

VILLAGE OF PALMYRA BOARD OF TRUSTEES
REGULAR MEETING

January 7, 2008 7:00 p.m.

PRESENT: Mayor Daly, Trustees Husk, Nolan, Piccola, and Palmer, Attorney Williams, Richard Clayton.

CALL TO ORDER: Mayor Daly called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES: Motion by Trustee Palmer, second by Trustee Husk to approve the minutes from December 17, 2007 as submitted. Vote, 4 ayes. CARRIED.

ANNOUNCEMENTS/CORRESPONDENCE: The following correspondence has been received and is on file in the office of the Clerk Treasurer:

- WCVOA Dinner Jan 16, Lorri's Secret Garden
- Compliments from Appalachian Mountain Club
- Thank you fm Brick House Antiques regarding business district sidewalk snow plowing
- Info fm Atty. Pezzulo re: Village v. Hub-Langie
- Reply fm. NYS DOT regarding Rt. 21/31
- Canal Journey – final report
- PFD survey

EXECUTIVE SESSION: Motion by Trustee Piccola, second by Trustee Nolan to enter into executive session for discussion with potential loan applicants, Jeff and Jackie Jones which may include confidential financial information. Vote, 4 ayes. CARRIED.

PUBLIC SESSION: Motion by Trustee Palmer, second by Trustee Nolan to re-enter public session with no action having been taken. Vote, 4 ayes. CARRIED.

UPWARD BOUND LOAN APPLICATION: Motion was made by Trustee Palmer, second by Trustee Nolan to approve the loan application for Upward Bound Childcare, Jeff and Jackie Jones, stipulating the loan repayment term to be 6 years, the interest rate to be 5%, a life insurance policy to put into effect on principal Jackie Jones naming the Village as beneficiary, and a second mortgage to be placed on the property at 225 Cuyler Street. Vote, 4 ayes. CARRIED.

TRUSTEE REPORTS:

Trustee Husk reviewed the written report submitted by Buildings and Grounds Maintenance Superintendent Hopkins, highlighting the on-going rehab in the Sexton building. Supt. Hopkins will be training the highway crew in the proper operation of the bucket truck and the Christmas decorations will be taken down this week.

Mutual Aid Agreement: Motion was made by Trustee Palmer, second by Trustee Husk, to authorize the Mayor to sign the mutual aid agreement with the Town of Macedon. Vote, 4 ayes. CARRIED.

Trustee Nolan reported that he has met with Zoning Chair David Morrell. He was in favor of meeting and discussing different sections of Village code if no hearing is scheduled. They discussed attendance issues and the committee is looking at possibly changing the night they meet as well as the location for their meetings. It seems foolish to meet in Village Hall when all the records are on file at Town Hall. They also talked about attending meetings in other municipalities and training options.

Trustee Palmer – no report.

Trustee Piccola – no report.

Attorney Williams – no report.

Mayor Daly provided her usual written report.

NEW/OLD BUSINESS

PARKING LOT SIGNS: Attorney Williams will send a letter notifying Dr. Riggs of our intent to re-install our parking signs at the entrance to the north Main St. parking lot.

SKATEBOARD CONTRACT: Attorney Williams will amend the proposed contract as soon as he reviews the minutes from the last meeting. It will be on the agenda for the next meeting.

WAYNE CO. EMERGENCY MGMT.: The annual public officials conference at the WC Emergency Management's Office is January 24. It is an all-day training class that covers responsibilities of public officials, local and county and state during an emergency. Trustee Husk will look into attending. If he can't attend the Village Clerk Treasurer will.

SAFE TRANSPORTATION TO SCHOOLS: Motion was made by Trustee Husk, second by Trustee Piccola, to adopt the following resolution for application to the Safe Transportation to Schools Program:

Resolution of Approving a Joint Application for Grant Funding
Palmyra Elementary Walking Route to Education and Wellness Program

WHEREAS, the NY State Department of Transportation has requested submission of proposals for grant funding pursuant to the Safe Routes to Schools Program under the Safe, Flexible, Efficient Transportation Equity Act: A Legacy for Users; and

WHEREAS, the Village of Palmyra, Palmyra, New York and the Palmyra-Macedon Central School District, Palmyra, New York wish to submit a joint proposal a co-applicants to enhance safety of walking routes to the Palmyra Elementary School (the "Project"); and

WEREAS, this Board supports the proposed Project; no therefore

BE IT RESOLVED by the Village Board of the Village of Palmyra as follows:

1. that the Village of Palmyra and the Palmyra-Macedon Central School District shall serve as co-applicants for the Project, entitled Palmyra Elementary Walking Route to Education and Wellness, and shall jointly submit a proposal for the Project;
2. that the Village of Palmyra shall serve as the sponsor and lead agency for the Project;
3. that the Palmyra-Macedon Central School District and the Village Palmyra shall each provide inkind services consisting of labor and equipment to carry out the Project;
4. that upon notification of successful receipt of the Safe Routes to Schools grant the Village of Palmyra and the Palmyra-Macedon Central School District shall enter into a formal agreement with the New York State Department of Transportation for the purposes of the Safe Routes to School Program;
5. that upon notification of successful receipt of the Safe Routes to Schools grant and in alignment with the proposed project timeline, the Village of Palmyra shall pay project costs, exclusive of in-kind services, and shall then request reimbursement for eligible costs from the New York State Department of Transportation;
6. that the Village of Palmyra and the Palmyra-Macedon Central School District jointly accept responsibility for the project development in accordance with federal requirements, with the Village of Palmyra acting as lead for engineering and enforcement aspects of the Project and the Palmyra-Macedon Central School District as lead for education and encouragement aspect of the Project, and that the co-applicants shall share responsibility for project evaluation.
7. this resolution shall take effect immediately.

Vote, 4 ayes. CARRIED.

MUNICIPAL SOLUTIONS: The Board discussed the letter of introduction from Municipal Solutions. Many of the services offered would be the same as what we get from Fiscal Advisors, ie. bond anticipation note borrowing. They apparently have experience in finding funding as well. The Board agreed to have them come in to make a presentation at the next meeting.

RFO/WATER TREATMENT: The Board discussed the Request for Proposals for Engineering submitted by Bob Raeman to study the water treatment process at the

Village plant on Spring Street. Richard Clayton said it looked okay to him. The next step is to get an estimate for Sniedze's services in order to do a permissive referendum.

EXECUTIVE SESSION: Motion by Trustee Piccola, second by Trustee Husk to enter into executive session for the discussion of a contractual matter. Vote, 4 ayes. CARRIED.

PUBLIC SESSION: Motion by Trustee Nolan, second by Trustee Husk to re-enter public session with no action having been taken. Vote, 4 ayes. CARRIED.

AJOURNMENT: Motion by Trustee Palmer, second by Trustee Nolan to adjourn at 8:25 p.m. Vote, 4 ayes. CARRIED.

Respectfully submitted,

Alicia M. Lynch
Clerk Treasurer