 Park & Club Bldg.(misc) to A7140.422 Park & Club Bldg. Gas&Elec.  
\$ 900 from A8810.423 Cemetery (Auto Gas) to A8810.426 Cemetery (Bldg. repair & maintenance)  
\$ 50 from A8810.423 Cemetery (Auto Gas) to A7520.4 Historic Property (misc./contractual)  
\$ 15 from A8810.423 Cemetery (Auto Gas) to A8560.4 Shade Trees (misc./contractual)  
\$3000 from A7140.1 Park & Club Bldg. (salary) to A8810.424 Cemetery (truck parts/repairs)  
\$ 500 from A7180.4 Marina (misc/contractual) to A8810.427Cemetery (equip repair/maintenance)

Vote, 4 ayes. CARRIED.

**CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION:** The following correspondence has been received and is on file at Village Hall:

- Letter from the State Comptroller's commending Hwy. Superintendent N. Cook and the efficiency of the joint highway departments
- Letter from NYS Dept. of State regarding a one year free membership to International Code Council- Trustee Piccola will pass along to COE Grier.

**TRUSTEE REPORTS:** Trustee Celentano reported that brush pickup will resume next month and will follow the same schedule as last year – first and third Mondays. Trustee Salomon relayed some information from STES about utility mark outs. ST is responsible for marking out sewer and water lines within 15' of any proposed excavation as requested from Dig Safely New York. In order to mark out the services, ST uses a combination of drawings and as-built records. An electronic locator is used to confirm location but does not work for most sewer pipe which is usually made from clay tile or asbestos cement. The Village has records for about 50% of all Village households.

Sometimes in order to locate the sewer lateral, the contractor gets a plumber to snake the line while ST locates the snake with the electronic locator. The cost of the plumber is then the responsibility of the contractor/homeowner.

NYS requires us to locate all utilities if we know where they are. If we can not locate a utility we must relay this information to the contractor. Additionally, in this case, if the contractor damages the service, it is the responsibility of the Village to repair it. If the service is marked and damaged, the responsibility becomes the contractor's.

Legally, ST and the Village are not responsible for locating services on the homeowner's property beyond the easement, however, the Village does try to accommodate the homeowner.

Trustee Salomon updated the Board on the relocation of the Kent Street water main. The line will run under the Canal and involves an extensive permit process that is plugging along. In the meantime, residents have been required to drive over the line on Kent Drive and on Park Drive, next to Freund's. Superintendent Cook had the highway install a ramp over the line but is now planning to bury it.

The Howell Street project is moving right along, the new water line is in. The highway department will be finishing the project by doing the road resurfacing. Trustee Salomon will be discussing the schedule for this with Superintendent Cook.

If anyone has a problem or something to report on water/sewer issues outside of regular business hours, the 800 number for ST is 800-257-1160.

**ST ENVIRONMENTAL INVOICES:** Motion was made by Trustee Salomon, second by Trustee Piccola to approve the invoices as submitted by ST Environmental to be paid by ST out of the joint account:

<u>DATE</u>	<u>VENDOR</u>	<u>ACCT/INVOICE#</u>	<u>AMOUNT</u>
3/31/04	Magnum Auto		\$ 3.95
3/31/04	Countrymax		\$ 33.52
4/1/04	Jones Chemical	180116/180133	\$ 825.00
3/25/04	Verizon	315-597-5050	\$ 32.16
4/7/04	RG&E	Credit 1738	\$ -29.60
4/1/04	Waste Management	235184922252	\$ 632.20
3/25/04	USA Blue Book	790881	\$ 537.42
4/5/04	NYSEG	7142415019200-00	\$ 33.33
4/5/04	NYSEG	4142415001000-03	\$ 540.49
4/5/04	NYSEG	4142415002000-01	\$ 80.63
4/6/04	Midstate Labs	10955	\$ 50.00
3/29/04	Midstate Labs	10898	\$ 415.00
Total			\$3154.10

Vote, 4 ayes. CARRIED.

**Trustee Piccola** reported that the applications have been sent out for the Farmer's Market- the only response to date is from Tom Sheridan.

**Trustee Palmer** reported that two applications have been submitted for the cemetery department. Motion by Trustee Palmer, second by Trustee Salomon to hire Brian Piccola, and Ryan Weaver as seasonal laborers for the building & grounds department. Vote, 3 ayes, 1 abstain, Trustee Piccola. CARRIED.

**Attorney Williams** – absent.

**Mayor Daly** highlighted her meeting with Mayor Michael Tucker from Lockport and Peg Churchill. They discussed the need to keep mayors and supervisors of "Canal towns" talking. There will be an initial meeting of the group at the Garlock House on June 25. Tentative plans are to meet three times a year.

The Erie Canal Bike tour with 500 bicyclists will be going through the Village again this year on July 13<sup>th</sup>. They have asked to have a "rest stop" in the Village which will be located in the park. The Kiwanis will have water available. Area merchants have been notified and several are going to open early.

**NEW/OLD BUSINESS:**

**GREATER ROCHESTER ENTERPRISE:** Wayne County is trying to put together a consortium of public and private entities to be able to have a Board seat on the Greater Rochester Enterprise's Board of Directors. Greater Rochester Enterprise is a marketing organization for this region. Board seats cost \$50,000 for five years. Barb Harper has offered to come to the Board to make a presentation and answer any questions. Of course, they are looking for a contribution from the Village. The Board instructed the Village Clerk to schedule a meeting with Barb Harper.

**PAGEANT VENDORS:** The Board discussed the feasibility of moving the Mormon pageant vendors back in front of the storefronts. Last year, they were located in the park due to the road construction. The Police Department still feels it is a security issue and they should remain in the park. The vendors were not happy last year as the park was not very busy but overall the numbers were down probably due to the construction. This summer, Historic Palmyra is going to run walking tours that will start at the gazebo and there will be a tourism/information center set up in the Park & Club rooms. The information center will be manned by the Office of Tourism and the Finger Lakes Association. This should significantly increase the pedestrian traffic in the park. Storefront owners/tenants should still be allowed to set up on the sidewalk in front of

their establishment if they desire but will not be allowed to sublet that space. Motion by Trustee Celentano, second by Trustee Palmer, to limit the stationary vendors for the Mormon Pageant to the Village Park and to reinstate the application fee. Vote, 4 ayes. CARRIED.

Motion by Trustee Celentano, second by Trustee Piccola to enter executive session at 7:10 p.m. for contractual and personnel. Vote, 4 ayes. CARRIED.

**EXECUTIVE SESSION**

Motion by Trustee Celentano, second by Trustee Piccola to re-enter public session with no action having been taken. Vote, 4 ayes. CARRIED.

**CANALSIDE RENTAL:** Motion by Trustee Celentano, second by Trustee Palmer, to approve the use of space at the Marina as outlined by Canalside Rental for the 2004 boating season. Vote, 4 ayes. CARRIED.

**TOWN CEO/BUILDING CONTRACT:** Motion by Trustee Celentano, second by Trustee Piccola to amend and approve the above referenced contract as outlined during budget discussions, which includes a 40% increase to the Village's share, said contract to have a term of one year. Vote, 4 ayes. CARRIED. It should also be noted that the court room rental contract should be amended to reflect a decrease in the yearly lease amount by \$2,000.00.

**VILLAGE COURT AUDIT:** As noted at the last Board meeting, Trustee Palmer has completed an audit of the Village court. His written report is on file in the office of the Village Clerk.

**ADJOURNMENT:** Motion to adjourn at 8:00 p.m. by Trustee Piccola, second by Trustee Celentano. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch  
Village Clerk