

**VILLAGE OF PALMYRA
BOARD OF TRUSTEES
Sexton Building
September 4, 2007 7:00pm**

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Mayor Daly, Trustees Husk, Palmer, and Piccola. Attorney Williams absent.

CALL TO ORDER: Mayor Daly called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES: Motion was made by Trustee Palmer, seconded by Trustee Piccola to approve the minutes from the July 30 and August 20, 2007 meetings as submitted. Vote, 3 ayes. CARRIED.

CORRESPONDENCE/ANNOUNCEMENTS/INFORMATION:

- NYSEG – Public comment period on Joint Proposal concerning provision of fixed price commodity service
- Time Warner: regarding petition for special relief
- Recognition for volunteers for the Palmyra Information Ctr. Volunteers: Nicole Albright, Emily Barbaro, Courtney Cobb, Alex Courtney, Heather Dyer, Gina Komer, Hillary McMullin(organizer and record keeper), Heather Moore, Kyle Moore, Adam Pecora, Ashley Pierce, Amanda Thurston, Juliana Vecchiotti, Curtis Warner, Jessica Wasserlauf
- Sniedze Assoc. letter recommending reimbursement of engineering fees from contractor Hathaway project
- Wedding in park Sept. 29 @ 11:00 am
- Thank you from Supt. & Mrs. Plant and the Pal-Mac Select Choir/re: McClure festivities
- Thank you to Supts. Boesel and Roets from Burnham Hts. residents

TRUSTEE REPORTS:

Trustee Husk no report.

Trustee Palmer reported that the July operational report for the water and wastewater treatment facilities has been submitted by Severn Trent and will be on file in the Village clerk's office. ISO will be inspecting the sewer/water treatment plants and the fire hall soon. This is done for insurance classification purposes.

Trustee Piccola briefly reviewed the written report provided by Highway Superintendent Boesel. The report will be on file in the Clerk's office.

Attorney Williams - absent.

Mayor Daly provided her usual written report which will also be on file in the Clerk's office.

NEW/OLD BUSINESS:

WATER SERVICE SPECIFICATIONS: The specifications on water service lines has been amended and submitted for Board approval but will also need a public hearing to change as the specifications are part of Village code. Motion was made by Trustee Piccola, second by Trustee Husk to schedule a public hearing on amending the section for water service line specifications for September 17th at 7:00 p.m. Vote, 3 ayes. CARRIED.

VETERAN BURIAL RIGHTS: The Village received correspondence requesting support for the Veterans Burial Rights Bill (S4397/A6948). The Bill would allow the NYS Div. of Veterans' Affairs to apply to the Federal Government for, and institute a fund to provide grants to honorably discharged veterans to offset the cost of burial and interment expenses. It would allow the burial of veterans in their own communities. Motion was made by Trustee Piccola, second by Trustee Husk, to authorize the Mayor to send a letter to the Governor on behalf of the Board urging him to sign the bill. Vote, 3 ayes. CARRIED.

WORKMEN'S COMPENSATION: Tabled until September 17th.

RETAINING WALL: At some point in time, the Village and St. Anne's church may have to order a survey in order to discover who actually owns the retaining wall behind at Anne's church. The wall is beginning to show its age. Preliminary research by the Mayor has not panned out but further discussion can be delayed until such time when the wall needs replacing.

CANALTOWN DAYS STREET & PARKING RESTRICTIONS: Trustee Piccola moved to adopt the following regulations for Canaltown Days:

PARKING PROHIBITED ON BOTH SIDES OF THE STREET:

Gates Street-the entire length	Hansen Street-the entire length
Walker Street-the entire length	Cuyler Street-Main to Jackson
Liberty Street-the entire length	Canal Street-the entire length
Carroll Street-the entire length	Willow Street-the entire length
Brookside Terrace-the entire length	Canandaigua-the entire length
Maple Ave.-from Canal St. to Quaker	E. Charlotte- the entire length
Main St. - 21S to Fayette St.	Williams St.-the entire length
E. Jackson St.-the entire length	Church St.-the entire length
Tremont St.-the entire length	Fayette St.-Main to Jackson St.
Sunset Dr.-the entire length	Market St.-Main to Canal St.
Birdsall Pkwy.-the entire length	Mill St.-the entire length
Prospect Dr.-the entire length	West Foster St.-the entire length
Hyde Pkwy.-the entire length	Stafford St.-the entire length

HANDICAPPED PARKING ONLY -

Canandaigua St.- East side from Main St. to Jackson St.

ELEMENTARY SCHOOL:

Authorize Police Chief to restrict parking according to School District and Fire Chief request.

The Police Chief and Highway Superintendent are both authorized to make additions and deletions as required.

STREET CLOSINGS FOR CANALTOWN DAYS:

Saturday (approximately 9 am to 6 pm Main St. (21S to Holmes St.)
Sunday (approximately 9 am to 6 pm) Main St. (21S to Cuyler St.)

CLOSING FOR FLOAT COMPETITION

Saturday (approximately 1 pm to 6 pm) - Claremont Park

CLOSING FOR PARADES:

GRAND PARADE - SATURDAY (approx. 2 - 6 pm)

Stafford Street	from Foster Street intersection to Main St.
Main Street	from Hyde Pkwy to Holmes
Holmes	from Main St. to Canal St.
Canal St.	from Holmes to Williams St.
Williams St.	from Canal St. to Main St.

HORSE PARADE - SUNDAY (approx. 2 - 3 pm)

Gates St.	from Jackson to Main St.
Main St.	from Gates to Holmes
Holmes	from Main St. to Canal St.
Canal St.	from Holmes to Williams
Williams St.	from Canal St. to Main St.

BE IT RESOLVED that the sale of "Poppers" (throwable fireworks), stink bombs and liquid string during any parade in the Village of Palmyra be prohibited and further that the sale or use of at or during CanalTown Days is hereby prohibited.

Be it further resolved that that Bicycles, skateboards, and roller blades be prohibited during CanalTown Days, on Main Street between the intersections of Canandaigua/Church Streets and Fayette/Market St., the Display and Vendor areas and the Palmyra Elementary School grounds.

Be it further resolved that animals including but not limited to dogs and snakes be prohibited during CanalTown Days in these same areas. This restriction shall not apply to "seeing eye" guide dogs.

The motion was seconded by Trustee Palmer. Vote, 3 ayes. CARRIED.

TRUSTEES CONFERENCE TABLE: Motion was made by Trustee Palmer, second by Trustee Husk to declare the trustees' conference table and the silhouette coffee server as surplus and to authorize Mayor to determine fair market value for both after the appraisals have been submitted. Vote, 3 ayes. CARRIED.

RESIGNATION: Motion was made by Trustee Husk, second by Trustee Piccola to accept the resignation of Trustee Hopkins from the Village Board with regrets and gratitude for his years of service, effective September 7 at 5:00 p.m. Vote, 3 ayes. CARRIED.

APPOINTMENT: Motion was made by Trustee Piccola, second by Trustee Husk to appointment Gary Hopkins as Buildings, Grounds Maintenance Superintendent with the following benefits:

- Hourly rate: \$20.19
- Overtime as needed and approved
- Medical: 70/30 split
- Vacation: First six months: 1 week, after next six months – 1 week
 - 2-4 years: 2 weeks
 - 5-10 years: 3 weeks
 - 11+ years: 4 weeks
- Weekend work will be required – cemetery and snow plowing as needed
- Paid holidays will be as per annual Village Organizational Meeting
- Three month probationary period; reports to Board liaison
- Annual performance review; merit based raises
- Sick/personal time – As a manager, the Supt. will be expected to be at his job. When illness or personal business not able to be conducted outside of working hours, requires his/her absence, that absence will be reported to the Village Clerk, and to his department members. It is expected that the job will be accomplished and that this policy will not be abused.

Vote, 3 ayes, 1 abstain, Trustee Palmer. CARRIED. Mayor Daly publicly thanked former Supt. Weaver for his many years of dedicated service. The hiring process took longer than they anticipated. There were twenty seven applicants which they narrowed down to seven. All of the applicants but one were from Palmyra. She also wanted to thank Chris Deys and Darin Moore for overseeing things during the absence of a superintendent. Mayor Daly asked Trustee Husk to act as liaison for the Buildings, Grounds and Maintenance Department. Mayor Daly will stand in with Celebrations.

PUBLIC: Richard Clayton reported that ST has hired village resident, Jeff Williams. He replaces Jake Benson who was promoted and now works in Sodus.

EXECUTIVE SESSION: Motion was made by Trustee Palmer, second was made by Trustee Husk to enter executive session at 7:25 p.m. for discussion of a personnel matter. Vote, 3 ayes. CARRIED.

Motion by Trustee Palmer, seconded by Trustee Husk to re-enter public session with no action taken place at 8:05 p.m. Vote, 3 ayes. CARRIED.

WAGE RATE INCREASE: Motion was made by Trustee Palmer, second by Trustee Husk to increase Mike Cook's wage rate to \$9.00, effective with Payroll #8. Vote, 3 ayes. CARRIED.

ADJOURNMENT: Motion to adjourn at 8:08 p.m. made by Trustee Husk, seconded by Trustee Piccola. Vote, 3 ayes. CARRIED.

Respectfully Submitted,

Alicia M. Lynch
Clerk Treasurer