

**VILLAGE OF PALMYRA
BOARD OF TRUSTEES**
August 2, 2004 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Mayor Daly, Trustees Piccola and Celentano and Attorney Williams. Absent: Trustees Salomon and Palmer.

CALL TO ORDER: Mayor Daly called the meeting to order at 6:30 p.m.

Motion by Mayor Daly, second by Trustee Piccola to move into executive session for the purpose of discussing the applications for the Micro Enterprise Loan program which could include confidential financial information.

EXECUTIVE SESSION

Motion by Trustee Celentano, second by Trustee Piccola to re-enter public session at 7:10 p.m. with no action having been taken. Vote, 3 ayes. CARRIED.

LOAN APPROVALS: Trustee Celentano moved to approve micro enterprise business loans for the following businesses:

Loan #2 – Catherine Ann May, Pockets Children’s Boutique -\$15,000 for establishment of a retail store at 214 E. Main St. that will feature quality used merchandise for infants, children and expectant women.

Loan #3 – Robert & Cindy Surline, Brick House Antique Center - \$25,000 to assist in first phase of converting commercial property at 245 E. Main into an antique center.

Loan #4 – Donna McPike, Muddy Waters Café, 100 Division Street - \$25,000 to assist in renovating the property into a café that will initially feature soups, salads and sandwiches.

Loan #5 – Geraldine Allen, Copy Central Corp., 202 E. Main St. - \$15,000 to assist in building renovations that will include \$10,000 for replacement windows.

Second was made by Trustee Piccola. Vote, 3 ayes. CARRIED.

APPROVAL OF MINUTES: Motion by Trustee Celentano, second by Trustee Piccola to approve the minutes from July 6, 2004 as submitted. Vote, 3 ayes. CARRIED.

APPROVAL OF ABSTRACT: Motion by Trustee Celentano, second by Trustee Piccola to approve payment of Abstract #2, for vouchers 110- 173 for \$125,734.64. Vote, 3 ayes. CARRIED.

BUDGET AMENDMENTS: Motion was made by Trustee Celentano, second by Trustee Piccola, to approve the following budget amendments:

Increase revenue for A5031 interfund transfer by \$38,000 (Perm. Ref. – from Capital Reserve Fire Equipment)

Increase appropriations for A3410.2 Equipment Capital Outlay by \$38,000 for Pumper truck payment

Increase revenue H90-2650C (auction proceeds – cemetery equip.) \$607.50

Increase Appropriations H90-8810.2 \$607.50

Vote, 3 ayes. CARRIED.

MONTHLY BUDGET REPORTS: The monthly budget reports were discussed as to which form the trustees would like for monthly review.

ANNOUNCEMENTS/CORRESPONDENCE: The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- NYS Office of Technology – Statewide Wireless Network proposal

- WC Fair Parade- walking or riding?
- NYS Assembly/Robert Oaks – Retirement System reform
- copy of correspondence from Atty. Williams to bonding company for Hub Langie
- Congratulations from E. Polimeni re: brochure

TRUSTEE REPORTS:

Trustee Piccola – no report.

Trustee Celentano reported that brush pickup started again today and will continue tomorrow. Also, weather permitting, sidewalks will be installed on Hyde Parkway sometime Wednesday through Friday. The catch basins have been ordered and the storm lines will probably be installed next week on Howell Street. And finally, the highway is planning to work on the sidewalks on Vienna and several other scattered locations after that.

After a very brief discussion about the condition of the driveway on the east side of Village Hall, Trustee Piccola moved to transfer not more than \$1000 from contingency for a rough mill and patch of the driveway. The remainder of the work should be added to the budget for next year; estimate \$2000-\$3000. Second by Trustee Celentano. Vote, 3 ayes. CARRIED.

The statement has come in from the County for grinding work following the ice storm. Trustee Celentano noted that the Village has already received the FEMA funds for ice storm costs but have also used these funds. Motion was made by Trustee Celentano to transfer \$4,326.00 from contingency to pay the bill from Wayne County. Second was made by Trustee Piccola. Vote, 3 ayes. CARRIED.

ST ENVIRONMENTAL INVOICES: Motion was made by Trustee Celentano, second by Trustee Piccola to approve the invoices as submitted by ST Environmental to be paid by ST out of the joint account as well as any other invoices that would incur late charges if not paid by the next scheduled Board meeting:

<u>DATE</u>	<u>VENDOR</u>	<u>ACCT/INVOICE#</u>	<u>AMOUNT</u>
6/25/04	Verizon	3155975498	\$33.23
6/25/04	Verizon	315974807	\$74.03
6/25/04	Verizon	3155975050	\$32.42
7/2/04	Broadview	3155975854	\$34.13
7/2/047	Broadview	3155976093	\$68.26
7/1/04	Waste Mgmt.	249713222258	\$1095.47
6/30/04	Magnum Auto	6536	\$15.98
7/14/04	Jones Chemicals	186839,186854	\$1200.00
6/30/04	Healthworks	35951	\$103.00
7/14/04	Aftek	490073	\$507.60
6/30/04	Farm.CountryMax	2000014	\$5.98
6/29/04	USA Blue Book	829439	\$484.73
7/1/04	Bob James Equip.	144	\$15.98
6/30/04	NYSEG	7142415019200-00	\$64.11
6/30/04	NYSEG	41424150020000-01	\$48.05
6/30/04	NYSEG	214240900900-06	\$1590.46
7/8/04	NYSEG	734241901580004	\$219.95
7/26/04	Severn Trent	Chase Pitkin & J. Blazey	\$317.74
7/26/04	NYRWA	Lab course	\$35.00
7/22/04	Smith Metal Works	PS47995	\$65.00
7/10/04	Frontier	394645905	\$21.49
7/19/04	NYSEG	1042401008100-08	\$1116.15
6/30/04	HSBC	Service charge	\$16.78
6/22/04	Midstate Labs	11669,11808,11850,11883	\$156.00
7/22/04	Aftek	490123	\$40.00
7/19/04	NYSEG	1042401008300-06	\$49.68
7/30/04	R. Clayton	exp	\$102.96
6/7/04	Sharpening serv.	10661	\$30.00
7/21/04	USA Blue Book	839467	\$33.12
7/16/04	Midstate Labs	11932,11955	\$81.00

Total Paid as agent for the Village
Vote, 3 ayes. CARRIED.

\$7658.30

Mayor Daly briefly recapped her written report. The Main Street Information Center set up in the Park & Club Rooms during pageant week was a big success. The booth was manned entirely by volunteers for eight days. Visitors from 28 states, 3 Canadian provinces and England signed in.

A total of 19 employees attended a workshop on managing difficult interactions. The workshop was "donated" by Leslie Vecchiotti.

DOT is still waiting for the new aggregate concrete crosswalks to reach an acceptable psi for anticipated weight load. They will be testing once again this Thursday.

NEW/OLD BUSINESS:

PARKING IN THE VILLAGE: Tabled until the September meeting but E. Hartnagel asked that the Board consider making Stafford Street no parking on either side from the driveway of the Community Center to West Foster Street. Market Street needs to be addressed also.

SIDEWALK MAINTENANCE: Tabled until the September meeting.

COUNTY MITIGATION PLAN: Tabled until Trustee Celentano consults with Highway Superintendent Cook regarding the flood plain maps.

HYDRANT: Tabled until letter from Freund is submitted.

SURPLUS: Motion by Trustee Celentano, second by Trustee Piccola to declare the trustee's table and the extra trustee room file cabinets as surplus. Vote, 3 ayes. CARRIED.

E-22: Motion by Trustee Celentano, second by Trustee Piccola to declare E22 as surplus when the new pumper from Pierce Mfg. goes into service. When it's time to dispose of E22, it will be in an "as is" condition. Vote, 3 ayes. CARRIED.

SPRING STREET RENTAL HOUSE: Correspondence from R. Clayton regarding the house on Spring Street was discussed. The house adjacent to the water treatment plant is no longer being used by ST although they still pay a monthly rental of \$550.00 per month. Mayor Daly asked the Board to be thinking of what the Village should do with it for discussion at next meeting.

PARK & CLUB ROOMS: The proposed policy for usage of the Park & Club rooms was re-explained for those in attendance. The procedure would come into play when EthelMae Johnson is no longer able to take care of the building as she does now. A deposit of \$50.00 would be needed to obtain a key. Keys would be signed out from the Village Hall the day prior to the reservation and returned in person the following day, Monday for a Friday or weekend use. Organizations that use the building repeatedly throughout the year would also have one key issued to them. Duplication of the key would not be allowed and loss of the key would require another \$50.00 deposit. The room would be inspected after each use. Furniture should be left as it was found, trash should be picked up and removed from the building, and floors should be swept if needed. Motion by Trustee Piccola, second by Trustee Celentano to adopt the proposed outline for usage of the Park & Club Rooms. Vote, 3 ayes. CARRIED.

Trustee Celentano asked that we go back to having the agenda distributed by Friday afternoon for Monday's meeting. He also suggested that we look into putting in some ceiling fans in the Trustee's/Court room.

Motion by Trustee Salomon, second by Trustee Piccola to enter executive session at 8:15 p.m. for personnel. Vote, 3 ayes. CARRIED.

EXECUTIVE SESSION

Motion by Trustee Celentano, second by Trustee Piccola to re-enter public session with no action having been taken at 8:30 p.m.. Vote, 3 ayes. CARRIED.

ADJOURNMENT: Motion to adjourn at 8:30 p.m. by Trustee Piccola, second by Trustee Celentano. Vote, 3 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Village Clerk