

Palmyra Preservation Commission Meeting Minute

November 17, 2011

Commission Members Present: Chris Daly, Jim Elliott, Jeff Jarvis

Others Present: Vicky Daly, Mark Vande

Commission Members Absent: Ellie Drake, Michael Haskins, Judy Zanin

The meeting was called to order at 7:06 pm.

Minutes: The review of October's minutes was tabled until the next meeting.

Ninth Period History Class: In October, Rich Hoven spoke to those assembled about Timber frame building. Jeff Jarvis said it was well attended and informative.

On December 12, Murray spoke about tax credits to a full house, and took questions afterwards.

A future Ninth Period History Class might cover the repair of the Sexton Building.

Terms of Office: Michael Haskins and Jim Elliott both agreed to a second term on the Commission.

Spotlights: Jim Elliott offered to talk to Jim Blazey about spotlighting their cobblestone warehouse. Jim also offered to speak to the Priems on Jackson St. about spotlighting their brick Italianate. Vicky Daly offered to speak to the Leistens about their B&B on Canandaigua St. Mark Vande volunteered to take a photo of the DeCann-Coyne house on Jackson St.

NTHP Conference: Chris and Vicky Daly attended the conference in October, in Buffalo. As CLG preservation commission members, they received scholarships for the event. Chris attended commission member themed sessions, and Vicky attended sessions that related to promoting municipalities with preservation.

Guidelines: Several minor edits were suggested to "neaten up" the document, such as margin changes, bolding of certain words, unifying the fonts, etc. Mark Vande suggested that a map of the National Register of Historic Places District be printed and framed for the Code Enforcement Office.

Vicky Daly volunteered to check with webmaster Bill Unterborn about having a quick link to the preservation page from the Village of Palmyra website.

Vicky Daly stated that she didn't think that there should be a Certificate of Appropriateness available at the website. Mark Vande suggested that there should be a header on it stating that the COA is an example only. The Commission thought that a Nominating Application should be available at the

website. It was also suggested that on the application it should state “refer to guidelines in Section ____, page ____.”

On page 3 of 65 of the Standards, “Attachments” should be “For additional information...”

Section 1 should be on page 1.

What does the Code Enforcement Office require from residents? Vicky Daly will talk to Dan Wooden.
Does the CEO require an architect’s professional input?

A title page should be after the cover.

Pagination should be Section 1:1(page), etc.

Vicky Daly said she talked to John Denniston, a realtor about putting together a packet on preservation.

Chris Daly moved to adjourn, Jeff Jarvis seconded the motion. The meeting ended at 9:07